

MINUTES - RALPHO TOWNSHIP SUPERVISORS
REGULAR MONTHLY MEETING - APRIL 8, 2014
Held in Municipal Building Meeting Room, 206 S. Market St, Elysburg, PA

Chairman Madara called the meeting to order at 6:32 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Attending were: Supervisors Blaine Madara, William Wetzel, Stephen Major, Daniel Williams and Supervisor Vince Daubert. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Township Engineer Justin Keister, Roadmaster Howard Shaddock, Code Officer Mark Lyash, Police Chief Stu Appel; Dave Nowroski from *Shamokin News-Item*; and 5 interested citizens.

CITIZEN INPUT ON AGENDA ITEMS – none

Minutes of March 8, 2014 regular monthly meeting were accepted as presented on Major/Daubert motion and carried.

TREASURER'S REPORT was accepted as presented on Daubert/Major motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Wetzel/Williams motion, motion carried unanimously.

CORRESPONDENCE

- Wetzel/Madara motioned to accept the resignation effective April 11, 2014 by Tax Collector Charles Pinarowicz. Motion carried.

Chairman Madara stated that interviews were held with 3 individuals interested in the tax collector position last week. Major/Wetzel motioned to adopt resolution 2014-03 to appoint Amy Snyder to the Tax Collector position. Her appointment will expire 1st Monday in January 2016. Motion carried unanimously.

- Act 205 Reports for 2013 covering both pensions were received from Univest Municipal Pension Service. The reports were signed by the chairman and mailed to the Public Employee Retirement Commission to meet the March 31st filing deadline.
- Letter received from Northumberland County Conservation District requesting assistance in the selection of Northumberland County's most outstanding conservation group.
- Northumberland County Conservation District has reviewed erosion and sediment control plan for 361 East Center Street, Ken Clark, and determined it to be adequate.
- PSATS memo with proposed resolutions for consideration for 2014 at annual conference was received.
- Thank you was received from Stu and Karen Appel.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Harvey Boyer, Chairman

- Major/Madara motioned to accept revised component 2 sewer module for Griffiths Subdivision. Motion carried.
- Major/Daubert motioned to approve Katona Special Use Subdivision with the following contingencies and motion carried:
 1. Receipt of signed Developers Agreement
 2. Compliance with Developers Agreement
 3. Payment of all professional fees associated with review of subdivision
- Discussion was held on Progress Road Plan. Pat Mack clarified that Northumberland County was the applicant and his signature appeared on the application. Cul-de-sac issue was reviewed by engineer (review and his opinion limited to land area being conveyed--not stormwater, road conditions, slopes, etc). Howard Taylor, PLS, indicated that that engineer's required minimum roadway of 45' radius could fit within area being conveyed. Clarification was made that this plan was being reviewed only as a transfer of land for use as a public county road. Entire road from Route 487 needs to be brought up to

PennDOT specs before Township even considers accepting for dedication. Mack is working on grant. Any future construction/reconstruction will need to be separately approved during land development submission and review.

Wetzel/Daubert motioned to approve Subdivision to create a section of Progress Road to be conveyed to Northumberland County as a county public road with the following to be clarified on the plan: 1) Northumberland County will be solely responsible for all maintenance and upkeep of public road unless and until the parcel is conveyed to Ralpho Township. 2) Unless and until formally dedicated, Ralpho Township shall have no liability or responsibility for the road whatsoever, including stormwater facility and road slope maintenance. Subsequent acceptance of the road by Ralpho Township is completely within the sole discretion of Ralpho Township and this approval in no way obligates the Township to accept such land for dedication. 3) Clarification that the County is the applicant and soon to be owner is to be reflected on plan. 4) Letter from County Solicitor required to confirm that County intends to accept road. 5. Board agreed to a waiver of the perimeter survey requirements of our ordinance based on recommendation of engineer. Solicitor to provide required language to Taylor. Motion carried.

STREET DEPARTMENT – Major

- Report was received
- Cinder sweeping is taking place in the township.
- It was noted that Andrew Bower will stay on as part-time employee.
- Sign reflectivity requirements and the process the township is taking to adequately meet the deadline placed by PennDot was discussed. Possibly up to \$800 to get the township up to where it needs to be this year.
- 2014 Paving Project – Williams/Madara motioned to authorize advertising 2014 street paving project which includes – base repair, wearing course, shoulder widening, sub base and excavation on all or parts of 2050’ of Hemlock Lane; alternate bid for drainage pipe, top soil and grass seed on Hemlock Lane; tar & chip 4040’ of Stony Lane, 1950’ of Romanoski Lane. On the question: bids will be opened during regular meeting of May 13. Motion carried unanimously.
- Playground bathrooms will be open by the weekend if weather remains pleasant.
- Roadmaster will check on prices to do line painting for parking lot in front and back.

BUILDINGS – Wetzel

- Received a call from President of Library board today for carpet on steps for possibly tripping hazard. Roadmaster will check on this first thing tomorrow.

ZONING OFFICER’S REPORT – Williams

- 8 permits were issued and \$1,159.00 in fees were collected during March.

POLICE DEPARTMENT/PUBLIC SAFETY – Daubert

- Report was read.
- Daubert/Major motioned to sell 1995 Caprice un-marked police car to highest bidder Mike Geiswite for \$700. Motion carried.

RECREATION - Wetzel

- none

RECYCLING – Madara

- none

MANAGER’S REPORT

- Act 90 for demolition was discussed by Solicitor. He will be in contact with Jamie Shrawder to see if our current ordinance will suffice or if we need to adopt something in addition.

SOLICITOR’S REPORT

- County tax assessor/controller are going to help in the transition between tax collector who resigned and tax collector who was appointed tonight.
- Blighted property in Sunnyside/Overlook was discussed. Chief Appel will be allowed to deliver documents to owner of blighted property if possible.

ENGINEER'S REPORT

- none

OLD BUSINESS:

- CDBG Selection of Projects. Major/Wetzel motioned to select stormwater project for 2014. Motion carried.
- Cyber policy liability quote was discussed. The board is choosing to not buy this insurance at this time.
- Chairman Madara will call James Wasiloski to inform him we are sticking with current pension plan administration.

NEW BUSINESS:

- Daubert/Williams motioned to accept 2013 Audit and DCED report as presented by auditing firm Forgett & Kerstetter. Motion carried unanimously.
- Wetzel/Daubert motioned to accept revised zoning map with no content change, just street name corrections, etc. Motion carried.

CITIZEN INPUT – David Searles from Overlook attended the meeting and was impressed with the board's sensitivity to the needs of the people of Ralpho Township but also responsibility to the township, he is glad to be a part of Ralpho Township now.

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 8:30 p.m. on Daubert/Williams motion and carried.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary