

MINUTES - RALPHO TOWNSHIP SUPERVISORS
REGULAR MONTHLY MEETING - APRIL 11, 2017
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA

Chairman Daubert called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Attending were: Supervisors Blaine Madara, William Wetzel, Stephen Major, Daniel Williams and Vincent Daubert. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Code Officer Mark Lyash; Township Engineer Justin Keister (arrived at 6:45 p.m.); Township Secretary/Treasurer Debra Olson; Police Chief Stu Appel; Roadmaster Howard Shaddock; Harvey Boyer Planning Commission Chairman; Drew Barton Larson Design and 1 interested citizen.

Bids for paving contract were opened, tabulated and considered (see tabulation sheet). Major/Madara motioned to accept the apparent low bid of \$168,785 from Dave Guetilius Excavation, Inc. for the Paving Contract. On the question: award is contingent upon bid meeting all legal, bonding and insurance requirements. Motion unanimously approved.

Bids for seal coat contract were opened, tabulated and considered (see tabulation sheet). Major/Madara motioned to accept the apparent low bid of \$179,980.89 from Hammaker East Ltd. for the Seal Coat Contract. On the question: award is contingent upon bid meeting all legal, bonding and insurance requirements. Motion unanimously approved.

CITIZEN INPUT ON AGENDA ITEMS – none

Minutes of March 15, 2017 regular monthly meeting were accepted as presented on Wetzel/Williams motion and carried.

TREASURER’S REPORT was accepted as presented on Major/Williams motion and carried.

Bills were approved as presented for payment including those bills paid between meetings on a Wetzel/Madara motion, motion carried unanimously.

CORRESPONDENCE

- PSATS Memorandum 2017 proposed resolutions; bylaws change and nomination report was received.
- Lichty Engineering letter received to inform the Township that Farnsworth Family Trust is applying for a NPDES Permit for stormwater discharges associated with construction activities for location at Penn Ave and Southview Drive.
- Letter received from County of Northumberland with invitation to actively participate in the planning process for countywide Hazard Mitigation Plan. Madara/Wetzel motioned to have Code Officer fill out paperwork and return it to the county. Motion carried.
- Madara/Major motioned to accept proposed CDBG program application preparation schedule for FY 2017. Motion carried.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Harvey Boyer, Chairman

- Madara/Wetzel motioned to give extension until July 11, 2017 for Rose Helfrick Subdivision Plan. Motion carried.

STREET DEPARTMENT – Wetzel

- Report was received.
- 2004 International Dump Truck was discussed.
- Tree removal on SR 54 was discussed. Supervisors instructed Solicitor to send a letter explaining the townships point of view.
- Madara/Williams motioned to get oil pan fixed on the Ford 450 truck for approximately \$2,500 to \$3,000. Motion carried.
- Discussion took place about making a small portion of Moore Road one way for safety. It will be added to list of items for ordinance changes in the next few months.
- Street sweeping will begin last week of April.

BUILDINGS – Daubert

- Gym floor moldings. Supervisor Daubert is going to contact Brent Rhoades.

RECREATION - Williams

- Playground carpeting will arrive Monday, April 17th.

ZONING OFFICER'S REPORT – Major

- 10 permits were issued and \$8,530.99 in fees were collected during March. 22 letters of correspondence were sent, 6 complaints were received for vehicles, trash, dumping, dangerous structures, etc.
- Code officer gave update on nuisance charges within the Township.
- Code/Zoning updates will be brought back to board next month.
- Major/Wetzel motioned to return remaining balance of escrow \$1,411.25 to Tomas Olivieri for Land Development Review. Motion carried.

POLICE DEPARTMENT/PUBLIC SAFETY – Madara

- Report was read.
- Police cruiser, sink/countertop from gymnasium kitchen, and the giraffe ladder in the gymnasium will be on municibid for sale for next month's meeting. Motion carried.
- Fire Chief Boyer gave updates on Tunnel to Towers Museum, a traveling memorial for 9-11, to come during All Home Days; signage for the Haunted House again in the fall; and, training on the new truck was a huge success last weekend.

RECYCLING – Williams

- none

MANAGER'S REPORT

- none

SOLICITOR'S REPORT

- Update on Channel Project was given; solicitor, engineer and code officer will meet with resident Monday, April 17th.

ENGINEER'S REPORT

- Report received.

- Traffic study was discussed again. Engineer spoke to PA DOT and it is not conducive to get things done prior to paving scheduled for intersection. Madara/Major motioned to do additional traffic study requirements. Motion carried.
- Reassignment of Primary Client Contact to Drew Barton, PE. Drew is a native of Bloomsburg and has a focus on municipal engineering. Supervisors want to thank Justin Keister for his time as our engineer and for a job well done.

OLD BUSINESS:

- none

NEW BUSINESS:

- none

CITIZEN INPUT – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:38 p.m. on Williams/Major motion and carried.

Executive session was held for personnel issues.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary