

MINUTES - RALPHO TOWNSHIP SUPERVISORS
REGULAR MONTHLY MEETING - September 13, 2016
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA

Chairman Wetzel called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Attending were: Supervisors William Wetzel, Stephen Major, Blaine Madara, Vince Daubert and Daniel Williams; Also attending were: Solicitor Todd Kerstetter, Township Manager Joseph Springer, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Township Engineer Justin Keister(arrived 6:52 p.m.); Police Chief Stu Appel, Roadmaster Howard Shaddock; Ronald Bittner Uninvest Municipal Services; Sarah DeSantis *The News-Item*; and 7 interested citizens.

Ron Bittner, Uninvest Municipal Pension Services gave a presentation on the pensions.

Madara/Daubert motioned to move 5% from Domestic to International Funds. Motion carried.

CITIZEN INPUT ON AGENDA ITEMS – Kathy Bullinton, Matt Harrison and family of 224 N Market Street were in attendance to discuss safety on State Rt 54 and the high speeds of traffic traveling through Elysburg. Phil Buehler was also at meeting to discuss the same. Major/Williams motioned to send a letter to Penn Dot to look into requesting a lower speed through town on State Rt 54. Motion carried.

Minutes of August 9, 2016 regular monthly meeting were accepted as presented on Major/Daubert motion and carried.

TREASURER’S REPORT was accepted as presented on Daubert/Madara, motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Madara/Williams motion, motion carried unanimously.

CORRESPONDENCE

- Northumberland Department of Public Safety letter regarding Hazardous Vulnerability Assessment and Hazardous Mitigation Plan kick-off meeting letter was received.
- Boy Scouts of America letter received from Scott A. Kramer requesting to use a different classroom on the 2nd floor of the building for equipment storage. Madara/Daubert motioned to allow this use of the building. Motion carried.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Harvey Boyer, Chairman

- Madara/Wetzel motioned to approve Elaine C. Henderson/Lahr Minor Subdivision-Add On at the recommendation of the Planning Commission. Motion carried.

STREET DEPARTMENT – Madara

- Report was received.
- Madara/Williams motioned to ratify having G&M Crawford pave where pipe was fixed on Bradford Lane for \$1,270 and on Hillside Ave for \$750. Motion carried.

BUILDINGS – Major

- none

RECREATION - Major

- none

ZONING OFFICER'S REPORT – Daubert

- 5 permits were issued and \$5,302.41 in fees were collected during August. 20 letters of correspondence were sent and 13 complaints were received for vehicles, trash, dumping and dangerous structures, 26 permits were closed.
- Madara/Wetzel motioned to adopt Resolution 2016-09 authorizing sign placement for Fire Department Haunted House signs to be placed in 6 places within the Township. Motion carried with Supervisor Williams and Supervisor Major voting against.

POLICE DEPARTMENT/PUBLIC SAFETY – Williams

- Report was read.
- Williams/Madara motioned to approve hiring Travis Bremigen and David Tomtishen as part-time police officers as needed, at a rate of \$15.00 per hour. Motion carried.
- Madara/Daubert motioned to approve changing part-time Officer Donald Spotts to \$15.00 per hour retroactively to July 21, 2016. Motion carried.

RECYCLING – Wetzel

- none

MANAGER'S REPORT

- Health Insurance renewal was discussed. Renewal will take place with 11% increase November 1st.
- Mr. Springer applied for an Atlantic Sunrise Grant to help cover the cost of updating the mats on the walls in the gymnasium. Should be awarded by the October meeting.

SOLICITOR'S REPORT

- Madara/Major motioned to adopt Resolution 2016-08 Disposal of Records. Motion carried.
- Major/Daubert motioned to reject Shepard's Pond Estate Major Subdivision and return the \$5,000 escrow balance at the request of Mr. Joseph Shepard. He understands that if he would want to pursue this in the future he will start over from step one. Motion carried.

ENGINEER'S REPORT

- Traffic study numbers were done last month and will also be done October 7-9. Results will follow.
- Madara/Williams motioned to authorize Chairman Wetzel to sign the CDBG amendment to the engineering agreement for Storm Water Channel Improvements. Motion carried.

OLD BUSINESS:

- Supervisor Major updated the board on \$30 savings per month from first LED lights replaced in the Township.
- It was decided to keep a running tab of any ordinances that need to be changed or updated.

NEW BUSINESS:

- Daubert/Major motioned to hold Trick or Treat night on Monday, October 31st from 5 to 8 p.m. Motion carried.
- Major/Wetzel motioned to allow bus trip to park approximately 18 cars in the back lot October 16th through 20th. Motion carried with Williams abstaining.
- 2017 MMO's – Police and Non-Uniformed Pension Plans. Motion to approve MMO's as follows: Police Pension Plan = \$78,725 and Non-Uniformed Pension Plan = \$21,023 was made by Williams/Madara and motion carried.
- Major/Daubert motioned to transfer \$25,000 donation to Fire Equipment Fund per budget item. Motion carried.

CITIZEN INPUT – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 8:30 p.m. on Daubert/Major motion and carried.

Executive Session was held after meeting for personnel issues.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary