

**MINUTES - RALPHO TOWNSHIP SUPERVISORS**  
**REGULAR MONTHLY MEETING - FEBRUARY 13, 2018**  
*Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA*

*Chairman Major called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.*

Attending were: Supervisors Blaine Madara Sr., Vincent Daubert, Stephen Major, Daniel Williams and Blaine Madara Jr. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Township Engineer Brad Aurand; Police Chief Stu Appel, Roadmaster Howard Shaddock; Harvey Boyer Planning Commission Chairman; and 2 interested citizens.

Jeff Kyle, DGK Insurance gave presentation on renewal of insurance from DGK Insurance for \$40,045 package and \$39,815 worker's comp with EMC and \$17,485 worker's comp plan with State Worker's Insurance Fund for volunteer firefighters, pending state rate increase of 6% and addition of 5% discount for safety committee credit.

CITIZEN INPUT ON AGENDA ITEMS – none

Minutes of January 2, 2018 regular monthly meeting were accepted as presented on Williams/Daubert motion and carried.

TREASURER'S REPORT was accepted as presented on Daubert/Madara Sr. motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Madara Sr./Williams motion, motion carried unanimously.

**CORRESPONDENCE**

- Tax Collector Amy Snyder requests to be exonerated from further collections on the 2017 tax duplicate. Madara Sr./Daubert motion, motion carried.
- 2017 4<sup>th</sup> Quarter and Annual Investment Reports for the Ralpho Township Police and Non-Uniformed Pension Plans are available for review in the Township Office.
- PennDOT Connects notice was received.
- Ralpho Youth Sports request for donation was received. Madara Sr./Daubert motioned to give donation of \$1,250. Motion carried.
- PA 2018 Shoot Dates were received.
- Northumberland County Conservation District permit authorization cover letter for General NPDES Permit for stormwater discharges associated with construction activities at Danson Subdivision II was received.
- SCA Football request for monetary support was received.
- KPI Technology letter notice of application for General Permit 5 for Snyderstown Road Sewer Replacement by Municipal Authority was received.
- 2018 Conservation District Forum will be held March 6, 2018 from 8 a.m. to 1 p.m.
- Northumberland County Soil Conservation E&S review fees increase letter was received.
- Thank you from the Williams family was received.

**COMMITTEE/DEPARTMENT REPORTS:**

**PLANNING – Harvey Boyer, Chairman**

- Madara Sr./Madara Jr. motioned to have Secretary send letter to Dan Honaberger for extension to Danson I Subdivision through July 2, 2019 & Danson II Subdivision through July 2, 2020 with notation that we are only able to give extension for our requirements of the Ralpho Township Code of Ordinances and that final plan shall match the preliminary plan submission. Motion carried.
- Daubert/Williams motioned to give 90-day extension to Via Dante Subdivision. Motion carried.

- Madara Sr./Daubert motioned to give 90-day extension to Brookside Storage Units Land Development Plan. Motion carried.
- Planning Committee acknowledge receipt of Northumberland County Airport NPDES permit for earth disturbance.
- Mr. Brian Hubler was in attendance to ask questions in regard to his building project.

#### **STREET DEPARTMENT – Madara Sr.**

- Report was received.
- Madara Sr./Madara Jr. motioned to rent street sweeper from Stadium Dirt Design, \$175 per hour not to exceed \$2,000. Motion carried.
- Madara Sr./Williams motioned to send Roadmaster Shaddock and Mark Lyash to PADOT Connects on March 16, 2018. Motion carried.
- Madara Sr./Williams motioned to put 7400 International on Municibid with bids being opened at March 13, 2018 meeting with truck to be picked up after April 5<sup>th</sup> and with reserve of \$35,000. Motion carried.

#### **BUILDINGS – Major**

- Mats, fan, condensation issue in gym was discussed. Mr. Shaddock will get quote from company that put the fan in to move the fan up approximately 18”.
- Mat to cover control panel has shipped and should be here this week.
- Meeting room projector was discussed. Will purchase projector, screen and cable ourselves.

#### **RECREATION – Madara Jr.**

- DCNR recreation and conservation grant information was received. Secretary will forward to Ralpho Youth Sports and also to All Home Days in case they are able to apply for funds.

#### **ZONING OFFICER’S REPORT – Williams**

- 1 permit was issued and \$50.00 in fees were collected during January. 17 letters of correspondence were sent, 5 permits were closed, 3 burning permits were issues and 14 complaints were received for vehicles, trash, dumping and dangerous structures.

#### **POLICE DEPARTMENT/PUBLIC SAFETY – Daubert**

- Report was read.
- Madara Sr./Williams motioned to make donation to Ralpho Fire Company for one fire Police radio for \$2,575.87. Motion carried.
- Daubert/Major motioned to hire Cody Rebeck as a part-time police officer effective 2-14-18. Motion carried.
- Madara Sr./Madara Jr. motioned to raise the part-time police hourly rate to \$16.50 per hour. Motion carried.
- Informant Enterprise Suite software for station was discussed. Daubert/Madara Jr. motioned to update software to \$2,650 and also for \$350 for bar coder and printer. Motion carried.
- Street Light at Bottle Road and 487 was discussed. Roadmaster will give contact information to Supervisor Daubert.

#### **RECYCLING – Williams**

- Cardboard container was discussed.

#### **MANAGER’S REPORT**

- Madara Jr./Madara Sr. motioned to stay with current energy provider at a rate of \$.06724 for 3 years. Motion carried.
- Madara Sr./Williams motioned to adopt Resolution 2018-05 authorizing manager to sign and submit Traffic Signal Re-Timing Application prepared by Jesse Smith from Greenman Peterson. Motion carried. Jessie feels if this signed and forwarded tonight he hopes the signal will be re-timed prior to heavy summer traffic.

- Safety Committee Certification was approved.

#### **SOLICITOR'S REPORT**

- Daubert/Madara Jr. motioned to move forward with hearing for approval of Inter-Municipal Transfer of Restaurant Liquor License as requested by Sheetz, Inc. Hearing will be advertised and take place at March meeting with Sheets incurring all expenses of the hearing.
- PA DOT Notice of Acquisition was received for property which was donated to the Township on Penn Avenue.
- Madara Sr./Daubert motioned to hire attorney Sarah C. Yeager at \$275 per hour and \$500 retainer from the firm Post & Schell, Harrisburg, to handle Heart Lung Claim for the Township.

#### **ENGINEER'S REPORT**

- Report was reviewed.
- Daubert/Major motioned to give approval for payment of \$198,273.75 from CDBG funds for Payment Application 2 to Sikora Brothers and for Township to pay \$47,621.25 to be reimbursed when 2017 CDBG monies become available, leaving a remaining balance of \$5,420 for retainage for spring clean-up and finish-up. Motion carried.

#### **OLD BUSINESS:**

- Holiday decorations were discussed.

#### **NEW BUSINESS:**

- Happy Valley Bridge update was given.
- Williams/Madara Jr. motioned to accept appointment of Deputy Tax Collector as Laura Swank. Motion carried.
- Madara Jr./Major motioned to adopt resolution 2018-04 Succession of Municipal Officers. Motion carried.
- Daubert/Madara Jr. motioned to have Chief Administrative Officer sign Act 205 reports and accompanying Actuarial Valuation report upon review of Township Manager. Motion carried.
- Madara Sr./Madara Jr. motioned to make a \$25 donation to Ralpho Township Public Library in memory of James "Steck" Williams, Supervisor William's Father and long-time Ralpho Township Resident. Motion carried with Supervisor Williams abstaining.

**CITIZEN INPUT** – Supervisor Williams brought up at request of a citizen trailers, etc. being placed on property owned by Cicchiello at 465 Mountain Rd. Code officer will look into the situation at that property.

**ADJOURNMENT** – there being nothing further for discussion, meeting adjourned at approximately 8:40 p.m. on Daubert/Williams motion and carried.

Respectfully submitted,

Debra L. Olson  
Ralpho Township Secretary