

MINUTES - RALPHO TOWNSHIP SUPERVISORS
REGULAR MONTHLY MEETING - December 13, 2016
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA

Vice Chairman Daubert called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Attending were: Supervisors Stephen Major, Blaine Madara, Daniel Williams and Vince Daubert; Supervisor Wetzel was absent. Also attending were: Solicitor Todd Kerstetter; Township Manager Joseph Springer, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Township Engineer Justin Keister; Police Chief Stu Appel, Roadmaster Howard Shaddock; Linda Sterling SEDA-COG; and 1 interested citizen.

Linda Sterling, SEDA-COG, was present to discuss CDBG funding

Major/Williams motioned to accept report that Ms. Sterling presented to clarify that the Supervisors seek to utilize \$29,328 of FFY 2017 CDBG funds toward the Elysburg Stormwater Improvements Phase 2 project. The amount of FFY 2017 funds needed may change as the project progresses; however, this is the best estimate of funds required at this time. Comments or questions from anyone in attendance at the meeting were accepted. None were received. Motion carried.

Madara/Williams motioned to return FFY 2012 CDBG funds that were previously allocated to 52 mountain road demolition, in the amount \$6,847.93 to the state. Motion carried

CITIZEN INPUT ON AGENDA ITEMS – Jim Wood, G.M. Crawford, company working on streets for water line restoration was present to ask for an extension to clean up the staging area lot on Hillside Avenue. Madara/Major motion to move deadline to January 28, 2017. Motion carried.

Minutes of November 8, 2016 regular monthly meeting were accepted as presented on Williams/Major motion and carried.

TREASURER'S REPORT was accepted as presented on Major/Williams, motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings but excluding Keystone Communications bill for \$6,436.92 on a Madara/Williams motion, motion carried unanimously. When work is completed by Keystone check can be signed and released.

Major/Madara motioned to approve bill submitted for payment from Larson Design for payment through CDBG funds for the Stormwater Channel Project to be forwarded to SEDA-COG. Motion carried.

CORRESPONDENCE

- Letter from KPI Technology informing of intent to apply for Water Quality Management permit for Shamokin Coal Township Joint Sewer Authority was received.
- FEMA letter regarding flood study along Shamokin Creek was received. Survey crews will be in and around the area starting in November 2016 and lasting for 2 to 3 weeks.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Harvey Boyer, Chairman

- none

STREET DEPARTMENT – Madara

- Report was received.

BUILDINGS – Major

- Major/Madara motioned to ratify vote to have windows in gymnasium tinted by H.E.I. Window Tinting and Fashions for \$1,550. Motion carried.

RECREATION - Major

- Major/Williams motioned to have SPORTSGRAPHICS replace safety mats on walls in gymnasium for \$17,670. Motion carried.

ZONING OFFICER'S REPORT – Daubert

- 7 permits were issued and \$4,694.56 in fees were collected during November. 17 letters of correspondence were sent and 8 complaints were received for vehicles, trash, dumping and dangerous structures and 1 burning permit was issued.
- SEO Fee state reimbursement was discussed. Madara/Williams motioned to change fee schedule to match current SEO fee schedule. Motion carried.
- Anskis and Dollar General variance requests were granted by Zoning Hearing Board.

POLICE DEPARTMENT/PUBLIC SAFETY – Williams

- Report was read.

RECYCLING – Wetzel

- Recycling will be closed Saturday, December 24th.

MANAGER'S REPORT

- Audit proposal from WDE, P.C. was discussed. Manager was not asked to get further proposals. Appointment of auditor will be made at January reorganizational meeting.

SOLICITOR'S REPORT

- Madara/Major motioned to allow Chairman to sign and adopt amendment to current AFSCME contract for the term January 1, 2016 through December 31, 2018 to allow making certain adjustments to the dental coverage provision in said contract. Replace ARTICLE XV, Section 3 with: Employer will provide full-time employees with dental insurance and effective January 1, 2017, dependents of full-time employees are eligible for coverage as long as employees entirely pay any added expense for the additional dependent coverage. Motion carried.

ENGINEER'S REPORT

- Sheetz land development is in process and engineer has asked for a traffic study to be done by them.
- Engineer gave a report on traffic study that was done on intersection of SR54 and SR487 at the request of the township. He has permission to share initial findings with PennDot.

OLD BUSINESS:

- Resolution 2016-11 re-enacting current Act 511 taxes as advertised:
 - Per Capita \$5
 - Occupation 100%
 - Real Estate Transfer 1%
 - Earned Income 1%
 - LST (formerly EMST) \$52 on earnings exceeding \$12,000
 - TV Franchise 2%
 - Mechanical Amusement \$50 per machine

Was adopted on a Madara/Major motion and carried unanimously.

- Proposed 2017 Budget was posted for public inspection on November 11, 2016. Resolution 2016-12 establishing Real estate taxes for 2017 as follows: general purposes 4-1/4 mills; fire protection ½ mill; equipment ½ mill and library ¼ mill; street lighting depending on location .21, .23, .35 or \$5.93. Madara motioned and Major seconded. Motion carried unanimously.
- Resolution 2016-13 adopting the 2017 Budget was approved on Major/Williams motion and carried unanimously. General Fund anticipated receipts including projected carry over from 2016 = \$1,815,867; budgeted expenditures = \$1,727,247 leaving a projected surplus of \$88,620. State Aid Fund anticipated receipts including projected carry over from 2016 = \$405,116, budgeted expenditures of \$369,463 leaving a projected surplus of \$35,653.
- Congratulations to SCA football team on a great season this year.

NEW BUSINESS:

- Daubert/Madara motioned to approved advertising for meeting dates of Ralpho Township Supervisors meeting to be the 2nd Tuesday of month beginning at 6:30 p.m. and for Planning Commission meetings to be 1st Tuesday of month beginning at 6:30 p.m., January Planning Commission meeting will be held at 5 p.m. because of conflict with Board of Supervisors Reorganizational Meeting and July meeting will be held on Wednesday, July 5 because of July 4th holiday; also to authorize advertising January's reorganizational and regular monthly meeting for Tuesday, January 3, 2017 beginning at 6:30 p.m. The annual budget meeting the 4th Tuesday of October will also be included in the advertisement. Approval was unanimous.
- Vacancies for 2017 appointments were discussed all offices have accepted another term to be appointed in January 2017.
- Madara/Daubert motioned effective January 1, 2017 to give Debra Olson, Secretary \$.65/hr raise; Howard Shaddock and Wayne Horne, Street Department, \$.65/hr raise per contract; Charles Kowalchick, Buildings and Grounds, \$.65/hr raise; Officers Stephen Spade and Christian Dailey \$.75/hr raise per contract; Corporal Bryon Chowka \$.75/hr raise per contract; Chief Appel \$1.00/hr per agreement; Motion carried.
- Williams/Major motioned effective January 1, 2017 to pay Joe Springer, Township Manager \$11,000 annually, to be paid out quarterly; Mark Lyash, Code Officer, \$.75/hr raise; and to change all current part-time street employees to \$14.00/hr. Motion carried.

CITIZEN INPUT – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:45p.m. on Major/Williams motion and carried.

Executive Session was held for possible litigation.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary