

MINUTES - RALPHO TOWNSHIP SUPERVISORS
REGULAR MONTHLY MEETING - MARCH 13, 2018
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA

Chairman Major called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Attending were: Supervisors Blaine Madara Sr., Vincent Daubert, Stephen Major, Daniel Williams and Blaine Madara Jr. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Township Engineer Brad Aurand; Police Chief Stu Appel, Roadmaster Howard Shaddock; and 5 interested citizens.

Linda Sterling – CDBG funds discussed 2018 application and possible survey needed, Linda will return for next month's meeting to discuss options.

Matt Siko demonstrated 3 pieces of life saving equipment from the Elysburg Ambulance Service and thanked the Supervisors and community for their continual support.

CITIZEN INPUT ON AGENDA ITEMS – Daniel and Patricia Spano owners of Dan's Way Inc., 159 Reed Road were present to address the condition of Reed Road.

Minutes of February 13, 2018 regular monthly meeting were accepted as presented on Daubert/Williams motion and carried.

TREASURER'S REPORT was accepted as presented on Madara Sr./Madara Jr. motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Williams/Daubert motion, motion carried unanimously.

- Daubert/Madara Sr. motioned to give approval for payment of \$5,055.99 from Township funds for invoice from Larson Design with reimbursement from CDBG when 2017 money becomes available. Motion carried.

CORRESPONDENCE

- Thank you from the Williams family was received for the library donation in memory of James "Steck" Williams.
- Letter from State Representative Masser was received inviting all appointed and elected local government officials to a roundtable discussion at the Elysburg Fire Hall on March 20 at 6 p.m.
- National Stop the Bleed Day is March 31, 2018. Everyone is welcome to learn how to save a life by applying a tourniquet and other bleeding control techniques. Class times are 9 to 11 a.m., 12 noon to 2 p.m. and 3 to 5 p.m. at the Elysburg Fire Department.
- Northumberland County Conservation District General Permit Acknowledgment Notification for Municipal Authority of Ralpho Township was received.
- Northumberland County Conservation District letter regarding Anthony Yost subdivision was received.
- Letter from PennDot notice of proposed project on SR 54, starting at Park Ave and ending at SR 487 was received.
- Invitation to 19th Annual West Branch COG Equipment Show & Training Day May 16th was received.
- Letter was received from PA DOT regarding Traffic Counts on Municipally Owned Roads.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Harvey Boyer, Chairman

- none

STREET DEPARTMENT – Madara Sr.

- Report was received.
- Stone prices were discussed.
- Williams/Madara Sr. motioned to accept bid for 7400 International of \$52,600 from Denise Steuhl Lackawaxen Township to be picked up after April 5. Motion carried.
- 2018 Paving Project – Madara Sr./Williams motioned to authorize advertising 2018 street paving project which includes – base repair and wearing course on Madison Ave, Hillside Ave, Northumberland Dr., Kase Street and 44’x10’ repair on Horne Drive. On the question: bids will be opened during regular meeting of April 10. Motion carried unanimously. Let it be noted that parts of Madison, Hillside and Horne will be reimbursed by the Municipal Authority of Ralpho Township.
- Williams/Madara Jr. motioned to have PPL place a street light at intersection of Bottle Drive and SR 487 with only cost to the Township being the electricity. Motion carried.

BUILDINGS – Major

- Mat to cover electrical control panel has arrived and is in place.
- Projector for the meeting room has been purchased and screen has been installed.

RECREATION – Madara Jr.

- Trophy for SCA football has been purchased. Unsure if will invite to meeting or present at Football Banquet.
- Madara Sr./William’s motioned for Ralpho Youth Sports Baseball to the gym periodically for baseball until the weather warms up at a rate of \$20 per day. No bats will be used and only plastic balls. Motion carried.

ZONING OFFICER’S REPORT – Williams

- 5 permits were issued and \$2,736.90 in fees were collected during February. 17 letters of correspondence were sent, 10 permits were closed and 12 complaints were received for vehicles, trash, dumping and dangerous structures.
- Henry holding tank escrow will need to remain in place until new owner gets escrow in place. Code officer will speak with new owner about the requirement.

POLICE DEPARTMENT/PUBLIC SAFETY – Daubert

- Report was read.

RECYCLING – Williams

- none

MANAGER’S REPORT

- none

SOLICITOR’S REPORT

- ROW settlement paperwork with PennDOT for property on Penn Ave will be reviewed prior to next meeting.
- Solicitor gave follow up on CDBG project

ENGINEER’S REPORT

- Report was reviewed.
- Tree planting grant materials will be forwarded to Mr. Springer.
- PennDot has approved re-timing of the traffic signal. Jessie Smith from Greenman Peterson will be in contact with Chief Appel.

OLD BUSINESS:

- Holiday decorations were discussed. Supervisors will bring ideas to next meeting as to where to place them.
- Bonds that the insurance company made the board aware of were discussed. Madara Jr./Daubert motioned to purchase \$100,000 blanket bond to cover all positions with check signing authority, excluding Manager and Treasurer at an annual rate of \$250. Motion carried. Daubert/Madara Jr. motioned to purchase bond for each pension account at an annual rate of \$250 for each pension. Motion carried.

NEW BUSINESS:

- Madara Sr./Williams motioned to upgrade building internet to 25 mbps for \$99.95 per month. Motion carried.
- Madara Sr./Daubert motioned to authorize releasing \$1,000 from both the Police and Non-uniformed Pension Plans to pay actuarial/consulting fees to Uninvest Municipal Pension Service. Motion carried.
- Madara Sr./Williams motioned to accept 2017 Audit and DCED report as presented by auditing firm Wagner, Dreese, Elsasser & Associates, P.C. Motion carried.
- Consider Appointment for Vacancy Board

CITIZEN INPUT – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 8:34 p.m. on Williams/Madara Jr. motion and carried.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary