

MINUTES - RALPHO TOWNSHIP SUPERVISORS
REGULAR MONTHLY MEETING - JUNE 11, 2019
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA

Chairman Madara Sr. called the meeting to order at 6:31 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Attending were: Supervisors Blaine Madara Sr., Vincent Daubert, Stephen Major, Daniel Williams and Blaine Madara Jr. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Township Engineer Brad Aurand; Police Chief Stu Appel; Roadmaster Howard Shaddock; Linda Sterling, SEDA-COG; Pat Mack, Northumberland County Housing Authority; and 3 interested citizens.

Linda Sterling, SEDA-COG, was present for first CDBG hearing. Pat Mack, Northumberland County Housing, was also present to explain blight uses for CDBG monies.

Township meeting was closed for CDBG hearing from 6:32 p.m. until 7:02 p.m.

CITIZEN INPUT ON AGENDA ITEMS – Leonard Boltinghouse, Burch Drug Store, was present in regard to the Green Light Go Grant Project. His concern was that some of their property would be taken or used for the project. When plans are available in October he will be updated.

Minutes of May 14, 2019 regular monthly meeting were accepted as presented on Daubert/Madara Jr. motion and carried.

TREASURER'S REPORT was accepted as presented on Major/Williams motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Williams/Major motion, motion carried unanimously.

CORRESPONDENCE

- Service First Elysburg ribbon cutting invitation was received with RSVP date of June 12, 2019.
- Major/Madara Jr. motioned to have Chairman Madara sign letter requesting Ralpho Township becoming a member of Service First Credit Union allowing employees of Ralpho Township to become members. Motion carried.
- Email from resident at 134 Sunset Drive regarding stormwater issues was received.
- PSATS memo was received with resolution report.
- Thank you was received from AYSO 663 for assistance with moving goals.
- Email was received from Beth Burkhardt, resident on Blue Church Road, regarding the requirements for on lot stormwater.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Harvey Boyer

- Williams/Madara Jr. motioned to accept the recommendation of the Planning Commission and approve the Danson Subdivision with the condition of the execution of a developer's agreement and engineer approval of road completion prior to release of the signed plans. Motion carried.
- Madara Sr./Daubert motioned to grant a 3-month extension to the Whitetail Run subdivision until September 30, 2019. Motion carried.

More discussion took place with Linda Sterling on the next phase of the Stormwater Channel improvements funded by CDBG funds. Project will be discussed further at July meeting.

STREET DEPARTMENT – Madara Jr.

- Report was received.
- Street cut ordinance updates were discussed. Roadmaster and Code Officer will meet with Engineer to discuss details further.
- Madara Sr./Major motioned to accept resignation from the street crew from Andrew Bower. Motion carried.
- Madara Jr./Madara Sr. motioned to extend the Paving contract with New Enterprise until September 30, 2019 at our request. Motion carried.
- Line painting on Hillside Ave, Southview Drive, Progress Road and section on Hynoski Boulevard will be completed sometime yet this summer.

BUILDINGS – Madara

- Manager did meet with roof contractor. Carlisle Roof Manufacturing is with the state contract. They will do RFP with 3 contractors. Next meeting, we should have that information and decide if Supervisors choose to go ahead.
- Madara Jr./Williams motioned to advertise the fuel bid, with bids to be opened at the July 9, 2019 meeting. Motion carried.

RECREATION – Major

- none

ZONING OFFICER’S REPORT – Daubert

- 7 permits were issued and \$1,871 in fees were collected during May, \$125 in other monies were collected. 1 burning permit was issued, 12 letters of correspondence were sent and 27 complaints were received for vehicles, trash, dumping and dangerous structures.
- Zoning officer updated Supervisors on properties in the Township that he is unable to get grass, etc. cleaned up because of extenuating circumstances.
- Code Officer informed the board of the background of the email from homeowner on Blue Church Road. The requirements have been explained to homeowner several times.

POLICE DEPARTMENT/PUBLIC SAFETY – Williams

- Report was read.
- Williams/Daubert motioned to promote Officer David Tomtishen to Patrolmen III Effective to June 13, 2019, as per contract after successful probation period of 1 year. Motion carried.

RECYCLING – Daubert

- none

MANAGER’S REPORT

- Manager and secretary met with a pension consultant from PA Association of Bureaus. Information from the Township was given to the representative to come back with a proposal for the August meeting.
- Green Light Go Grant quarterly report was submitted. Engineering approval target date is October 1st.

SOLICITOR’S REPORT

- none

ENGINEER’S REPORT

- Report was reviewed.
- Engineer was in touch with Sikora Brothers as the contractor awarded the Horizon Drive project.
- Two residents have been in touch with Roadmaster in regard to mailbox issues in ROW for Horizon Drive project.
- Green Light Go Grant, PennDot and Larson office have been discussing things back and forth. Details still need to be ironed out with PennDot. Engineer with discuss further with Manager.

OLD BUSINESS:

- Barry Swank and Madara Jr. met Monday morning in regard to the water fountain for the playground. He has the instructions and doesn't see a problem with the installation.
- Madara Jr. was in touch with Vector and will follow up further with surveillance camera issues.

NEW BUSINESS:

- none

CITIZEN INPUT – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 8:25 p.m. on Williams/Daubert motion and carried.

Executive session for personnel was held.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary