

MINUTES - RALPHO TOWNSHIP SUPERVISORS
REGULAR MONTHLY MEETING - November 8, 2016
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA

Chairman Wetzel called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Attending were: Supervisors William Wetzel, Stephen Major, Blaine Madara, Daniel Williams and Vince Daubert; Also attending were: Solicitor Todd Kerstetter; Township Manager Joseph Springer, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Police Chief Stu Appel, Roadmaster Howard Shaddock; Sarah DeSantis *The News-Item*; and 5 interested citizens.

CITIZEN INPUT ON AGENDA ITEMS – Brian and Mary Major, 201 Hillside Ave, were present at meeting and asked about Aqua staging site on Hillside Ave, the contractor has stated they will be done at the site in 6 weeks. Roadmaster will meet with contractor and make sure they are aware of the deadline to have it cleaned up.

Minutes of October 11, 2016 regular monthly meeting and October 25, 2016 Budget Work Session were accepted as presented on Major/Madara motion and carried.

TREASURER'S REPORT was accepted as presented on Williams/Daubert, motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Daubert/Major motion, motion carried unanimously.

Major/Williams motioned to approve bill submitted for payment from Larson Design for payment through CDBG funds for the Stormwater Channel Project to be forwarded to SEDA-COG. Motion carried.

CORRESPONDENCE

- Letter from KPI Technology informing of intent to apply for Water Quality Management permit for Shamokin Coal Township Joint Treatment Authority was received.
- Aqua letter informing of upcoming project on Pine Ave from Hemlock south end to area of 21 Pine Avenue and West Center Street from Short Street to Thrush Lane was received.
- Thank you from Marian and Jim Williams for allowing group the use of the back parking lot for bus trip was received.
- Investment Summary Reports for period ending September 30, 2016 are in the Supervisor's office for review.
- PennDot letter informing us of rehabilitation of structure on SR 2008 tributary to Shamokin Creek was received.
- Letter from DEP in regard to a request for an extension to provide necessary information to make application technically adequate for Atlantic Sunrise Pipeline was received.
- Fairfax Compliance Group, Inc. letter of official notification that Great Dane Trailers is applying for a DEP facility-wide Air Quality State Only Permit for facility at 110 Industrial Park Rd was received.
- Northumberland County Conservation District letter regarding NPDES permit for stormwater Discharges associated with construction activities from the Geisinger CLAM Project was received.
- Letter from Forgett & Kerstetter, P.C. was received stating they will no longer be able to provide the Township with auditing services.
- Letter was received from Northumberland County Conservation District concerning a request to have a memorandum of understanding with the Township to coordinate implementation of state laws and municipal ordinances in controlling accelerated erosion and to prevent sediment pollution to the waters of the Commonwealth which may result from the conduct of earth moving activities. No action was taken on this item.
- Letter was received from PennDot with a response to our letter requesting a speed study on S.R. 54 in Ralpho Township through the Village of Elysburg from SR 487 to Circle View Drive. An in-depth speed limit study was performed on this location. The study results indicate that lowering the existing speed limit is not justified.

Discussion took place on AQUA and the project they are starting within the Township as stated above in correspondence. Madara/Wetzel motioned to have Code Officer and Roadmaster stop construction as of tomorrow morning until plans, cut permit, etc. are in hands of the Township. Motion carried. It was also discussed to have solicitor look into updating code for paving requirements after streets are cut in the future.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Harvey Boyer, Chairman

- Daubert/Madara motioned to approve Audrey Dunkelberger Land Development Plan at the recommendation of the Planning Commission. Motion carried.
- Williams/Daubert motioned to approve Epic Construction Land Development and Final Minor Subdivision at the recommendation of the Planning Commission. Motion carried.

STREET DEPARTMENT – Madara

- Report was received.

BUILDINGS – Major

- Madara/Daubert motioned to allow Ralpho Township All Home Days Association to use the meeting room in 2017 for meetings. Motion carried.
- Madara/Daubert motioned to allow Ralpho Township Business Association to use the meeting room in 2017 for meetings. Motion carried.
- Major/Williams motioned to purchase walk-behind snow blower from Clark's Ag Center for \$1,399. Motion carried.
- Supervisor Major will look into getting holiday decorations from Knoebels for around \$250. Motion carried.

RECREATION - Major

- Madara/Daubert motioned to charge CYO and Tiger Youth Basketball \$500 per team rent for gym. CYO has 5 teams this year and Tiger Youth Basketball has 13 teams. Volleyball for 2016-17 season will be \$300 per team rent for gym. Motion carried.
- Supervisor Major will ask Sports Graphics for help with design on wall pads for next month.
- Ralpho Youth Tiger Football A and B Team will be in the Super Bowl this weekend. The Supervisors wish them well and congratulate them on their successful season. Games are Sunday in Danville.

ZONING OFFICER'S REPORT – Daubert

- 8 permits were issued and \$1,983.71 in fees were collected during October. 28 letters of correspondence were sent and 8 complaints were received for vehicles, trash, dumping and dangerous structures and 1 burning permit was issued.
- SEO Fee state reimbursement was discussed.
- Zoning Officer asked for guidance from board for those properties that were cited simply making small payments to the Magistrate and not working to comply with the ordinances or cleaning up their properties. Board is willing to have him cite these people daily.
- Daubert/Major motioned to return remaining balance of escrow \$2,822.75 to GDK Properties for Burger King Land Development review. Motion carried.

POLICE DEPARTMENT/PUBLIC SAFETY – Williams

- Report was read.
- Williams/Madara motioned to purchase TRaCS equipment for police cruisers for \$3,137.24. Motion carried.
- Madara/Wetzel motioned to advertise cruiser on municibid for sale with auction ending Tuesday, December 13th at 4 p.m. Motion carried.
- Harvey Boyer was present and wanted to offer both Fire Departments thanks to the Supervisors for their constant support for the Haunted House Fundraiser. It was an extremely successful year. Elysburg Fire Company has sold the 4-wheel drive ambulance to Bahamas and have purchased a 2003 ambulance. New Fire Truck should be up and working by mid December. He also gave an update on radios which will be required at a date in the near future, possibly January.

RECYCLING – Wetzel

- none

MANAGER’S REPORT

- Atlantic Sunrise Grant application for gym wall mats was not funded.

SOLICITOR’S REPORT

- Madara/Major motioned to adopt resolution 2016-10 for Progress Road Dedication to the Township. Motion carried.
- Madara/Major motioned to advertise Stormwater Channel Phase II CDBG project for bid. Motion carried.

ENGINEER’S REPORT

- none

OLD BUSINESS:

- none

NEW BUSINESS:

- Proposed Budget - Authorize advertising and posting proposed 2017 budget as printed on the agenda was approved on a Madara/Major motion. Motion carried. Real estate taxes 5½ mills; i.e. general purposes 4¼ mills; fire protection ½ mill; equipment ½ mill and library ¼ mill; street lighting per assessment formula. General Fund anticipated receipts plus carry over from 2016 = \$1,815,867; budgeted expenditures = \$1,727,247 leaving a projected surplus of \$88,620. State Aid Fund anticipated receipts plus carry over from 2016 = \$405,116, budgeted expenditures of \$369,463 leaving a projected surplus of \$35,653.
 - Proposed Budget – Authorize advertising current Act 511 taxes as follows
 - Per Capita \$5
 - Occupation 100%
 - Real Estate Transfer 1%
 - Earned Income 1%
 - LST \$52 on earnings exceeding \$12,000
 - TV Franchise 2%
 - Mechanical Amusement \$50 per machine
- Williams/Madara motioned to purchase turkeys for Thanksgiving and hams for Christmas for all full-time and regular part-time employees. Motion carried.
- Part-time help roster for streets/buildings and grounds: Andrew Bower, Mark Lyash, Andrew Mills, Edward Payeskie and Benjamin Tharp; was approved on a motion by Major/Daubert. Motion carried.

CITIZEN INPUT – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:55 p.m. on Daubert/Williams motion and carried.

Executive Session was held after meeting for personnel and possible litigation.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary