

**MINUTES - RALPHO TOWNSHIP SUPERVISORS REORGANIZATION  
AND REGULAR MONTHLY MEETING - MAY 12, 2015  
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA**

**Chairman Williams called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.**

Attending were: Supervisors Blaine Madara, Stephen Major, Vincent Daubert, William Wetzel and Daniel Williams. Also attending were: Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Township Engineer Justin Keister (arrived at 6:55 p.m.); Police Chief Stu Appel, Roadmaster Howard Shaddock; Planning Commission Chairman Harvey Boyer; and 2 interested citizens.

CITIZEN INPUT ON AGENDA ITEMS – none

Minutes of April 14 regular monthly meeting were accepted as presented on Major/Daubert motion and carried.

TREASURER’S REPORT was accepted as presented on Daubert/Wetzel motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Major/Madara motion, motion carried unanimously.

Wetzel/Daubert motioned to approve invoice submitted for payment from Larson Design for payment through CDBG funds for the Stormwater Channel Project to be forwarded to SEDA-COG for payment. Motion carried.

**CORRESPONDENCE**

- Investment Summary Reports for period ending March 31, 2015 are in the Supervisor’s office for review.
- Letter was received from PennDot with a reminder of yearly maintenance for traffic signals. Yearly traffic signal maintenance was performed on January 13, 2015.
- Elysburg Fire Company letter was received requesting additional fire hydrants within the Township. Annual Township expense for one hydrant is \$264. Harvey Boyer will get with Chief Kroh and do some measuring and get back to the secretary with information to forward to the board to make an informed decision.
- Williams Transcontinental Gas Pipe Line company letter was received.
- Williams/Madara motioned to approve 2015 CDBG Schedule. Motion carried.

**COMMITTEE/DEPARTMENT REPORTS:**

**PLANNING – Harvey Boyer, Chairman**

- Major/Madara motioned to follow the Planning Commission recommendation to approve York Adams Transportation Authority land development with a waiver of requirement to have preliminary plan and proceed directly to Final plan. Motion carried.
- Chairman Boyer also described briefly a land development sketch plan for an amusement being planned by Cathy Scherer.

**STREET DEPARTMENT – Major**

- Report was received.
- Supervisor Major will bring more information on items to possibly sell on Municibid for next month’s meeting.

**BUILDINGS – Madara**

- none

**ZONING OFFICER’S REPORT – Williams**

- 15 permits were issued and \$5,133.21 in fees were collected during April. \$2,950 were collected for Amusement Devices and \$583 were collected for campground registrations. 17 letters of correspondence were sent, 7 complaints were received for vehicles, trash, noise and etc; 19 permits were closed; and 3 burning permits were issued.

**POLICE DEPARTMENT/PUBLIC SAFETY – Wetzel**

- Report was read.
- Madara/Williams motioned to accept with regret the letter of resignation from Patrolman Christopher Grow effective July 5, 2015. Motion carried.

**RECREATION - Madara**

- Wetzel/Major motioned for Roadmaster to order one truckload of carpet mulch for the playground at a price of \$2,343.50. Motion carried.

**RECYCLING – Daubert**

- Supervisor Daubert will be contacting Jeff’s Recycling in regard to prices we receive on goods hauled from recycling.
- Supervisor Daubert stated that Charles will be away one Saturday in May, he will cover recycling that day. Charles will also be on vacation a week in July. Roadmaster Shadduck and Supervisor Daubert are working on covering recycling for that week.

**MANAGER’S REPORT**

- none

**SOLICITOR’S REPORT**

- Solicitor, Engineer and Roadmaster have met and discussed the Township driveway permit process. Major/Madara motioned to advertise to change ordinance with possible adoption at June meeting. Motion carried.
- Solicitor gave an update on SCTJSA PILOT. Solicitor has not heard back from SCTJSA solicitor as of yet.
- Madara/Major motioned to adopt Resolution 2015-03 to partner with ECMS. Motion carried.

**ENGINEER’S REPORT**

- Report received.
- Phase I of stormwater channel project will be done by sub-contractor Kessler Excavating, contracts are signed with notice to proceed to be sent out tomorrow by the engineer.
- Wetzel/Madara motioned to move forward with permitting for Phase II of CDBG stormwater channel improvement project. Motion carried.
- Board would like engineer to review all Aqua projects currently open in Ralpho Township.

**OLD BUSINESS:**

- none

**NEW BUSINESS:**

- Cell phone reimbursement was discussed for secretary. Williams/Daubert motioned to reimburse all employees that uses cell phone for work \$20 per month. Motion carried.
- Chairman Williams appointed Township Manager Springer, Supervisor Wetzel and Supervisor Madara to the negotiating committee for the AFSCME contract which is due to expire December 31, 2015. Secretary will inform AFSCME Union office.

**CITIZEN INPUT** – Harvey Boyer updated Board on Fire Department items. June 20<sup>th</sup> and 21<sup>st</sup> Fire Cadet weekend is shaping up very well. The new ambulance has been lettered, serviced and is close to licensure, waiting for inspection. Updated on new piece of fire equipment, going to expo on Saturday to view two different pieces of equipment they have narrowed it down to.

Supervisor Wetzel updated on the gym floor fundraiser, Edith’s Pot Pie and Pork Chop on a Stick will be in the municipal parking lot this weekend, with portions of the proceeds going toward the new gym floor.

At 7:46 p.m. the board went into executive session for personnel issues. The board reconvened at 8:17 p.m

Williams/Daubert motioned to hire Joseph Samuels as a full-time police officer with a one year probationary period, with start date to be determined by Chief Appel. Motion carried.

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 8:19 p.m. on Daubert/Williams motion and carried.

Respectfully submitted,

Debra L. Olson  
Ralpho Township Secretary