

MINUTES - RALPHO TOWNSHIP SUPERVISORS
REGULAR MONTHLY MEETING - DECEMBER 11, 2018
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA

Chairman Major called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Attending were: Supervisors Vincent Daubert, Stephen Major, Daniel Williams and Blaine Madara Jr., were present. Supervisor Blaine Madara Sr. were absent. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Township Engineer Brad Aurand; Chief of Police Stu Appel; Roadmaster Howard Shaddock; Southern Columbia Area State Championship Soccer team; and 2 interested citizens.

Presentation to Southern Columbia Girls State Championship Soccer team in recognition of the first PIAA Soccer State Championship in school history and for their commitment to academic excellence, teamwork and dedication shown on and off the field.

Mike Yeager, Southern Columbia Area School District Board President, was present to thank the Board of Supervisors, Roadmaster, Chief of Police and Township staff for all they do for the School District.

CITIZEN INPUT ON AGENDA ITEMS – Candice Rubendall and Corinne Duzick, Township Residents, were present asking if the Township is willing to support a holiday tree somewhere in the Township. Board said they will discuss it further. Both residents said they would be interested in volunteering to help with the project for 2019.

Minutes of November 13, 2018 regular monthly meeting were accepted as presented on Daubert/Williams motion and carried.

TREASURER'S REPORT was accepted as presented on Daubert/Madara Jr. motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Madara Jr./Williams motion, motion carried unanimously.

CORRESPONDENCE

- Dylan Kramer request for funding of Eagle Scout project of a Ga-Ga ball pit at the municipal playground was received. Board will send a letter to Mr. Kramer to let him know they would like to see how his fundraising is going and to let us know so that we may make a donation later.
- Letter regarding name change for Univest Municipal Pension Services to Girard Pension Services, LLC was received.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Harvey Boyer, Chairman

- Daubert/Madara Jr. motioned to give an extension until February 12, 2019 for the Kenneth D. and Elizabeth Snyder add-on subdivision plan. Motion carried.
- Madara Jr./Williams motioned to accept the recommendation of the Planning Commission to approve the Brookside Land Development plan. Motion carried,
- Hearing to consider Ordinance No. 190 to amend the Ralpho Township Code of Ordinances to improve stormwater management took place with some discussion. Daubert/Madara Jr. motioned to adopt Ordinance No. 190. Motion carried.

STREET DEPARTMENT – Madara Sr.

- Report was received.

BUILDINGS – Major

- none

RECREATION – Madara Jr.

- Mr. Horne put steps up in the bleachers and they seem to be very helpful.
- Self-storing bleacher side rails have been ordered.

ZONING OFFICER’S REPORT – Williams

- 2 permits were issued and \$862.83 in fees were collected during November. 9 letters of correspondence were sent and 20 complaints were received for vehicles, trash, dumping, grass, dangerous structures, etc.
- Memorandum of Understanding with Northumberland County Conservation District was discussed. Supervisors, solicitor, Planning Commission and engineer will review prior to next meeting.

POLICE DEPARTMENT/PUBLIC SAFETY – Daubert

- Report was read.
- It was decided that we will wait to advertise the police cruiser on municibid until the pickup, ect. are ready in February or March.
- Harvey Boyer Elysburg Fire Chief thanked the Board of Supervisors for the support for the Haunted House this year.

RECYCLING – Williams

- none

MANAGER’S REPORT

- Manager and Supervisor Madara Jr. explained the quote for surveillance cameras inside and outside of the municipal building. Williams/Daubert motioned to purchase cameras and equipment from Vector as quoted with police interview room for \$2,500 plus additional camera for detention room, \$8,200 for main building equipment, additional camera for gym entrance for \$950, monitor for Supervisor’s office and Sewer Authority office; with Supervisor Madara’s discretion to purchase the service contract if the discount exceeds the price of service contract. Motion carried.
- Madara Jr./Williams motioned to transfer \$2,272.40 from the general fund to the fire equipment fund. Motion carried. Amount is \$10,000 2018 budgeted amount less the amount already incurred for 3 fire police radios \$7,727.60.

SOLICITOR’S REPORT

- Update on agreement with TNR was given. Solicitor will send the revised contract to No-Nonsense to see if they are in agreement.

ENGINEER’S REPORT

- Report was received.

