

**MINUTES - RALPHO TOWNSHIP SUPERVISORS REORGANIZATION
AND REGULAR MONTHLY MEETING - JANUARY 6, 2014
Held in Municipal Building Meeting Room, 206 S. Market St, Elysburg, PA**

Chairman Major called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Chairman Major comment: As mandated by State Law and as advertised this meeting is for Reorganization purposes and the regular January meeting.

Oaths of Office were given to Supervisor Blaine Madara and Tax Collector Charles Pinarowicz.

Attending were: Supervisors Blaine Madara, William Wetzel, Stephen Major, Vincent Daubert and Daniel Williams. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Township Engineer Justin Keister (*arrived at 6:35 p.m.*), Police Chief Stu Appel, Roadmaster Howard Shadduck and 1 interested citizen.

Changing Chairman is merely following past practice of rotating the position every year so each board member has an opportunity to fill that capacity.

Chairman Major requested nominations for the Chairman's position. Wetzel/Williams motioned to elect Supervisor Madara as chairman. Chairman Major moved that nominations cease with approval of Madara as Chairman unanimous.

Madara/Major motioned to nominate Supervisor Williams as Vice Chairman. Chairman Madara motioned to close nominations with approval of Williams as Vice Chairman unanimous.

Wetzel/Major motioned to appoint Joseph Springer, Township Manager; Debra Olson, Township Secretary/Treasurer; Schelsinger & Kerstetter, Solicitor and Larson Design Group as Township Engineers; Forgett & Kerstetter, certified public accountants for auditing services; and designate township depositories PLGIT and M&T Bank; Charles Pinarowicz as Real Estate Tax Certifier, Act 511 tax collector and Delinquent Tax Collector per ordinance; Berkheimer Associates Tax Collector for Earned Income and LST taxes, motion carried.

Wetzel/Daubert motioned to appoint Statewide Tax Recovery for delinquent taxes; Mark Lyash as Code Enforcement Officer; Tri-County COG Uniform Construction Code Officer and Building Code Officer; Howard Shadduck as Roadmaster; Bill Brior as Primary Sewage Enforcement Officer and Bruce Dobash Alternate Sewage Enforcement Officer. Motion carried unanimously.

The following re-appointments were made on Major/Wetzel motion and carried unanimously: Donald J. Spotts, one year term as EMA Coordinator; David Manney, ZHB 3 year term; Robert L. Dluge, Jr., Esq. one year term as solicitor to Zoning Hearing Board; Charles Yoder, 5 year term to Municipal Authority of Ralpho Township; Vince Daubert 5 year term to Municipal Authority of Sunnyside Overlook; Mark Lyash 4 year term to Planning Commission and Cathy Kessler 2 year appointment to Auditor.

The following positions remain to be filled:

One vacancy on Municipal Authority of Sunnyside/Overlook, 5 year term, term would expire January 2016; 2 year appointment to Auditor; and 1 year term to Township Vacancy Board.

Chairman Madara will announce Committee/Department appointments at February meeting.

CITIZEN INPUT ON AGENDA ITEMS – none

Minutes of December 11, 2013 regular monthly meeting were accepted as presented on Wetzel/Williams motion and carried.

TREASURER'S REPORT was accepted as presented on Daubert/Wetzel motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Wetzel/Daubert motion, motion carried unanimously.

CORRESPONDENCE

- DEP Earth Disturbance Inspection Report was received on Kenneth Clark property at 369 E Center St.

COMMITTEE/DEPARTMENT REPORTS:

STREET DEPARTMENT – Williams

- Report was received.
- Roadmaster will solicit bids for stone for coming year.
- Tires and exhaust system for 2004 truck were discussed. Wetzel/Williams motioned to have Weaver Tire replace the tires and Reidinger's do exhaust work. Motion carried.

BUILDINGS – Major

- Yearly oil burner maintenance was discussed. Wetzel/Williams motioned to use Miller's for servicing the oil burners. Motion carried with Supervisor Daubert abstaining from vote due to being employed by Miller Gas and Oil.
- Wetzel/Williams motioned to rescind the prior motion upon solicitor's advice to avoid any potential violation of the State Ethics Act. Likewise Daubert abstained from the vote.
- Mr. Shaddock will check on two areas at the gym where caulking, etc. may be necessary.

POLICE DEPARTMENT/PUBLIC SAFETY – Daubert

- Report was read.
- Cruiser mobile radio was discussed. Major/Daubert motioned to purchase radio from Keystone Communications for \$774.95 with possible buy-back when time to upgrade radios per mandate, motion carried.

ZONING OFFICER'S REPORT – Madara

- 1 permit was issued and \$74.40 in fees were collected during December and issued 17 occupancy/use certificates.
- Zoning fees update was prepared by solicitor for adoption at a future meeting.

RECREATION - Wetzel

- none

RECYCLING – Madara

- none

MANAGER'S REPORT

- None

PLANNING – Harvey Boyer, Chairman

- none

SOLICITOR'S REPORT

- Campground ordinance changes were made. Will be advertised in the future.

ENGINEER'S REPORT

- none

OLD BUSINESS:

- Jeff's Recycling will provide paint for us to have the SCI prisoners paint the 2 remaining recycling containers in the spring.

NEW BUSINESS:

- Majors/Daubert made a motion to pay any regular bills that come in after meeting date because of early meeting for the month of January. Motion carried.

CITIZEN INPUT – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:21 p.m. on Daubert/Wetzel motion and carried.

Executive session was held for land acquisition.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary