

MINUTES - RALPHO TOWNSHIP SUPERVISORS
REGULAR MONTHLY MEETING - NOVEMBER 10, 2015
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA

Chairman Williams called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.

A moment of silence was held to remember our veterans and those who are currently serving in the military.

Attending were: Supervisors Blaine Madara, Stephen Major, Daniel Williams, Vincent Daubert and William Wetzel. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Police Chief Stu Appel; Roadmaster Howard Shaddock; and 1 interested citizen.

CITIZEN INPUT ON AGENDA ITEMS – none

Minutes of October 13, 2015 regular monthly meeting and October 27, 2015 budget meeting were accepted as presented on Daubert/Major motion and carried.

TREASURER’S REPORT was accepted as presented on Major/Madara motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings and excluding Dynamic Sports invoice for \$57,178 and reissuing a check to Dynamic for 85% \$48,600, holding 15% until corrections are made on gym project on a Major/Daubert motion, motion carried unanimously. The check will not be release 85% until we have in writing corrections will be made.

Major/Daubert motioned to approve bill submitted for payment from Larson Design for payment through CDBG funds for the Stormwater Channel Project to be forwarded to SEDA-COG. Motion carried.

CORRESPONDENCE

- PEMA letter regarding \$46,545 additional funds for 2011 Tropical Storm Lee repairs done in 2013 was received, with monies being deposited into bank account within 3 to 4 weeks. Madara/Williams motioned to leave PEMA/FEMA Tropical Storm Lee funds received in the general fund until written confirmation on accepted use. Motion carried.
- Northumberland County Conservation District completeness notification letter for Stadium Dirt Designs, Inc. was received.
- Northumberland County Conservation District letter was received for Aqua Overlook Watermain Replacement Permit Application.
- Compliance Audit for Ralpho Fire Company No. 1 Relief Association from January 1, 2011 to December 31, 2014 was received with no findings.
- Letter was received from SEDA-COG regarding letter received from Reading and Northern Railroad relative to the SEDA-COG Joint Rail Authority.
- Investment Summary Reports for period ending September 30, 2015 are in the Supervisor’s office for review.
- Letter received from Fairfax Compliance Group, Inc. regarding Great Dane Trailers submitting a Pennsylvania Air Quality Plan Approval Application to DEP.
- Marion Williams thank you was received for allowing her group to park cars in back lot while away on a bus trip.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Harvey Boyer, Chairman

- none

STREET DEPARTMENT – Major

- Report was received.
- Major/Madara motioned to award bid on Municibid to highest bidder, \$415 Mike Myers, Mt. Bethel, PA for forks and \$1,500 Randy Caldwell, Dubois, PA for spreader. Motion carried.
- Major/Daubert motioned to ratify phone vote for repairs to not exceed \$1,500 on boom mower. Motion carried.
- Major/Madara motioned to ratify Supervisor Major signing the letter sent to LDG in regard to Progress Road payment release. Motion carried.
- Major/Madara motioned to ratify phone vote to remove depressed curb on Progress Road project. Total cost at less \$3,000. Motion carried.

BUILDINGS – Madara

- Madara/Daubert motioned to purchase guard rail installed for hill in front of municipal building from Chemung Supply Corporation for approximately \$1,760. Motion carried.
- Madara/Williams motioned to allow Ralpho Township All Home Days Association to use the meeting room in 2016 for monthly meetings. Motion carried.
- Madara/Williams motioned for chairman to sign service contracts with Pioneer Pole Buildings, Inc. to re-side existing maintenance building for \$10,800 and re-side gable end of existing salt/cinder shed for \$2,985 in 2016; contingent upon if they are still the lowest bidder after 2 more phone quotes. Motion carried.

RECREATION - Madara

- Gym rent for youth basketball was discussed. Look into raising per team fee for next year.
- Gym floor replacement update was given. Dynamic Sports Representative came to view the project and agreed that repairs are needed. They have agreed that corrections need to be made and will make sure the project will be corrected.
- New mats in the gym and painting the walls were discussed.
- Wetzel/Madara motioned to purchase two new Shark vacuums for maintenance in the building. Motion carried.
- Mr. Wetzel will look into updating the locking system at the gym.

ZONING OFFICER'S REPORT – Williams

- 13 permits were issued and \$1,537.50 in fees were collected during October. 7 letters of correspondence were sent, 15 complaints were received for vehicles, trash, noise, grass clippings and etc.
- Madara/Major motioned to have Solicitor advertise the grass clipping ordinance to state once grass is 8" tall it must be cut with no limitations as per date/time of year. Motion carried.
- Mr. Lyash did look into political sign ordinances in other municipalities.
- Mr. Lyash received notice of fines paid by property owner on Quarry Road. Board asked he send another letter to them telling them that more fines will follow if not cleaned up.

POLICE DEPARTMENT/PUBLIC SAFETY – Wetzel

- Report was read.
- Wetzel/Major to purchase two new Lenovo Think Pad-E 550 for cruisers, \$629 each. Motion carried.

RECYCLING – Daubert

- Jeff's Recycling will only accept Plastics #1 and #2 from now on so we have to change what our residents can recycle. Sign was posted stating this fact, notices are being handed out and Charles Kowalchick is monitoring when people come to recycling.

MANAGER'S REPORT

- Notice of \$10,000 Williams Pipe Line Grant was received for gym floor replacement. Manager Springer will fill out application.

SOLICITOR'S REPORT

- Solicitor was directed to renew music exemption with the Liquor Control Board. Adopted Resolution 2015-06 authorizes filing a petition with the Liquor Control Board. Madara/Major motioned, motion carried.

ENGINEER'S REPORT

- Report received.

OLD BUSINESS:

- Madara/Williams motioned to approve Sergeant Chris Kreisher's retirement effective October 12, 2015. The Township thanks him for his years of service and for a job well done. Motion carried.
- Supervisor Wetzel will look into retirement gift.

NEW BUSINESS:

- Proposed Budget - Authorize advertising and posting proposed 2016 budget as printed on the agenda was approved on a Wetzel/Madara motion. Motion carried. Real estate taxes 5½ mills; i.e. general purposes 4¼ mills; fire protection ½ mill; equipment ½ mill and library ¼ mill; street lighting per assessment formula. General Fund anticipated receipts plus carry over from 2015 = \$1,440,850; budgeted expenditures = \$1,432,242 leaving a projected surplus of \$8,608. State Aid Fund anticipated receipts plus carry over from 2015 = \$276,083, budgeted expenditures of \$206,593 leaving a projected surplus of \$69,490. Motion carried unanimously.

Proposed Budget – Authorize advertising current Act 511 taxes as follows

Per Capita	\$5
Occupation	100%
Real Estate Transfer	1%
Earned Income	1%
LST	\$52 on earnings exceeding \$12,000
TV Franchise	2%
Mechanical Amusement	\$50 per machine

- Wetzel/Major motioned to purchase turkeys for Thanksgiving and hams for Christmas for the full-time and regular part-time Township Employees. Motion carried.

CITIZEN INPUT – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:44 p.m. on Daubert/Wetzel motion and carried.

Executive session was held for personnel reasons.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary