

**MINUTES - RALPHO TOWNSHIP SUPERVISORS REORGANIZATION  
AND REGULAR MONTHLY MEETING - JANUARY 2, 2018  
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA**

*Oaths of office were given to Blaine P. Madara Jr. and Daniel T. Williams for Supervisor by Patricia M. Janovich from Schlesinger and Kerstetter Law Office.*

***Chairman Daubert called the meeting to order at 6:33 p.m. and led the recitation of the Pledge of Allegiance to the flag.***

***Chairman Daubert comment: As mandated by State Law and as advertised this meeting is for Reorganization purposes and the regular January meeting.***

Attending were: Supervisors Blaine Madara Sr., Vincent Daubert, Stephen Major, Daniel Williams and Blaine Madara Jr. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Township Engineer Brad Aurand; Police Chief Stu Appel, Roadmaster Howard Shaddock; Harvey Boyer Planning Commission Chairman; Pat Janovich Schlesinger and Kerstetter; and 2 interested citizens.

Changing Chairman is merely following past practice of rotating the position every year so each board member has an opportunity to fill that capacity.

Chairman Daubert requested nominations for the Chairman's position. Williams/Madara Sr. motioned to elect Supervisor Major as chairman. Chairman Daubert moved that nominations cease with approval of Major as Chairman unanimous.

Williams/Major motioned to nominate Supervisor Madara Sr. as Vice Chairman. Chairman Major motioned to close nominations with approval of Supervisor Madara Sr. as Vice Chairman unanimous.

Chairman Major turned the gavel over to Vice Chairman Madara Sr. for this portion of the meeting since his wife applied to fill the Tax Collector vacancy.

Daubert/Williams motioned to accept the resignation of Amy M. Snyder as tax collector and to adopt Resolution 2018-01 filling vacancy of tax collector with Vanessa Major and setting compensation of Manager at \$11,000 annually. Motion carried with Supervisor Major abstaining from the discussion and vote. Solicitor advised that public advertising and abstention was sufficient to avoid any question regarding compliance with the ethics act.

*Oath of office took place for Tax Collector Vanessa Major.*

Vice Chairman Madara Sr. turned the gavel back over to Chairman Major.

Madara Sr./Daubert motioned to appoint Debra Olson, Township Secretary/Treasurer; Schelsinger & Kerstetter, Solicitor and Larson Design Group as Township Engineers; Wagner, Dreese, Elsasser & Associates, certified public accountants for auditing services, motion carried.

Williams/Madara Sr. motioned to appoint; and designate township depositories PLGIT and First Columbia Bank; Vanessa Major as Real Estate Tax Certifier, Act 511 tax collector and Delinquent Tax Collector per ordinance; motion carried with Supervisor Major abstaining.

Daubert/Madara Jr. motioned to appoint Berkheimer Associates Tax Collector for Earned Income and LST taxes; Statewide Tax Recovery for delinquent taxes; Mark Lyash as Code Enforcement Officer; Tri-County COG Uniform Construction Code Officer and Building Code Officer; Howard Shaddock as Roadmaster; Bill Brior as

Primary Sewage Enforcement Officer and Samantha Brior Alternate Sewage Enforcement Officer. Motion carried unanimously.

Madara Sr./Daubert motioned to appoint Jim Williams, one-year term Township Vacancy Board, motion carried. Supervisor Williams abstained from voting.

Daubert/Madara Sr. motioned to appoint Donald J. Spotts, one-year term as EMA Coordinator; Frank Berger, ZHB 3-year term. Motion carried.

Daubert/Madara Jr. motioned to appoint Robert L. Dluge, Jr., Esq. one-year term as solicitor to Zoning Hearing Board; Ted Yeager, 5-year term to Municipal Authority of Ralpho Township; Mark Lyash 5-year term to Municipal Authority of Sunnyside Overlook, Mark Lyash 4-year term to Planning Commission; Cathy Kessler 2-year term Auditor, David Noll 2-year term Auditor. Motion carried.

Chairman Major Announced Committee/Department appointments:

STREET DEPARTMENT – Madara Sr.

BUILDINGS - Major

POLICE DEPARTMENT/PUBLIC SAFETY - Daubert

ZONING - Williams

RECREATION – Madara Jr.

RECYCLING - Williams

CITIZEN INPUT ON AGENDA ITEMS – none

Minutes of December 12, 2017 regular monthly meeting were accepted as presented on Daubert/Madara Sr. motion and carried.

TREASURER'S REPORT was accepted as presented on Williams/Daubert motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Williams/Madara Sr. motion, motion carried unanimously.

## **CORRESPONDENCE**

- Northumberland County Conservation District Notice of Termination letter for Rose View Estates was received. Mr. Lyash explained after 5 years after the NPDES permit is acquired it then becomes the plan.
- Northumberland County Conservation District Completeness Notification Letter for General NPDES Permit for Northumberland County Airport Authority was received.
- Northumberland County Conservation District Permit Authorization Cover Letter for General NPDES Permit for Northumberland County Airport Authority was received.
- Department of Labor and Industry Bidding Thresholds for 2018 were received.
- ISO letter analysis for the structural fire suppression delivery system in community was received.
- PSATS memo requesting resolution opposing HB 1620 was received.
- PennDot letter was received letter regarding safety concerns on SR 54.
- FEMA letter Hazard Mitigation Plan Approval notice was received.
- USDA Rural Development flyer was received.

## **COMMITTEE/DEPARTMENT REPORTS:**

### **PLANNING – Harvey Boyer, Chairman**

- Chairman Boyer stated he appreciates the members of the planning commission and thinks the people are very talented. He also appreciates how Code Officer Lyash leads them.
- Madara Sr./Daubert motioned to direct zoning officer to reply to Danson's request for extension. Motion carried.

### **STREET DEPARTMENT – Williams**

- Report was received.

### **BUILDINGS – Daubert**

- none

### **RECREATION - Madara**

- Supervisor Madara Sr. will look at mats after meeting.
- Madara Sr./Daubert motioned to change basketball team rents to now be raised \$25 this year per team and \$25 next year instead of \$50 this year. Motion carried.

### **ZONING OFFICER'S REPORT – Major**

- 1 permit was issued and \$50.00 in fees were collected during December. 16 letters of correspondence were sent, 6 complaints were received for vehicles, trash, dumping and dangerous structures.

### **POLICE DEPARTMENT/PUBLIC SAFETY – Daubert**

- Report was read.
- Chief Harvey Boyer was in attendance to request purchase of 4 radios for Fire Police. Williams/Daubert motioned to make a donation of \$5,151.73 toward 2 radios for Elysburg and for Mr. Boyer to do further research to see if Ralpho is in need of radios as well and to report back next month. Motion carried with Madara Jr. and Madara Sr. abstaining.

### **RECYCLING – Williams**

- It was noted that the \$125 pull charge for plastics to County Waste is a reduced rate and we will not be given compensation for the actual plastic. The weights will be provided for state reporting.

### **MANAGER'S REPORT**

- none

### **SOLICITOR'S REPORT**

- Daubert/Madara Sr. motioned to adopt resolution 2018-02 requiring contribution of 2% of gross pay from uniformed employees toward pension for 2018. Motion carried.
- Daubert/Madara Sr. motioned to adopt resolution 2018-03 requiring contribution of 1.25% of gross pay from non-uniformed employees toward pension for 2018. Motioned carried.

### **ENGINEER'S REPORT**

- Report was reviewed.

### **OLD BUSINESS:**

- Holiday decorations were discussed.

### **NEW BUSINESS:**

- Williams/Madara Sr. made a motion to pay any regular bills that come in after meeting date because of early meeting for the month of January. Motion carried.
- Supervisor Major and Secretary explained how the projector for the board room would work when purchased from Computation. Secretary will call Computation to get more exact pricing.
- Madara Sr./Daubert motioned to get a plaque for SCA Football for state championship. Motion carried.
- Supervisors asked to have MART take care of risers on new paving on 487 and 54. Authority has to wait until hot mix vendor opens up in spring.
- Roadmaster Shadduck explained how the new cold patch for cold temperatures process is working.

**CITIZEN INPUT** – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:41 p.m. on Daubert/Williams motion and carried.

Respectfully submitted,

Debra L. Olson  
Ralpho Township Secretary