

MINUTES - RALPHO TOWNSHIP SUPERVISORS
REGULAR MONTHLY MEETING - February 12, 2013
Held in Municipal Building Meeting Room, 206 S. Market St, Elysburg, PA

Chairman Major called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Attending were: Supervisors Blaine Madara, William Wetzel, Stephen Major, Vincent Daubert and Daniel Williams. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson, Code Officer Mark Lyash, Township Engineer Justin Keister, Police Chief Stu Appel, Roadmaster Howard Shaddock, Stephanie Geise from the Shamokin *News Item* and interested citizens.

Chairman Major named Supervisors to head of departments as follows:

Street Department – Williams

Buildings - Major

Police Department/Public Safety – Daubert

Zoning – Wetzel

Recreation – Wetzel

Recycling – Madara

Bridget White and Jeff Davis presented the Insurance Policy renewal for DGK Insurance, current insurance provider. William Pilconis of WSA Insurance discussed his proposal for the package insurance for the township.

Madara/Daubert motioned to accept the insurance proposal from DGK Insurance for \$28,244 package and \$32,281 worker's comp. Motion carried.

Jamie Shrawder, SEDA-COG was in attendance at meeting for an update on CDBG items.

Madara/Williams motioned to award the contract for legal services for the CDBG demolition project to Schlesinger & Kerstetter @ \$100 per hour. Motion carried.

Wetzel/Madara motioned to award Larson Design Group for engineering services for the stormwater channel improvements CDBG project at \$29,000. Motion carried.

Wetzel/Williams motioned to advertise required Notice for the First Public Hearing for the FFY 2013 CDBG funds in the Shamokin News-Item. Motion carried.

Ms. Shrawder discussed with the Board correspondence with DCED relative to location of Pat Mack's residence to the demolition project because of his concern of a conflict of interest; she also updated the Board on the Municipal Authority's sewer lateral grant process for CDBG funds.

CITIZEN INPUT ON AGENDA ITEMS – none

Jamie Wisloski, Wealth Professionals, Inc. was present to discuss the possibility of him reviewing the pension plans to see if he could be of help to the Township. Secretary was instructed to give him information so he could get back to the Township.

Minutes of January 7, 2013 regular monthly and reorganizational meeting were accepted as presented on Daubert/Wetzel motion and carried.

TREASURER'S REPORT was accepted as presented on Wetzel/Daubert motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Daubert/Williams motion, motion carried unanimously.

CORRESPONDENCE

- Tax Collector Charlene Zeigler was exonerated from further collections on the 2012 tax duplicate on Madara/Wetzel motioned and carried.
- Letter was received from Ralpho Youth Sports requesting our annual donation. This will be tabled until future meeting pending the receipt of a 2012 financial report from the organization.
- 2012 Annual Investment Reports for the Ralpho Township Police and Non-uniformed Pension Plans are available for review in the Township Office.
- Northumberland County Conservation District invite to 1st Annual Conservation District Winter Forum on March 5, 2013 was received.
- Thank you was received from Wayne Horne and family for memorial given to the library in memory of his Sister Renee and Mother-in-law Helen.
- Ralpho Fire Company requested a letter to be written to the Office of the State Fire Commissioner Volunteer Loan Assistance Program stating the funding that will be provided by the Township toward the purchase of their 2002 Quint purchase this spring. Letter will be sent to Ralpho Fire Company stating that an additional \$10,000 will be given to the company with a signed sales agreement; and, upon delivery and acceptance of the truck. Motion carried. Letter will also be written to State Fire Commissioner stating the township will be giving a total of \$20,000 to Ralpho Fire Company without expectation of repayment.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING –

- Madara/Wetzel motioned to accept with the recommendation from the Planning Commission the revision to the Heartland Subdivision contingent upon Engineer updating Township on fees required for road completion and developer updating financial security for those improvements to be adequate. Solicitor will send letter to the Developer. Motion carried.

STREET DEPARTMENT – Daubert

- Report was received.
- Wetzel/Daubert motioned to purchase 1997 Ford bucket truck from Racey Auto Sales, New Oxford, PA at purchase price of \$13,900. Motion carried.
- Stone quantities were discussed for the upcoming year. Current agreements expire March 31, 2013 with Eastern Industries, Inc and Corson Quarries, Inc. It was decided that Roadmaster Shaddock will call around for lowest prices being we will not likely not reach the \$18,500 bidding requirement. Roadmaster will report back at next meeting.

BUILDINGS – Madara

- The contract with Dempsey expired on January 23, 2013 for floor mats. Supervisor Wetzel will look for a company to get new ones from and come with prices to the March meeting.

POLICE DEPARTMENT/PUBLIC SAFETY – Major

- Report was read.

ZONING OFFICER'S REPORT – Madara

- 2 permits were issued and \$50.00 in fees were collected during January and addressed 10 complaints for junk, burning and vehicle. Also performed research and attended Zoning Hearing Board hearing.

RECREATION - Wetzel

- Playground addition of a swing set was discussed. Supervisor Wetzel will look into this further for next meeting.
- Playground carpet mulch was discussed. Supervisor Wetzel is going to be in contact with Coach Roth for volunteer help on this project or with Northwestern Academy for volunteer help.

RECYCLING – Williams

- DEP has awarded Ralpho Township with an Act 101, Section 902 Development and Implementation Grant for \$30,397. Manager Springer says this funding will help purchase 3 new recycling containers; new signage, camera monitoring of the drop-off site, and some other small costs. Williams/Madara motioned to accept grant and authorize signatures on agreement. Motion carried.
- The plastic container for the recycling was replaced with a larger container by Jeff's Recycling.

MANAGER'S REPORT

- Madara/Daubert motioned to appoint Supervisor Wetzel as Tax Collection Commission alternate. Motion carried.

SOLICITOR'S REPORT

- Marino v ZHB/Ralpho Township update, Zoning Hearing Board hearing was held on January 24, 2013 at 7:00 in the meeting room of the municipal building. Decision date has not been set yet as of today.

ENGINEER'S REPORT

- Drumheller/Craze culvert replacement permits were approved by DEP. Madara/Wetzel motioned to authorize the engineer to proceed with bid documents for these projects. Motion carried. Funding will be reimbursed from FEMA. Manager Springer said we have to spend the money and then apply for preapproved reimbursement.
- Pinebrook Stormwater Basin project discussed with Conservation District. Madara/Williams motioned to secure general permit for the project not to exceed \$1,500 and transfer permit to Dave Gutelius Excavating when they do project.

OLD BUSINESS:

- none

NEW BUSINESS:

- Wetzel/Daubert motioned to adopt Resolution 2013-02, the Order of Succession Resolution. Motion carried unanimously.
- After a lengthy discussion Madara/Daubert motioned to adopt Resolution 2013-03 to pay the tax collector \$1.50 per real estate bill and \$.75 per cap bill collected. This will go into effect for the 2014 tax collection year. Motion carried unanimously.
- JPC Fuel Bid or local fuel bid was discussed. It was decided to bid with JPC for a fixed rate; deadline to join is March 5th. Madara/Wetzel motioned to go ahead with the JPC for a fixed rate. Motion carried.
- Madara/Williams motioned to authorize to release of up to \$10,000 budgeted funds if needed to the ambulance service. Motion carried.

CITIZEN INPUT – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 8:30 p.m. on Daubert/Williams motion and carried.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary