

MINUTES - RALPHO TOWNSHIP SUPERVISORS
REGULAR MONTHLY MEETING - DECEMBER 12, 2017
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA

Chairman Daubert called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Chairman Daubert congratulated the Southern Columbia Tiger football team and coaches on the SCA State Championship win last Friday.

Attending were: Supervisors Blaine Madara, Stephen Major, Vincent Daubert and Daniel Williams; Supervisor William Wetzel was absent. Also attending were: Code Officer Mark Lyash; Township Engineer Brad Aurand; Township Manager Joseph Springer; Township Secretary/Treasurer Debra Olson; Solicitor Todd Kerstetter; Police Chief Stu Appel; Roadmaster Howard Shaddock; Larry Deklinski *Shamokin-News-Item*; and Harvey Boyer Planning Commission Chairman.

CITIZEN INPUT ON AGENDA ITEMS – none

Minutes of November 14, 2017 regular monthly meeting were accepted as presented on Williams/Major motion and carried.

TREASURER’S REPORT was accepted as presented on Major/Madara motion and carried.

Bills were approved as presented for payment including those bills paid between meetings on a motion, Williams/Madara motion carried unanimously.

Madara/Major motioned to approve Payment Application #1 in the amount of \$27,765 to Sikora Brothers, Inc. for Ralpho Township Storm Water Channel Improvement Project with CDBG funds. Motion carried.

COMMITTEE/DEPARTMENT REPORTS:
CORRESPONDENCE

- Invitation to Public Officials Day on Wednesday, January 10, 2018 at Pennsylvania Farm Show was received.
- PennDot letter regarding Tri-State Traffic Data collecting traffic data on municipal owned roads from October 2017 through February 2018 was received.

PLANNING COMMISSION – Harvey Boyer, Chairman

- Major/Daubert motioned to follow the recommendation of the Planning Commission and approved the Cellco/Verizon Land Development Plan. Motion carried with Supervisor Madara abstaining from the vote. Motion carried.
- Request for extension for Danson I and Danson II Land Developments was received. Madara/Williams motioned to table based on review by Code Officer, Solicitor and Engineer. Motion carried.
- Madara/Major motioned to grant 90-day request for extension for Via Dante Subdivision. Motion carried.
- Major/Madara motioned to grant 60-day request for extension for Brookside Land Development plan. Motion carried.

STREET DEPARTMENT – Williams

- Report was received.
- Major/Williams motioned to purchase 2019 Western Start 4x4 with equipment package; snowplow, spreader, dump box and hydro system for total price of \$158,411.68. Motion carried. Sunbury Motors chassis delivery March or April \$100,874; Equipment Package completed 2 to 3 months after that from Bradco equipment \$57,537.68. Motion carried. Township agrees to pay Sunbury Motors when the truck comes in and is delivered to Bradco.

BUILDINGS – Daubert

- none

RECREATION - Madara

- Madara/Major motioned to charge CYO and Tiger Youth Basketball \$550 per team rent for gym. CYO has 1 team this year and Tiger Youth Basketball has 15 teams. Volleyball for 2017-18 season will be \$150 per team rent for gym with the understanding that if they gain more teams and require more than one-night next year or in the future it will go back to \$300 per team or other agreed upon amount. Motion carried.
- Bleachers may need to be repaired, will look at after the meeting.
- Fan seems to be hanging too low for volleyball so that should be looked into as well after the meeting.

ZONING OFFICER’S REPORT – Major

- 7 permits were issued and \$8,585.51 in fees were collected during November. Closed 19 permits, 16 letters of correspondence were sent, 6 complaints were received for vehicles, trash, dumping, grass cutting, etc.
- Major/Williams motioned to appoint Code Officer Mark Lyash as Flood Plain Administrator for the Township. Motion carried.

POLICE DEPARTMENT/PUBLIC SAFETY – Daubert

- Report was read.
- Williams/Daubert motioned to purchase 3 Motorola portable radios for \$8,574.78 from Motorola Solutions with a trade-in of 3 Kenwood radios. Motion carried.
- Harvey Boyer from Elysburg Fire Company was present and wanted to update the board on a new piece of equipment being purchased by the fire company, it is a Physio Control LUCAS Chest Compression Device for approximately \$48,000. Mr. Boyer explained that patient survival rate can be increased by 30% with this device over human applied CPR.

RECYCLING – Williams

- Plastics are now being collected by County Waste, secretary is working with them to get weights for our recycling report and also to get paid by the pound for the plastics.

MANAGER’S REPORT

- none

SOLICITOR’S REPORT

- Williams/Madara motioned to adopt Resolution 2017-12 prohibiting the location of a category 4 licensed facility within Ralpho Township. Motion carried.

ENGINEER’S REPORT

- Report received from Brad Aurand.
- Southview Drive was discussed where Aqua paving is not up to standards for the Township. Madara/Major motioned to have Engineer send his findings and report to Aqua. Motion carried.
- Channel Improvements, the 1st payment application for Stormwater Channel project was approved tonight and project is taking place right now.

OLD BUSINESS:

- Resolution 2017-09 re-enacting current Act 511 taxes as advertised:
 - Per Capita \$5
 - Occupation 100%
 - Real Estate Transfer 1%
 - Earned Income 1%
 - LST (formerly EMST) \$52 on earnings exceeding \$12,000
 - TV Franchise 2%
 - Mechanical Amusement \$50 per machine

Was adopted on a Williams/Madara motion and carried unanimously.

- Proposed 2018 Budget was posted for public inspection on November 14, 2017. Resolution 2017-10 establishing Real estate taxes for 2018 as follows: general purposes 4-1/4 mills; fire protection ½ mill; equipment ½ mill and library ¼ mill; street lighting depending on location .22, .24, .35 or \$6.01. Madara motioned and Major seconded. Motion carried unanimously.
- Resolution 2017-11 adopting the 2018 Budget was approved on Major/Daubert motion and carried unanimously. General Fund anticipated receipts including projected carry over from 2017 = \$1,717,052; budgeted expenditures = \$1,664,421 leaving a projected surplus of \$52,631. State Aid Fund anticipated receipts including projected carry over from 2017 = \$301,803, budgeted expenditures of \$236,175 leaving a projected surplus of \$65,628.

NEW BUSINESS:

- Daubert/Major motioned to adopt the Collective Bargaining Agreement with the police department effective January 2018 through December 2022. Motion carried unanimously.
- Madara/Major motioned to purchase Kyocera ECOSYS M3550idn copier from CSP Office Equipment for \$1,995 in 2018 budget, with service contract for \$229 annually. Motion carried.
- Williams/Major motioned to purchase office computer from Computation for \$1,234.99 in 2018 budget. Motion carried.
- Madara/Daubert motioned to approved advertising for meeting dates of Ralpho Township Supervisors meeting to be the 2nd Tuesday of month beginning at 6:30 p.m. and for Planning Commission meetings to be 1st Tuesday of month beginning at 6:30 p.m., January Planning Commission meeting will be held at 5 p.m. because of conflict with Board of Supervisors Reorganizational Meeting; also to authorize advertising January's reorganizational and regular monthly meeting for Wednesday, January 2, 2018 beginning at 6:30 p.m. The annual budget meeting the 4th Tuesday of October will also be included in the advertisement. Approval was unanimous.
- Vacancies for 2018 appointments were discussed, all appointees have accepted another term to be appointed in January 2018.
- Williams/Madara motioned effective January 1, 2018 to give Debra Olson, Secretary \$.65/hr raise; Howard Shadduck and Wayne Horne, Street Department, \$.65/hr raise per contract; Charles Kowalchick, Buildings and Grounds, \$.65/hr raise; Officers Stephen Spade and Christian Dailey \$.75/hr raise per contract; Sergeant Bryon Chowka \$1.18/hr raise per contract; Chief Appel \$1.00/hr per agreement; to pay Joe Springer, Township Manager \$11,000 annually. Motion carried.
- Madara/Major motioned to advertise for tax collector in Shamokin News-Item with deadline to apply being Tuesday, December 19 and interviews to take place Wednesday or Thursday. Motion carried.
- Supervisor Major has been contacted by residents wanting to help with lighted holiday street decorations for the Township. Roadmaster Howard Shadduck will check with other local municipalities and also with PPL/Penn Dot for requirements.
- Supervisor Williams questioned the possibility of a street light at Bottle Drive and St. Rt. 487. Secretary and Chief Appel will write a letter to Penn Dot.

CITIZEN INPUT – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:32 p.m. on Williams/Major motion and carried.

Executive session will be held for personnel.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary