

**MINUTES - RALPHO TOWNSHIP SUPERVISORS**  
**REGULAR MONTHLY MEETING - NOVEMBER 13, 2018**  
**Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA**

***Chairman Major called the meeting to order at 6:33 p.m. and led the recitation of the Pledge of Allegiance to the flag.***

***Moment of Silence in remembrance of all of our veterans***

Attending were: Supervisors Blaine Madara Sr., Vincent Daubert, Stephen Major, Blaine Madara Jr., were present, Supervisor Daniel Williams was absent. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Township Engineer Brad Aurand; Roadmaster Howard Shaddock; and Brad Zeigler from Howard Taylor & Associates.

**CITIZEN INPUT ON AGENDA ITEMS – none**

Brad Zeigler from Howard Taylor & Associates was present to ask further questions on Kenneth D. & Elizabeth Snyder final add-on subdivision. He will make changes and bring back to December meeting.

Minutes of October 9, 2018 regular monthly meeting and October 23, 2018 budget meeting were accepted as presented on Daubert/Madara Jr. motion and carried.

**TREASURER'S REPORT** was accepted as presented on Daubert/Madara Sr. motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Madara Jr./Madara Sr. motion, motion carried unanimously.

**CORRESPONDENCE**

- Thank you from Marian Williams for use of the parking lot was received.
- Letter received from PennDOT regarding State Route 2008 proposed detour route was received.
- Investment Summary Reports for period ending September 30, 2018 are in the Supervisor's office for review.
- Thank you from Charles and Helen Kowalchick was received.
- PennDOT Letter regarding roadway drainage concern on State Rt. 61 was received. Secretary is to check to see if this letter should have gone to Shamokin Township.
- Madara Sr./Daubert motioned to allow All Homes Days Association to use the meeting room one evening per month in 2019. Motion carried.
- Letter was received from Polar Tech Industries with notice that they are submitting an application to the Department of Environmental Protection for a plan approval regarding a permit modification at all for increased production at their facility.

**COMMITTEE/DEPARTMENT REPORTS:**

**PLANNING – Harvey Boyer, Chairman**

- none

**STREET DEPARTMENT – Madara Sr.**

- Report was received.
- Madara Sr./Daubert motioned to install new lighting in the garage. Motion carried.

- Pickup up-fit package for truck purchase for 2019 was discussed. Madara Sr./Madara Jr. motioned to purchase pickup package from MJR Equipment in Harrisburg for \$13,425.90. Motion carried. Secretary will forward required purchase order to vendor.
- Leaf collection was discussed.

#### **BUILDINGS – Major**

- none

#### **RECREATION – Madara Jr.**

- Gym rent for next year was discussed. Going to look into a fair rate possibly per hour for the future.
- Gym scoreboard sponsorship was discussed. Supervisor Madara Jr. will follow through with this with First Columbia Bank.
- Bleacher railing was discussed. Madara Sr./Madara Jr. motioned to purchase 5 self-storing side rails and one last row extension for \$2,040 plus freight from Interkal. Motion carried.

#### **ZONING OFFICER’S REPORT – Williams**

- 5 permits were issued and \$1,447 in fees were collected during October. 11 letters of correspondence were sent and 23 complaints were received for vehicles, trash, dumping, grass, dangerous structures, etc.
- Madara Sr./Daubert motioned to advertise stormwater ordinance changes for possible adoption at December meeting. Motion carried.

#### **POLICE DEPARTMENT/PUBLIC SAFETY – Daubert**

- Report was read.
- Supervisor Madara Sr. wants to have Supervisor Daubert speak to Chief about using traffic control device that was purchased in the past to help slow down the speed in the Township.

#### **RECYCLING – Williams**

- none

#### **MANAGER’S REPORT**

- Supervisors want Manager to obtain another package insurance quote for renewal in March.

#### **SOLICITOR’S REPORT**

- none

#### **ENGINEER’S REPORT**

- Report was received.

#### **OLD BUSINESS:**

- Holiday light update. We received notice that the power will be installed to the poles by PPL next week.

#### **NEW BUSINESS:**

- Madara Sr./Daubert motioned to approve the cooperative agreement between Ralpho Township and Northumberland County for the use of 2017 CDBG Funds and for Chairman to sign. Motion carried.

- Proposed Budget – Madara Sr./Daubert motioned to authorize advertising and posting proposed 2019 budget. Real estate taxes 5½ mills; i.e. general purposes 4¼ mills; fire protection ½ mill; equipment ½ mill and library ¼ mill; street lighting per assessment formula. General Fund anticipated receipts plus carry over from 2018 = \$1,638,052; budgeted expenditures = \$1,602,886 leaving a projected surplus of \$35,166. State Aid Fund anticipated receipts plus carry over from 2018 = \$391,760, budgeted expenditures of \$369,012 leaving a projected surplus of \$22,748.

Proposed Budget – Daubert/Madara Jr. authorized advertising current Act 511 taxes as follows

Per Capita	\$5
Occupation	100%
Real Estate Transfer	1%
Earned Income	1%
LST	\$52 on earnings exceeding \$12,000
TV Franchise	2%
Mechanical Amusement	\$50 per machine

Motion Carried.

- Madara Sr./Daubert motioned to purchase \$25 gift cards to Boyer’s for employees for the holidays. Motion carried.

**CITIZEN INPUT** – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:46 p.m. on Daubert/Madara Jr. motion and carried.

Executive session was held for personnel matters.

Respectfully submitted,

Debra L. Olson  
Ralpho Township Secretary