

**MINUTES - RALPHO TOWNSHIP SUPERVISORS**  
**REGULAR MONTHLY MEETING - NOVEMBER 12, 2019**  
*Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA*

*Chairman Madara Sr. called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.*

*Moment of Silence in remembrance of all of our veterans*

Attending were: Supervisors Blaine Madara Sr., Vincent Daubert, Stephen Major, Daniel Williams and Blaine Madara Jr. Also attending were: Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Police Chief Stuart Appel; Roadmaster Howard Shaddock; Township Engineer Brad Aurand; Harvey Boyer Planning Commission Chairman; and 4 interested citizens.

CITIZEN INPUT ON AGENDA ITEMS –none

Eric Santor, Ralpho Fire Company President, gave an annual update on the company. They are looking to purchase a new Quint ladder truck. They are asking the board for a donation toward the truck in future.

Minutes of October 8, 2019 regular monthly meeting were accepted as presented on Major/Williams motion and carried.

TREASURER'S REPORT was accepted as presented on Daubert/Madara Jr. motion and carried.

Bills were approved as presented for payment, excluding the Budget Roofing gymnasium roof invoice until next month; including those bills paid between meetings on a Major/Daubert motion, motion carried unanimously.

**CORRESPONDENCE**

- General Code Annual Maintenance pricing update was received.
- Thank you was received from Marian Williams for allowing bus group to use the back-parking lot.
- DEP General Permit Acknowledgment Notification was received for 131 Reeder's Grove.
- Letter from Legislative Budget & Finance Committee regarding completing a survey which would impose a tax on or relating to the use, disposition, sale, prohibition or restriction of, single-use plastics, reusable plastics, auxiliary containers, wrappings or polystyrene containers was received.
- Lycoming County Department of Public Safety Letter of Concurrence was received. Chief reviewed the letter and has no issues with the request. Chairman will sign letter of concurrence.
- Investment Summary Reports for period ending September 30, 2019 are in the Supervisor's office for review.
- DEP General Permit Acknowledgment Notification UGI Utilities was received.
- Letter received from PSSA to give notice that they have applied for PennDot Multimodal Transportation Fund Grant.

**COMMITTEE/DEPARTMENT REPORTS:**

**PLANNING – Harvey Boyer**

- Madara Jr./Williams motioned to approve extension for Heath Subdivision until January 31, 2020. Motion carried.

- Subdivision depth to width ratio waiver was discussed.

#### **STREET DEPARTMENT – Madara Jr.**

- Report was received.
- Street cut ordinance samples will be reviewed by the Supervisors and will make decision in December.
- Swale Maintenance within the Township was discussed.
- Aqua would like to meet with Roadmaster and Code Officer about future projects Wednesday, November 27 at 10 a.m.

#### **BUILDINGS – Madara**

- Gym roof project is complete and Township is waiting for corrected invoice to include Costars contract and for warranty paperwork. Invoice will be held until December meeting.

#### **RECREATION – Major**

- none

#### **ZONING OFFICER'S REPORT – Daubert**

- 8 permits were issued and \$3,225.00 in fees were collected during October. 15 letters of correspondence were sent and 21 complaints were received for vehicles, trash, dumping and dangerous structures.

#### **POLICE DEPARTMENT/PUBLIC SAFETY – Williams**

- Report was read.

#### **RECYCLING – Daubert**

- none

#### **MANAGER'S REPORT**

- none

#### **SOLICITOR'S REPORT**

- Daubert/Madara Jr. motioned to approve the amendment to the AFSCME agreement and advertise amendment to Ordinance to change retirement vesting in from 10 to 8 years, with public hearing to be held at December 10, 2019 meeting. Motion carried.

#### **ENGINEER'S REPORT**

- Report was reviewed.
- Dan Honaberger has asked how to dedicate his roadway from his subdivision to the Township. Engineer still has concerns and dedication is premature.

#### **OLD BUSINESS:**

- PPL is working on placing the eyes on the poles for the holiday lights.
- Holiday tree lighting is Sunday, December 1 at 6 p.m.
- Daubert/Williams motioned to approve awarding engineering contract for CDBG West Center Street Flood Mitigation Project to Larson Design Group for a cost of \$23,575 with additional meetings for \$350. Motion carried.

**NEW BUSINESS:**

- Proposed Budget –Major/Madara Jr. motioned to authorize advertising and posting proposed 2020 budget. Real estate taxes 5½ mills; i.e. general purposes 4¼ mills; fire protection ½ mill; equipment ½ mill and library ¼ mill; street lighting per assessment formula. General Fund anticipated receipts plus carry over from 2019 = \$1,649,854; budgeted expenditures = \$1,647,780 leaving a projected surplus of \$2,074. State Aid Fund anticipated receipts plus carry over from 2019 = \$328,895, budgeted expenditures of \$328,765 leaving a projected surplus of \$130.

Proposed Budget – Major/Madara Jr. motioned to authorize advertising current Act 511 taxes as follows:

Per Capita	\$5
Occupation	100%
Real Estate Transfer	1%
Earned Income	1%
LST	\$52 on earnings exceeding \$12,000
TV Franchise	2%
Mechanical Amusement	\$50 per machine

Motion carried.

- Williams/Madara Sr. motioned to purchase \$25 gift cards to Boyer’s for employees for the holidays. Motion carried.

**CITIZEN INPUT – none**

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 8:32 p.m. on Williams/Madara Jr. motion and carried.

Executive session was held for litigation reasons.

Respectfully submitted,

Debra L. Olson  
Ralpho Township Secretary