

MINUTES - RALPHO TOWNSHIP SUPERVISORS
REGULAR MONTHLY MEETING - May 14, 2013
Held in Municipal Building Meeting Room, 206 S. Market St, Elysburg, PA

Chairman Major called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Attending were: Supervisors William Wetzel, Stephen Major, Vincent Daubert and Daniel Williams. Also attending were: Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson, Code Officer Mark Lyash, Township Engineer Justin Keister (arrived at 6:40 p.m.), Police Chief Stu Appel, Roadmaster Howard Shadduck, Harvey Boyer Planning Commission and 6 interested citizens.

Bidding process for Paving and Seal Coat Contracts was officially closed.

Bids for paving contract were opened, tabulated and considered (see tabulation sheet). Wetzel/Williams motioned to accept the apparent low bid of \$73,770.05 from Eastern Industries, Inc. for the Paving Contract along with a 10% change order over the contract. On the question: award is contingent upon bid meeting all legal, bonding and insurance requirements. Motion unanimously approved.

Bids for seal coat contract were opened, tabulated and considered (see tabulation sheet). Daubert/Major motioned to accept the apparent low bid of \$14,443.74 from Midland Asphalt Materials, Inc. for the Seal Coat Contract. On the question: award is contingent upon bid meeting all legal, bonding and insurance requirements. Motion unanimously approved.

CITIZEN INPUT ON AGENDA ITEMS – Janet Sokoloskie of 292 E. Center St. brought up question on a paper street in her neighborhood. The solicitor explained to her that the Township has no authority in paper street issues. It was recommended that Ms. Sokoloskie contact a private attorney. The Code Officer is however going to verify a permit was purchased for a shed at 286 E. Center St.

Maryann Zenyuch, Monroe Ave, was at the meeting asking the Supervisors if they are looking into a multi-municipal comprehensive plan with Franklin Township and Cleveland Township. Chairman informed her it was decided after discussion from last month's meeting it is not feasible at this time.

John Holland, 148 Pearle Street questioned the Supervisors on ordinances for dog barking in the Township. Mr. Holland was advised to call the police when the dog barking occurs.

Pete Tipka, resident from Schoch Road, was present for a follow up from his questions of last month's meeting. The Solicitor informed him that Chief Appel will speak to the resident on Schoch road about parking vehicles on the Township roadway.

Minutes of April 9, 2013 regular monthly meeting were accepted as presented on Wetzel/Daubert motion and carried.

TREASURER'S REPORT was accepted as presented on Daubert/Wetzel motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Wetzel/Williams motion, motion carried unanimously.

CORRESPONDENCE

- Ralpho Township 94th Annual All Home Days request for advertising was received.
- PA Dot Follow-up letter on concerns with PA Route 54 was received.
- Northumberland County Conservation District letter for review of erosion and sediment control plan for temporary road crossing on the property of Tom Szezepkowski at 1706 Airport Road was received.

- Formal 2012 Financial Statements for each the Ralpho Township Police and Non-Uniformed Pension Plans were received and are in the Supervisor's office for review.
- Investment Summary Reports for period ending March 31, 2013 are in the Supervisor's office for review.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Harvey Boyer, Chairman

- Williams/Daubert motioned to approve a time extension until June 13, 2013, for Danson Phase II Major Subdivision. Motion carried.
- Wetzel/Daubert motioned to follow the Planning Commission recommendation to approve Lebo Final Minor Subdivision. Motion carried.
- Daubert/Williams motioned to follow the Planning Commission recommendation to approve John & Vickie Lushinski Final Minor Subdivision. Motion carried.
- Daubert/Williams motioned to follow the Planning Commission recommendation to approve Berger Final Minor Subdivision. Motion carried.
- Daubert/Wetzel motioned to approve the revised plans for the Heartland Subdivision, contingent upon all notarized signatures being on the plans prior to Planning Commission and Supervisor's signatures. Motion carried.

Chairman Major left the meeting and Vice Chairman Daubert took over the meeting at approximately 7:30 p.m.

STREET DEPARTMENT – Williams

- Report was received.
- Wetzel/Daubert motioned to allow Supervisor Williams to advertise snow blower and tool box if it does not sell at equipment show tomorrow. Motion carried.
- Supervisor Wetzel thanked the street department for the help with recreation and recycling as well as their regular work.

BUILDINGS – Major

- Wetzel/Williams motioned to purchase 2 outdoor and 3 indoor mats for the municipal building not to exceed \$600. Motion carried.

POLICE DEPARTMENT/PUBLIC SAFETY – Daubert

- Report was read.
- Update was given on cruiser/vehicle accident from 5-3-13. The claim will be filed with our carrier, EMC Insurance, and they will work with the other person's insurance company for reimbursement.
- Purchase of a new police vehicle was tabled until next month.

ZONING OFFICER'S REPORT – Wetzel

- 8 permits were issued and \$620 in fees were collected during March and addressed 19 complaints for junk, burning, vehicle, trash, sewer, grass, fence and animals. Issued (1) letter of consistency, issued (4) temporary burn permits and issued (6) occupancy and use permits.
- Complaint about tires and burning at 10 Third Ave was received. Code Office will visit the property tomorrow morning.

RECREATION - Wetzel

- Playground carpet mulch was spread on April 27.
- Repair of playground gate was taken care of.

RECYCLING – Madara

- none

MANAGER'S REPORT

- none

SOLICITOR'S REPORT

- Easements for Pinebrook Stormwater Basin project are in and that project can move forward. Wetzel/Williams motioned to award to Dave Gutelius, Inc. for \$10,507. Motion carried unanimously.

ENGINEER'S REPORT

- Drumheller and Craze road culvert crossings. Engineer has bid documents ready and has provided copy to the Solicitor tonight for review. Wetzel/Williams motioned to advertise for Craze and Drumheller projects with seal coat on finished projects as an alternate bid. Motion carried. It is possible this will not be done in time for advertising requirements before next meeting, if this is the case the bid opening will be a public meeting and the date will be included in the bid package. This will be advertised as a public meeting.

OLD BUSINESS:

- None

NEW BUSINESS:

- Vice Chairman Daubert appointed himself and Supervisor Wetzel to meet with the sewer authority in regard to sewer connection agreements for developers.
- Wetzel/Williams motioned to advertise the fuel bid, with bids to be opened at the June 11, 2013 meeting. Motion carried.
- Army trucks parked on Bottle Road were questioned and the Code Officer will contact owner to have them removed tomorrow morning.

CITIZEN INPUT – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 8:28 p.m. on Williams/Wetzel motion and carried.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary