

MINUTES - RALPHO TOWNSHIP SUPERVISORS
REGULAR MONTHLY MEETING - FEBRUARY 14, 2017
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA

Chairman Daubert called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Attending were: Supervisors Blaine Madara, William Wetzel, Stephen Major and Vincent Daubert: Supervisor Daniel Williams was absent. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Township Engineer Justin Keister; Police Chief Stu Appel; Roadmaster Howard Shaddock; Jeff Kyle DGK Insurance; Larry Deklinski *The Shamokin News-Item*; and 9 interested citizens.

Joseph Lobos from Boy Scout Troop #247 was present and gave a talk on their troop and that they would like to do community service within the Township. Leader Scott Kramer gave his contact information for any projects that they could help with in the future.

Jeff Kyle, DGK Insurance, gave a presentation on insurance renewal for March 5, 2017.

Major/Madara motioned to accept the insurance proposal from DGK Insurance for \$35,479 package and \$27,304 worker's comp with EMC and \$14,098 worker's comp plan with State Worker's Insurance Fund for volunteer firefighters. Motion carried.

Wetzel/Major motioned to add an additional \$1,000,000 to the liability umbrella for a cost of \$835. Motion carried.

CITIZEN INPUT ON AGENDA ITEMS – none

Minutes of January 3, 2017 reorganizational/regular monthly meeting were accepted as presented on Wetzel/Major motion and carried.

TREASURER'S REPORT was accepted as presented on Major/Madara motion and carried.

Bills were approved as presented for payment including those bills paid between meetings on a Major/Wetzel motion, motion carried unanimously.

CORRESPONDENCE

- Tax Collector Amy Snyder requests to be exonerated from further collections on the 2016 tax duplicate on Madara/Wetzel motion, motion carried.
- Ralpho Youth Sports request funds for upcoming athletic season. Major/Wetzel motioned to donate \$2,500 as budgeted, motion carried.
- 2016 Annual Investment Reports for the Ralpho Township Police and Non-uniformed Pension Plans are available for review in the Township Office.
- PA Department of Corrections letter regarding Community Work Program Application has been approved and will be scheduled in the near future.
- 2017 Conservation District Forum is March 7, 2017.
- All Home Days Association letter regarding funds needed to repair and renovate the expedition building. There will be a St. Patrick Day Dance on March 18 at the Fire Hall, tickets are \$20 in advance/\$25 at the door. There will also be a Cinco De Mayo Party on at the Fire Hall on May 6th, with more details to follow.
- Letter from Kat Bullington regarding Sheetz traffic study discussion from January 3, 2017 meeting. She feels the study is important to ensure that measures be taken to make the intersection safe; and She knows the Township understands this and other local issues and thanks them for that. She asks that you continue to negotiate with local needs in mind.
- Representative from PA One Call asks that the Township do a Proclamation to designate the Month of April as "Safe Digging Month".

- DEP notice of violation Knoebels Grove for a non-Act 32 regulated Storage Tank Clean Streams Law Violation.
- Northumberland County Countywide Hazard Mitigation Plan invitation to actively participate in the Planning Process was received. Secretary shared this with Code Officer Lyash as well.
- Columbia County Tax Collection Committee letter was received asking for Tax Collection Committee Delegates. Chairman appointed Manager Springer as delegate and Mark Lyash as alternate delegate.
- UGI Energy Services letter was received to inform the Township about contact information for a new underground pipeline in our area. It is imperative that everyone is aware of the pipelines existence and is proactive in practicing safe habits along pipelines right of way. Please remember to call 811 before you dig.
- Northumberland County Completeness Notification Letter – General NPDES Permit for stormwater discharges associated with construction activities at Elysburg Sheetz rebuild was received.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Harvey Boyer, Chairman

- P.J. Melochick from Miller Brothers was in attendance with a few questions for Land Development at Dollar General. Questions on Engineer's letter were discussed. Justin will follow up with Mr. Melochick regarding traffic study requirement prior to the next planning meeting.

STREET DEPARTMENT – Wetzel

- Report was received.
- New truck will be delivered in 3-4 weeks.
- The Ford 450 was discussed and it was decided that it will be kept for the leaf collection truck in the fall and as a back-up for snow removal.
- Future Aqua water main repair projects were discussed.
- Madara/Wetzel motioned to hire Clint Herr and Barry Yarworth for part-time snow plow drivers as needed at \$14 per hour. Motion carried.

BUILDINGS – Daubert

- HVAC for the library was discussed, purchasing new mini-units failed for lack of a motion.
- Roadmaster will look into enclosing the water heater in the gymnasium kitchen and also look at the electrical power strip above the counter.
- Mr. Madara will look into the exhaust fan in the gymnasium.
- Water heater in the police station needs to be looked at, Chief Appel will call LTS.

RECREATION - Williams

- Wall padding update. Padding was delivered; plan to start the project next week.

ZONING OFFICER'S REPORT – Major

- 2 permits were issued and \$100.00 in fees were collected during December. 1 campground fee was collected for \$50.00. 55 permits were closed out, 20 letters of correspondence were sent, 9 complaints were received for vehicles, trash, dumping, dangerous structures, etc.
- Medical Marijuana code/zoning and SALDO changes from engineer were discussed. Supervisor Major, Code Officer Lyash and Engineer Keister will review and bring items forward in near future.
- Property on Mountain road has been cleaned up and is up to code.

POLICE DEPARTMENT/PUBLIC SAFETY – Madara

- Report was read.
- End of year report and letter on how the Elysburg Fire Company is doing financially was received.

RECYCLING – Williams

- none

MANAGER'S REPORT

- Madara/Major motioned to stay with current energy provider at a rate of \$.065 for 11 months. Motion carried.
- Wetzel/Madara motioned to accept 2016 Audit and DCED report as presented by auditing firm Wagner, Dreesse, Elsasser & Associates, P.C. pending review and any questions prior to February 24th. Motion carried unanimously.

SOLICITOR'S REPORT

- Madara/Major motioned to appoint James Kessler as alternate on Zoning Hearing Board. Motion carried.

ENGINEER'S REPORT

- Report was given.

OLD BUSINESS:

- none

NEW BUSINESS:

- Major/Madara motioned to adopt resolution 2017-04 Succession of Municipal Officers. Motion carried.
- Wetzel/Madara motioned to authorize releasing \$1,500 from both the Police and Non-uniformed Pension Plans to pay actuarial/consulting fees to Uninvest Municipal Pension Service. Motion carried.
- General Code estimate to have code updated for between \$2,665 and \$2,740, for March 2014 to present was discussed. Secretary will call and let them know that we will have changes in next couple of months to let them know we will hold off for further major updates prior to approving update.

CITIZEN INPUT – Kathy Bullinton, 224 North Market St. spoke to several items. She discussed the medical marijuana issue that was talked about earlier in the meeting; the traffic study at Sheetz; the cell tower Zoning Hearing Board notice she received and her concerns with that issue, she was directed to attend the hearing and voice her opinions to that board.

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 8:32 p.m. on Williams/Wetzel motion and carried.

Executive session was held for personnel issues.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary