

**MINUTES - RALPHO TOWNSHIP SUPERVISORS**  
**REGULAR MONTHLY MEETING - JULY 11, 2017**  
**Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA**

**Chairman Daubert called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.**

Attending were: Supervisors Blaine Madara, Stephen Major, Daniel Williams and Vincent Daubert; Supervisor William Wetzel was absent. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Code Officer Mark Lyash; Township Secretary/Treasurer Debra Olson; Police Chief Stu Appel; Roadmaster Howard Shaddock; Linda Sterling, SEDA-COG; Harvey Boyer Planning Commission Chairman; Larry Deklinski *Shamokin News-Item*; 6 representatives for the Sheetz Land Development project; and 4 interested citizens.

CITIZEN INPUT ON AGENDA ITEMS – none

Minutes of June 13, 2017 regular monthly meeting were accepted as presented on Williams/Major motion and carried.

TREASURER’S REPORT was accepted as presented on Major/Williams motion and carried.

Bills were approved as presented for payment including those bills paid between meetings on a Williams/Major motion, motion carried unanimously.

**COMMITTEE/DEPARTMENT REPORTS:**  
**CORRESPONDENCE**

- Letter was received from Northumberland County Planning Department requesting a copy of minutes from supervisor meetings and planning commission meetings be sent to their office monthly. Supervisors asked Secretary to inform them that the board minutes are available on the website once they are approved and the Planning Commission minutes will soon be on the website as well.
- Notice was received from KPI Technology that they have filed for an NPDES permit for the Municipal Authority of Ralpho Township.
- Ralpho Township Annual All Home Days program booklet advertising letter was received. Supervisors will purchase ½ page advertisement by each donating \$10.

**PLANNING COMMISSION – Harvey Boyer, Chairman**

- Major/Madara motioned to approve Secretary and Code/Zoning Officer to sign Component II Sewage Module for Michael & Joyce Mychak Minor Subdivision. Motion carried.
- Madara/Williams motioned to accept the recommendation of the Planning Commission and approve the Rae Jean Yeager Final Minor Subdivision. Motion carried.
- Justin Kuhn, BL Companies, was in attendance to review the plans for Sheetz with the Supervisors. Major/Williams motioned to approve Sheetz, Inc. Final Land Development Plan on the recommendation of the Planning Commission including waiver of preliminary plan, with the conditions that the plans will not be signed until all appropriate signatures and seals are on the plans; the financial security is obtained; and compliance with traffic study agreement is met; motion carried.

**STREET DEPARTMENT – Williams**

- Report was received.
- Supervisor Major explained required sewer line replacement by the Municipal Authority for Hillside Ave from St Rt 487 to Madison and including Madison Ave. Plan is to have the authority do the digging and lateral connections in the fall and then in the spring when Township bids paving project bid this project as well with the authority being responsible for the cost of the portion that is their project. Supervisors are on board at this time.

## **BUILDINGS – Daubert**

- Pat Shultz was present at the meeting as President of the Ralpho Township Library Board. She asked the Supervisors for a camera/buzzer system to open the door for the handicapped entrance when the main building is locked for the day. She asked the Township to repair the holes left from the window AC units that are no longer in use in the library. The board will look into these questions further.
- Update on gym mats was given by Supervisor Major. Larson Design email was received with recommendations to help with the humidity in the gymnasium. Supervisor Major and Madara will follow up.
- Williams/Madara motioned to advertise the project to have the vinyl moldings replaced in the gym. Motion carried. Solicitor will help Secretary create advertisement.
- Major/Williams motioned to award fuel bid for August 1, 2017 through July 31, 2018 to Miller Gas and Oil, Inc. for \$.1775 handling charge bid price per gallon (amount over cost on day of delivery). Motion carried with Supervisor Daubert abstaining from discussion and bid.
- Major/Daubert motioned to allow bus trip to use back parking lot from October 16 through 19<sup>th</sup>, approximately 15-18 cars. Motion carried. Mr. Williams abstained.

## **RECREATION - Madara**

- Score board controller for the gym was discussed. A new controller from Nevco was purchased and is in the Supervisor's office. Supervisor Williams is going to look into repair of old units.

## **ZONING OFFICER'S REPORT – Major**

- 10 permits were issued and \$1,757.50 in fees were collected during June. \$50 was collected for Campground permit. 19 letters of correspondence were sent, 10 complaints were received for vehicles, trash, dumping, dangerous structures, etc.
- Ordinance to amend the Code of Ordinances public hearing was held. Major/Madara motioned to adopt Ordinance to amend the Code of Ordinances #188. Motion carried.

## **POLICE DEPARTMENT/PUBLIC SAFETY – Daubert**

- Report was read.
- Supervisor Madara asked Chief Appel to look into a spot to control speed at the top of hill on Hwy 54 headed to Danville.

## **RECYCLING – Williams**

- Gates for the recycling area were discussed. Major/Williams motioned to purchase 48" by 80' tube steel gate with mesh face for \$2,500. Motion carried.

## **MANAGER'S REPORT**

- Sexual Abuse & Misconduct Prevention Policy was reviewed, Madara/Major motioned to adopt into the employee handbook. Motion carried. Employee application was also updated with sexual abuse question.
- Madara/Williams motioned to adopt the Worker's Comp medical panel. Motion carried.
- Return to Work Program was discussed. Manager will look into this further.
- Major/Madara motioned to adopt Safety Committee Bylaws. Motion carried.

## **SOLICITOR'S REPORT**

- none

## **ENGINEER'S REPORT**

- Report received

**OLD BUSINESS:**

- Mr. Hornberger and Mr. Timothy Vought neighbors to Slagle property located on Aspen attended to ask if any updates have taken place on clean up. At this point the Township is filing citations against the owners.

**NEW BUSINESS:**

- Daubert/Major motioned to request Northumberland County, on behalf of Ralpho Township, submit an application to the PA Department of Community and Economic Development for the Township's FFY 2017 Community Development Block Grant Entitlement funds for Elysburg Stormwater Channel Improvements, Phase 2 – 82% and administration – 18%. Motion carried.

**CITIZEN INPUT** – Kat Bullington, 224 N Market St, was present stating her displeasure to ZHB decision allowing a variance for cell tower being constructed in the Township.

Supervisor Madara spoke to Ms. Bullington and stated many positive facts about Ralpho Township, he told her that he takes personal offense to her letters to the editor, etc. He has been on this board some 20 years and taxes have not been raised more than once since 1986, he challenges her to go anywhere else and find a community that can say that and have all the positive things Ralpho Township has, and it is a great community in general period. We have many programs for the youth, a playground, football, baseball, cheerleading, basketball; a great gym for all the kids to use; adult volleyball, adult basketball, the gym is rented for parties; we have several churches right in town of all different denominations; community park which was started 98 years ago to welcome the men home from war; great 24/7 police department; great road department, especially in the winter; National Award winning school, Southern Columbia Area School District is a "Blue Ribbon School"; also, development is going on in the township and it must be a place people want to move into. He also stated that if you talk to 90 to 95 percent of people in the Township you would hear that the board is doing a great job.

**ADJOURNMENT** – there being nothing further for discussion, meeting adjourned at approximately 8:15 p.m. on Major/Williams motion and carried.

Executive session was held for personnel and litigation/land acquisition.

Respectfully submitted,

Debra L. Olson  
Ralpho Township Secretary