- Mr. Aurand informed the board that to proceed with study and design for Horizon drive stormwater would not exceed \$15,150 on a time and materials basis. Madara Jr./Williams motioned to go give the go ahead to Larson Design. Motion carried.

OLD BUSINESS:

- Holiday light update. 18 lights have been installed and many positive comments have been received. Major/Daubert motioned to move forward with having PPL get power to 15 additional poles for holiday lights for 2019, mainly on Hwy 487. 8 businesses/organizations have already shown interest in sponsoring the lights. Motion carried.
- Gym scoreboard sponsorship was discussed. First Columbia Bank has offered to donate 1/3 of the cost of a new scoreboard. Board decided to work with the scoreboard we have for now. Secretary will thank First Columbia for their response and inform them we have decided to not move forward right now.
- Resolution 2018-10 re-enacting current Act 511 taxes as advertised:
 - Per Capita \$5
 - Occupation 100%
 - Real Estate Transfer 1%
 - Earned Income 1%
 - LST (formerly EMST) \$52 on earnings exceeding \$12,000
 - TV Franchise 2%
 - Mechanical Amusement \$50 per machine

Was adopted on a Daubert/Williams motion and carried unanimously.

- Proposed 2019 Budget was posted for public inspection on November 14, 2018. Resolution 2018-11 establishing Real estate taxes for 2019 as follows: general purposes 4-1/4 mills; fire protection 1/2 mill; equipment 1/2 mill and library 1/4 mill; street lighting depending on location .22, .23, .35 or \$5.93. Daubert motioned and Madara Jr. seconded. Motion carried unanimously.
- Resolution 2018-12 adopting the 2019 Budget was approved on Daubert/Madara Jr. motion and carried unanimously. General Fund anticipated receipts including projected carry over from 2018 = \$1,638,052; budgeted expenditures = \$1,602,886 leaving a projected surplus of \$35,166. State Aid Fund anticipated receipts including projected carry over from 2018 = \$391,760, budgeted expenditures of \$339,012 leaving a projected surplus of \$22,748.

NEW BUSINESS:

- Williams/Madara Jr. motioned to adopt resolution 2018-13 requiring contribution of 5% of gross pay from uniformed employees toward pension for 2019. Motion carried.
- Daubert/Madara Jr. motioned to adopt resolution 2018-14 requiring contribution of 1.25% of gross pay from non-uniformed employees toward pension for 2019. Motioned carried.
- Williams/Daubert motioned to approved advertising for meeting dates of Ralpho Township Supervisors meeting to be the 2nd Tuesday of month beginning at 6:30 p.m. and for Planning Commission meetings to be 1st Tuesday of month beginning at 6:30 p.m., January Planning Commission meeting will be held at 5 p.m., Monday, January 7 to accommodate any plans, etc. to move forward to the Supervisor's meeting; also, to authorize advertising January's reorganizational and regular monthly meeting for Monday, January 7, 2019 beginning at 6:30 p.m. The annual budget meeting the 4th Tuesday of October will also be included in the advertisement. Approval was unanimous.
- Daubert/Madara Jr. motioned effective January 1, 2019 to give Debra Olson, Secretary \$.75/hr raise; Howard Shadduck and Wayne Horne, Street Department, \$.75/hr raise per contract; Officers Stephen Spade, Officer Matthew Filarski, Officer Wonsock \$.75/hr raise per contract;

Sergeant Bryon Chowka \$.75/hr raise per contract; Chief Appel \$1.00/hr per agreement. Motion carried

- Madara Jr./Daubert motioned to pay Joe Springer, Township Manager \$13,000 annually. Motion carried.
- Secretary was asked to contact those positions that are up for reappointment in January to see if they are willing to continue to serve the Township.
- Williams/Daubert motioned to make a \$25 donation to the Ralpho Township Library in memory of Supervisor Madara's father, Allen Madara. Motion carried.

CITIZEN INPUT – none

At 8:12 p.m. the board went into executive session for personnel issues. The board reconvened at 8:15 p.m.

Williams/Madara Jr. motioned effective January 1, 2019 to give Charles Kowalchick, buildings and grounds \$.75/hr. raise and Mark Lyash, Code/Zoning Officer a \$1.25/hr./ raise. Motion carried.

Supervisor Madara Jr. thanked everyone for attending his Grandfather's services and for all the kind words and thoughts.

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 8:16 p.m. on Daubert/Williams motion and carried.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary