

**MINUTES - RALPHO TOWNSHIP SUPERVISORS REGULAR
MONTHLY MEETING - JULY 8, 2008 - 6:30 P.M.**

Held in Municipal Building Meeting Room, 206 S. Market Street, Elysburg, PA 17824

Vice Chairman Ed Payeskie called meeting to order at 6:30 PM and led the group in reciting the Pledge of Allegiance to the flag.

Payeskie stated that an executive session to discuss personnel matters was held immediately following the June 10, 2008 meeting.

ROLL CALL- Responding to roll call were: Supervisors Blaine Madara, Ed Payeskie, Howard Shadduck and Joseph Shirvinski. Chairman William Wetzel was absent because of family illness. Also attending were Solicitor Todd Kerstetter, Engineer Michele Aukerman, Township Manager Joe Springer, Code Officer Howard Howal, Police Chief Stu Appel, Roadmaster Bill Hoy and Secretary/Treasurer Joan Baskin.

CITIZEN INPUT ON AGENDA ITEMS – No citizen in attendance.

BIDDING PROCESS FOR POLE BUILDING WAS CLOSED. Four (4) bids were received (please refer to attached bid tabulation sheet). Apparent low bid of Pioneer Pole Buildings in the amount of \$23,165.00 was accepted on Madara/Shadduck motion. On the question: contract award is contingent upon the bid passing review by township manager. Motion carried unanimously.

MINUTES of June 10, 2008 Regular meeting were approved on Shadduck/Shirvinski motion and carried.

TREASURER'S REPORT was approved on Shadduck/Shirvinski motion and carried.

BILLS were approved for payment on Shadduck/Payeskie motion. On the question: Meckley's bill for the paving contract will be paid following Solicitor's review of contract and the calculations for the approximate \$7000 increase in charges because of the contract escalator clause. Motion unanimously approved.

CORRESPONDENCE

- ❖ **No action was taken on PennDot's letter requesting input on proposed projects to micro-surface portions of SR 61 and also SR 487.** Contract(s) for the work is tentative scheduled to be let in Spring 2009.
- ❖ **T. Bryce James'** letter commending the Ralpho Township Police Department for their near constant visibility, professionalism and courtesy was noted.
- ❖ Shadduck/Madara motioned to submit comments to DEP concerning the proposal by Clarks Feed Mills to install Pellet Manufacturing Mill and Cyclone Collector. While the Supervisors support Clarks Feed Mills, they want to be certain that nothing in the plan would adversely affect the health, safety or public welfare of the plant's nearby residents. Motion carried unanimously.

- ❖ Action was tabled on Joan Baskin's letter resigning as Public Information Officer under the Emergency Operations Procedure. Resignation would take effect when the Board has someone trained and qualified to assume the position.

COMMITTEE/DEPARTMENT REPORTS:

STREET DEPARTMENT –Wetzel

- ❖ Madara/Shadduck motioned to have Bradco undercoat frames of 2001 Ford and 2004 International trucks; approval was unanimous.
- ❖ Shadduck/Madara motioned to install reflectors along the Monastery Road ditch; motion carried unanimously.
- ❖ Madara/Shadduck motioned to purchase new riding lawn mower. On the question: Roadmaster Hoy and Maintenance worker Blair will make their recommendation to Wetzel. Further on the question: price not to exceed \$3995.00. Motion carried.

BUILDINGS –Shirvinski - Shadduck/Shirvinski motioned to authorize Fleming's Nursery to trim and mulch the shrubs around the municipal building, playground and maintenance shed. Motion carried.

Purchasing digital sign for use along SR 487 near maintenance shed was discussed. Payeskie agreed to bring literature for Board's consideration.

POLICE DEPARTMENT/PUBLIC SAFETY – Payeskie read the June activity report. Payeskie reported that the hydrant at Pine and Pearl Streets was replaced with a new unit with Storz connection and relocated closer to the streets.

Payeskie/Shirvinski motioned to hire Christopher R. Grow as a full time police officer effective August 1, 2008. On the question: per the police department contract, his grade and wages will be as Patrolman II. Approval was unanimous.

ZONING OFFICER'S REPORT – Shadduck said that 12 permits were issued for which the fees were \$1234.09.

RECREATION – Madara

- ❖ No action taken re: resurfacing tennis court. New nets were received and will be installed.
- ❖ White maple tree needs attention.

125TH ANNIVERSARY CELEBRATION – Shirvinski continues to work toward obtaining the various permits from PPL and Verizon that are necessary to place the banners. Banners will be ordered when approvals are received.

After hearing about the costs for banners and holders, Shadduck/Madara motioned to increase the budget for Anniversary Celebration by \$2,000.00. On the question: Total budgeted is now \$7,000.00. Approval was unanimous.

Shadduck/Madara motioned to authorize the solicitor to prepare necessary Resolution to be in compliance with PaDOT regulations concerning banners in their ROW. On the question: resolution can be drafted when the specific poles being used and their locations are finalized. Motion carried.

Shirvinski was also asked to have T-shirts made with the Ralpho logo.

RECYCLING – Shadduck

Approval notification was received of the 2006 Act 101 Recycling Performance Grant in the amount of \$8478.00. Reimbursement was based on 847.8 Tons of residential and commercial recycled materials.

MANAGER'S REPORT

Shadduck/Shirvinski motioned to accept Mariano Construction, Inc. proposal in install replacement playground lighting on the ash shed at a cost of \$2750.00. Note: this would

replace the pole lighting that was run over. After discussion, Shaddock/Shirvinski rescinded their motion. Manager was asked to obtain prices from additional contractors. **PLANNING COMMISSION – Howal** said no formal submission were received; only 2 proposals.

Camp Ground Ordinance being reviewed.

SOLICITOR’S REPORT

- ❖ Historic Preservation Committee – awaiting reply from Mr. Dyer.
- ❖ William D. Henry – matter is in Magistrate’s office.

ENGINEER’S REPORT –

Nothing further submitted on Sabo proposed subdivision.

Awaiting stormwater management plan from William D. Henry.

OLD BUSINESS:

- ❖ Heating Oil – CSIU bid process is complete.

NEW BUSINESS:

- ❖ Computer financial software - Payeskie appointed Township Manager and Township Secretary to look into the matter and report back to the board.
- ❖ Federal Surplus Property Program renewal application listing authorized buyers is due by August 1st. Per Payeskie, authorized buyers will be Police Chief Stu Appel, Roadmaster Bill Hoy, Supervisor Chairman William Wetzel, Supervisor Blaine Madara and Township Manager Joe Springer.

CITIZEN INPUT - No one in attendance.

Meeting recessed at 8:25 to inspect playground repairs following by an Executive Session to discuss personnel matters.

ADJOURNMENT – Meeting reconvened at 9:44 PM – followed by Shaddock/Madara motion to adjourn at 9:45 PM.

Respectfully submitted,

**Joan E. Baskin,
Ralpho Township Secretary**