

**MINUTES - RALPHO TOWNSHIP SUPERVISORS REORGANIZATION
AND REGULAR MONTHLY MEETING - JANUARY 4, 2016
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA**

Chairman Williams called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Chairman Williams comment: As mandated by State Law and as advertised this meeting is for Reorganization purposes and the regular January meeting.

Oaths of office for Supervisor Daubert and Supervisor Major; and Tax Collector Amy Snyder were given by Jennifer Feudale.

Attending were: Supervisors Blaine Madara, William Wetzel, Stephen Major, Vincent Daubert and Daniel Williams. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Township Engineer Justin Keister (*arrived at 6:45p.m.*), Police Chief Stu Appel, Roadmaster Howard Shaddock; Kathy Jeremiah, Northumberland County Planning Commission; and Larry Deklinski *Shamokin News-Item*.

Changing Chairman is merely following past practice of rotating the position every year so each board member has an opportunity to fill that capacity.

Chairman Williams requested nominations for the Chairman's position. Williams/Major motioned to elect Supervisor Wetzel as chairman. Chairman Williams moved that nominations cease with approval of Wetzel as Chairman unanimous.

Madara/Major motioned to nominate Supervisor Daubert as Vice Chairman. Chairman Wetzel motioned to close nominations with approval of Supervisor Daubert as Vice Chairman unanimous.

Supervisor Madara offered congratulations to the SCA football team, cheerleaders and staff for winning the PIAA State Championship.

Madara/Major motioned to appoint Joseph Springer, Township Manager; Debra Olson, Township Secretary/Treasurer; Schelsinger & Kerstetter, Solicitor and Larson Design Group as Township Engineers; motion carried.

Williams/Madara motioned to adopt Resolution 2016-01 establishing the revised engineering fee schedule. Motion carried.

Major/Madara motioned to appoint Forgett & Kerstetter, certified public accountants for auditing services; and designate township depositories PLGIT and M&T Bank; Amy Snyder as Real Estate Tax Certifier, Act 511 tax collector and Delinquent Tax Collector per ordinance; Berkheimer Associates Tax Collector for Earned Income and LST taxes, motion carried.

Madara/Williams motioned to raise tax duplicate fee to \$10. Motion carried.

Major/Daubert motioned to appoint Statewide Tax Recovery for delinquent taxes; Mark Lyash as Code Enforcement Officer; Tri-County COG Uniform Construction Code Officer and Building Code Officer; Howard Shaddock as Roadmaster; Bill Brior as Primary Sewage Enforcement Officer and Bruce Dobash Alternate Sewage Enforcement Officer. Motion carried unanimously.

The following re-appointments were made on Williams/Madara motion and carried: Jim Williams, one year term Township Vacancy Board, Supervisor Williams abstained from Township Vacancy vote; Donald J. Spotts, one

year term as EMA Coordinator; Joe Pechulis, ZHB 3 year term; Robert L. Dlude, Jr., Esq. one year term as solicitor to Zoning Hearing Board; Scott Damgaard, 5 year term to Municipal Authority of Ralpho Township; Blaine Madara 5 year term to Municipal Authority of Sunnyside Overlook, Supervisor Madara abstained from MASO vote; Harvey Boyer, Brent Rhoades, Dan Yost and Vince Daubert 4 year term to Planning Commission; Cathy Kessler 2 year term Auditor.

Chairman Wetzel will announce Committee/Department appointments at February meeting.

CITIZEN INPUT ON AGENDA ITEMS – none

Minutes of December 8, 2015 regular monthly meeting were accepted as presented on Major/Daubert motion and carried.

TREASURER’S REPORT was accepted as presented on Madara/Major motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Madara/Williams motion, motion carried unanimously.

Major/Wetzel motioned to approve bill submitted for payment from Larson Design for payment through CDBG funds for the Stormwater Channel Project and bill submitted for payment from Schlesinger & Kerstetter LLP for condemnation of Cox property to be forwarded to SEDA-COG. Motion carried.

CORRESPONDENCE

- Letter to request to raise tax duplicate bill fee to \$10 from tax collector Amy Snyder was received and voted on above.
- SEDA-COG Joint Rail Authority State Water Obstruction and Encroachment Permit was received.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Harvey Boyer, Chairman

- none

STREET DEPARTMENT – Major

- Report was received.
- Progress road update was discussed. 10-year warranty agreement is expected at February 9 meeting for review.
- Items for municibid auction were discussed and will be held off until later with possible advertising in a group with cruiser, etc.
- Major/Williams motioned to accept reimbursement of \$25,258.30 and to pay Construction Invoice No. 2 in that amount to Don E. Bower, Inc. for Progress Road project; also, to pay Construction Invoice No. 3 for \$86,769.09 when grant monies are received from the Commonwealth. Motion carried.
- Letter was received from GHD in regard to Aqua project on Hillside Avenue from SR 487 to SR 54 in township. Aqua is requesting a waiver of the Township ordinance to overlay the entire traffic lane on this project. The Supervisors are not in favor of the waiver and asked that the Secretary send them a letter informing them of their decision.

BUILDINGS – Madara

- Phone quotes for metal sheeting project on the Township Garage were discussed. Pioneer Pole Buildings has the low bid of \$10,800 garage and \$2,985 for salt/cinder shed. Mr. Shadduck questioned if we should get the side of the shed facing the playground done as well at this time. Supervisors asked him to call Pioneer Pole Buildings and find out the additional cost. If price is still below other two bids we can move forward. Mr. Shadduck will update board when he gets the information.

RECREATION - Madara

- Gym swipe card system was discussed. Supervisor Wetzel did a walk through with Computition and received a price of approximately \$4,091.60. System would include a refurbished computer, training; lock systems for outside door, kitchen and coach’s room as well. Supervisors Wetzel will get more info prior to next meeting.

ZONING OFFICER’S REPORT – Williams

- 7 permits were issued and \$1,506.75 in fees were collected during January. 7 letters of correspondence were sent, 13 complaints were received for vehicles, trash, dumping and dangerous structures.

POLICE DEPARTMENT/PUBLIC SAFETY – Wetzel

- Report was read.

RECYCLING – Daubert

- none

MANAGER’S REPORT

- none

SOLICITOR’S REPORT

- Madara/Major motioned to accept SCTJSA Payment in Lieu of Tax Agreement. Motion carried.
- Williams/Madara motioned to adopt resolution 2016-03 requiring contribution of 2% of gross pay from uniformed employees toward pension for 2016. Motion carried.
- Daubert/Madara motioned to adopt resolution 2016-04 requiring contribution of 1.25% of gross pay from non-uniformed employees toward pension for 2016. Motioned carried.

ENGINEER’S REPORT

- Lower section of water channel restoration is going to be in pieces over next few years as CDBG funds allow.

OLD BUSINESS:

- none

NEW BUSINESS:

- Williams/Madara made a motion to pay any regular bills that come in after meeting date because of early meeting for the month of January. Motion carried.
- Williams/Major motioned for Supervisor Madara to purchase award for SCA football team up to \$150. Motion carried.

CITIZEN INPUT – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:20 p.m. on Daubert/Williams motion and carried.

Executive session was held for personnel.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary