

MINUTES - RALPHO TOWNSHIP SUPERVISORS
REGULAR MONTHLY MEETING - MAY 13, 2014
Held in Municipal Building Meeting Room, 206 S. Market St, Elysburg, PA

Chairman Madara called the meeting to order at 6:33 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Attending were: Supervisors Blaine Madara, William Wetzel, Stephen Major, and Daniel Williams; Supervisor Vince Daubert was absent. Also attending were: Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Township Engineer Justin Keister, Roadmaster Howard Shadduck, Code Officer Mark Lyash, Police Chief Stu Appel; and 1 interested citizen.

Bids for paving contract were opened, tabulated and considered (see tabulation sheet). Wetzel/Madara motioned to accept the apparent low bid of \$121,461.00 and \$10,290.00 for the alternate bid from Meckley's Limestone Products for the Paving Contract. On the question: award is contingent upon bid meeting all legal, bonding and insurance requirements; and once engineer is content with explanation of escalator clause from Penn Dot Rep. Motion unanimously approved.

Bids for seal coat contract were opened, tabulated and considered (see tabulation sheet). Wetzel/Williams motioned to accept the apparent low bid of \$26,895.80 from Hammaker East Ltd. for the Seal Coat Contract. On the question: award is contingent upon bid meeting all legal, bonding and insurance requirements. Motion unanimously approved.

CITIZEN INPUT ON AGENDA ITEMS – none

Minutes of April 8, 2014 regular monthly meeting were accepted as presented on Williams/Major motion and carried.

TREASURER'S REPORT was accepted as presented on Major/Williams motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Major/Madara motion, motion carried unanimously.

CORRESPONDENCE

- Tax Collector Charlene Zeigler was exonerated from further collections on the 2013 tax duplicate on Williams/Madara motioned and carried.
- Letter was received from Penn Dot to remind municipalities of needed yearly maintenance on Traffic Signals. Chief Apple will call for an appointment. Last maintenance was February 2013.
- Letter/map were received from Williams Transco regarding proposed Atlantic Sunrise Pipeline Project. Notice was also received from them with details about dates, times and locations of public open houses about the project. Northumberland County will be at the Wayside Inn on Wednesday, June 4 from 6 to 8 p.m.
- National Emergency Medical Services Week will be celebrated May 18-24, 2014.
- Notice was received from DEP for violation by Catawese Coach Lines, Inc./Shaw Residence.
- Investment Summary Reports for period ending March 31, 2014 are in the Supervisor's office for review.
- Thank you was received from Medico Industries, Brian Slavinski, for purchasing backhoe as well as for hosting an equipment demonstration at the Township Maintenance Shed.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Harvey Boyer, Chairman

- None

STREET DEPARTMENT – Major

- Report was received
- Discussion took place in regard to mailboxes, drain pipes and shrubbery, etc. on right of way on Hemlock Lane. Letter will be written by Solicitor to be sent to Hemlock residents affected by paving project.
- Major/Madara motioned to allow street department to attend West Branch COG Equipment Show May 21st. Motion carried.
- Notice was received from the Federal Government that the sign reflectivity requirements previously sent out have changed. They want municipalities to have an inventory but they will not be monitoring it in the future.
- Major/Williams motioned to purchase a pallet of crack sealer from Bradco Supply Company for \$2,137.50. Motion carried.

BUILDINGS – Wetzel

- none

ZONING OFFICER'S REPORT – Williams

- 9 permits were issued and \$2,035.00 in fees were collected during April. \$3,900 was collected for amusement license fees, 5 burning permits were issued, 6 permits were closed, 2 letters of correspondence, 9 complaints were received for vehicles, trash, stormwater discharge and burning without permit.
- Williams/Major motioned to release remaining escrow of \$1,650 to Mr. James Levan for property at 4 E Mill St., all landscaping/grading requirements have been met. Motion carried.
- Great Valley Consultants letter was received in regard to SCTJSA to request permit extension, Major/Wetzel to extend for 6 months. Motion carried. Solicitor will send a letter.
- Code Officer Mark Lyash updated the board that he will be continuing his education towards his residential inspection certifications in the coming months.

POLICE DEPARTMENT/PUBLIC SAFETY – Daubert

- Report was read.
- Eric Wendt, Addressing Coordinator for the County, contacted Chief Appel in regard to some addresses on Happy Valley Road being duplicate with Columbia County. Board is in favor of correcting the situation with EMS at the county level.
- Chief Appel updated the board on the new frequency radios that are mandatory for the department. The county will be funding this purchase for the municipality.
- Chief Appel asked if the board would entertain purchasing a cruiser at this point with the monies that were budgeted for radios. He will bring more details back to the June meeting.

RECREATION - Wetzel

- Concession stand at softball field was discussed, water turn on/off, key access was discussed.
- Gym floor update. To replace gym floor quote would be around \$52,000 to \$55,000, for budget purposes.
- Supervisor Wetzel will have Land acquisition update next month.
- Lights at the outdoor courts need to be checked, Supervisor Madara will follow up.

RECYCLING – Madara

- Recycling will be closed for Saturday, May 24th for the holiday weekend.

MANAGER'S REPORT

- none

SOLICITOR'S REPORT

- Act 90 Amendment to Dangerous Structure Ordinance was distributed by Solicitor. It will be looked over and next month board will decide if they want to advertise.

- Chief Appel has made contact with Mr. Cox in regard to blighted property in the Township. Solicitor will bring resolution to next month's meeting for condemnation of the property.

ENGINEER'S REPORT

- none

OLD BUSINESS:

- none

NEW BUSINESS:

- Wetzel/Major motioned to appoint Amy Snyder as Real Estate Tax Certifier, Act 511 tax collector and Delinquent Tax Collector per ordinance. Motion carried.
- Wetzel/Williams motioned to authorize releasing \$500 from both the Police and Non-uniformed Pension Plans to pay actuarial/consulting fees to Uninvest Municipal Pension Service. Motion carried.
- The fuel bid including yearly maintenance will be discussed and possibly advertised after next month meeting. Secretary will give Manager information to help prepare specifications for next month.

CITIZEN INPUT –none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 8:25 p.m. on Wetzel/Major motion and carried.

Executive session was held for possible litigation purposes.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary