

**MINUTES - RALPHO TOWNSHIP SUPERVISORS REORGANIZATION
AND REGULAR MONTHLY MEETING - JANUARY 3, 2017
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA**

Chairman Wetzel called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Chairman Wetzel comment: As mandated by State Law and as advertised this meeting is for Reorganization purposes and the regular January meeting.

Attending were: Supervisors Blaine Madara, William Wetzel, Stephen Major, Vincent Daubert and Daniel Williams. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Township Engineer Justin Keister; Police Chief Stu Appel; Roadmaster Howard Shaddock; several representatives for Sheetz, Inc. and three interested citizens.

Changing Chairman is merely following past practice of rotating the position every year so each board member has an opportunity to fill that capacity.

Chairman Wetzel requested nominations for the Chairman's position. Major/Williams motioned to elect Supervisor Daubert as chairman. Chairman Wetzel moved that nominations cease with approval of Daubert as Chairman unanimous.

Wetzel/Madara motioned to nominate Supervisor Major as Vice Chairman. Chairman Daubert motioned to close nominations with approval of Supervisor Major as Vice Chairman unanimous.

Wetzel/Major motioned to appoint Joseph Springer, Township Manager; Debra Olson, Township Secretary/Treasurer; Schelsinger & Kerstetter, Solicitor and Larson Design Group as Township Engineers; motion carried.

Wetzel/Madara motioned to adopt Resolution 2017-01 establishing the revised fee schedule. Motion carried.

Wetzel/Major motioned to appoint Wagner, Dreese, Elasser & Associates, P.C., certified public accountants for auditing services; and designate township depositories PLGIT and First Columbia Bank; Amy Snyder as Real Estate Tax Certifier, Act 511 tax collector and Delinquent Tax Collector per ordinance; Berkheimer Associates Tax Collector for Earned Income and LST taxes; Statewide Tax Recovery for delinquent taxes; Mark Lyash as Code Enforcement Officer; Tri-County COG Uniform Construction Code Officer and Building Code Officer; Howard Shaddock as Roadmaster; Bill Brior as Primary Sewage Enforcement Officer; and Bruce Dobash and Samantha Brior Alternate Sewage Enforcement Officers. Motion carried unanimously.

The following re-appointments were made on Wetzel/Madara motion and carried: Jim Williams, one year term Township Vacancy Board; Donald J. Spotts, one year term as EMA Coordinator; David Manney, ZHB 3 year term; Robert L. Dluge, Jr., Esq. one year term as solicitor to Zoning Hearing Board; Steve Major, 5 year term to Municipal Authority of Ralpho Township. Motion carried, Supervisor Major and Williams abstained from voting.

Chairman Daubert announced Committee/Department appointments:

Street Department – Wetzel

Buildings – Daubert

Police Department/Public Safety – Madara

Zoning – Major

Recreation – Williams

Recycling – Williams

CITIZEN INPUT ON AGENDA ITEMS – none

Terry Delo from BL Companies gave a brief overview of the future rebuild at the Elysburg Sheetz store. Eric Mountz Traffic Planning and Design from Harrisburg spoke on the traffic study question on the site. He stated that Penn Dot is not requiring a traffic study for the site, stating that it is a rebuild. Bill Dinges, Real Estate Division of Sheetz also spoke on the project. Justin Keister, Engineer, along with Jesse Smith from Drive Engineering spoke to this topic and gave further explanation to the Board regarding traffic study requirements in Township Code. Engineer and Sheetz will have further input at next meeting.

Minutes of December 13, 2016 regular monthly meeting were accepted as presented on Wetzel/Major motion and carried.

TREASURER’S REPORT was accepted as presented on Wetzel/Williams motion and carried.

Bills were approved as presented for payment, excluding check to Christian Dailey for clothing allowance and with addition of invoice to Anderson Construction for \$3,118; including those bills paid between meetings on a Madara/Wetzel motion, motion carried unanimously.

Wetzel/Major motioned to approve bill submitted for payment from Larson Design for payment through CDBG funds for the Stormwater Channel Project property to be forwarded to SEDA-COG. Motion carried.

CORRESPONDENCE

- Thank you was received from Ralpho Youth Sports for continued support.
- Invitation to Public Officials Day on Wednesday, January 11, 2017 at the Pennsylvania Farm Show was received.
- Sheetz, Inc. notice of plan to submit joint permit application to PA DEP, North Central Regional office for store #216 rebuild was received.
- Ralpho Township Business Association thank you was received.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Harvey Boyer, Chairman

- none

STREET DEPARTMENT – Madara

- Report was received.

BUILDINGS – Major

- Major/Wetzel motioned to ratify phone vote for gym concession stand kitchen renovation with Anderson Construction for \$3,950. Motion carried.

RECREATION - Major

- Wall padding update. Padding has been ordered, initially scheduled end of February, asked to hold off until end of basketball, tentatively set for April.

ZONING OFFICER’S REPORT – Daubert

- 4 permits were issued and \$1,334.33 in fees were collected during December. 18 letters of correspondence were sent, 9 complaints were received for vehicles, trash, dumping and dangerous structures.

POLICE DEPARTMENT/PUBLIC SAFETY – Williams

- Report was read.

RECYCLING – Wetzel

- Notice was received from DEP that Act 101 Recycling Performance Grant in the amount of \$4,082 for the year 2014 has been approved.

MANAGER’S REPORT

- none

SOLICITOR’S REPORT

- Wetzel/Williams motioned to adopt resolution 2017-02 requiring contribution of 2% of gross pay from uniformed employees toward pension for 2017. Motion carried.
- Wetzel/Williams motioned to adopt resolution 2017-03 requiring contribution of 1.25% of gross pay from non-uniformed employees toward pension for 2017. Motioned carried.

ENGINEER’S REPORT

- Report was given.
- Further discussion took place on the prior Sheetz discussion. Engineer was asked to touch base with Sheetz prior to February meeting.

OLD BUSINESS:

- none

NEW BUSINESS:

- Madara/Major made a motion to pay any regular bills that come in after meeting date because of early meeting for the month of January. Motion carried.

CITIZEN INPUT – Kathy Bullinton, 224 North Market St., stated she is planning monthly meeting for citizens to get together and talk about what is going on once monthly at the library and that she is also still concerned about the speeds on State Route 54.

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:58 p.m. on Williams/Wetzel motion and carried.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary