

Pay your sewer bill ... automatically!

Like everyone else in business, the Municipal Authority of Ralpho Township wants to save time and money. When we save, you save too! You now have the opportunity to pay your sewer bill automatically from your checking account.

With automatic bill paying, your bill is paid from your designated account automatically, on the due date. You save by not having to write checks or buy stamps. You save gasoline and time by not having to make a special trip to the Municipal Building. And, by having your payment deducted on the due date you are guaranteed of having your bill paid during the discount period, avoiding additional charges being applied after the due date.

You will receive your sewer bill approximately 21 days before the transaction is made. If an error is found simply call the Municipal Authority office one week prior to the due date. The dollar amount of the bill and the due date will be printed on your bill as usual.

There is no added cost for this service. The Municipal Authority will not have access to any other information concerning this bank account. If you believe that you can benefit from this service please fill out the information below. Return your application to the Municipal Authority at 206 South Market Street, Suite 2, Elysburg. If you have any questions concerning this program please call the Municipal Authority office at 570-672-9792 or stop by any Tuesday, Wednesday or Thursday.

MUNICIPAL AUTHORITY OF RALPHO TOWNSHIP

APPLICATION TO AUTHORIZE AUTOMATIC PAYMENT OF SEWER BILL

5 digit sewer account # _____ Phone _____

Name _____ Address _____
(as it appears on your sewer bill)

City _____ State _____ Zip _____

Name of Financial Institution

Branch _____

Checking Account # _____ ABA Routing # _____

PLEASE ENCLOSE A BLANK CHECK MARKED "VOID".

(Over, please)

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AUTHORIZATION AGREEMENT FOR PREARRANGED SEWER BILL PAYMENTS

I hereby authorize my financial institution to charge the account I have specified in the amount of my quarterly sewer bill from the Municipal Authority of Ralpho Township (Municipal Authority) and to send that amount to Municipal Authority. I agree that each charge to my account shall be the same as if I had signed a check to pay my sewer bill. This authority will remain in effect until I notify the Municipal Authority otherwise. If I change the financial institution specified, I will provide written authorization for the new financial institution to the Municipal Authority. In addition, I have the right to stop payment of a charge by notifying my financial institution before the account is charged. I understand that both the financial institution and the Municipal Authority reserve the right to terminate this payment plan and/or my participation therein.

Signature _____ Date _____

Please send or bring this form to:

**The Municipal Authority of Ralpho Township
206 South Market Street, Suite 2
Elysburg, PA 17824**