

**MINUTES - RALPHO TOWNSHIP SUPERVISORS REORGANIZATION
AND REGULAR MONTHLY MEETING - JANUARY 6, 2020
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA**

Oaths of office were given to Blaine P. Madara Sr. for Supervisor and Vanessa E. Major for Tax Collector by Jennifer Feudale from Schlesinger and Kerstetter Law Office.

Chairman Madara called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Chairman Madara comment: As mandated by State Law and as advertised this meeting is for Reorganization purposes and the regular January meeting.

Attending were: Supervisors Blaine Madara Sr., Vincent Daubert, Stephen Major, Daniel Williams and Blaine Madara Jr. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Township Engineer Brad Aurand; and Police Chief Stu Appel.

Changing Chairman is merely following past practice of rotating the position every year so each board member has an opportunity to fill that capacity.

Chairman Madara handed the gavel over to Vice Chairman Williams. Williams requested nominations for the Chairman's position. Williams/Daubert motioned to elect Supervisor Major as chairman. Vice Chairman Williams moved that nominations cease with approval of Major as Chairman unanimous.

Major/Daubert motioned to nominate Supervisor Williams as Vice Chairman. Chairman Major motioned to close nominations with approval of Supervisor Williams as Vice Chairman unanimous.

Williams/Daubert motioned to appoint Joseph Springer, Township Manager; Debra Olson, Township Secretary/Treasurer; Schelsinger & Kerstetter, Solicitor and Larson Design Group as Township Engineers; Wagner, Dreese, Elsasser & Associates, certified public accountants for auditing services for three years. Motion carried.

Madara Sr./Daubert motioned to designate township depositories PLGIT and First Columbia Bank; appoint Vanessa Major as Real Estate Tax Certifier, Act 511 tax collector and Delinquent Tax certifier; appoint Berkheimer Associates Tax Collector for Earned Income and LST taxes; appoint Statewide Tax Recovery for delinquent taxes. Motion carried with Major abstaining.

Madara Jr./Daubert motioned to appoint Mark Lyash as Code Enforcement Officer and Flood Plain Administrator; Tri-County COG Uniform Construction Code Officer and Building Code Officer; Howard Shadduck as Roadmaster; Bill Brior as Primary Sewage Enforcement Officer and Robert Fugate Alternate Sewage Enforcement Officer. Motion carried unanimously.

Madara Jr./Williams motioned to appoint Doug Gessner, one-year term Township Vacancy Board, Donald J. Spotts, one-year term as EMA Coordinator; David Manney, ZHB 3-year term; Robert L. Dluge, Jr., Esq. one-year term as solicitor to Zoning Hearing Board; Joseph Scopelliti, 5-year term to Municipal Authority of Ralpho Township; David Phillips to 5-year term to Municipal Authority of Sunnyside Overlook; Brent Rhoades to 4-year term on Planning Commission; Vince Daubert to 4 year term on Planning Commission; Doug Gessner to 4 year term on Planning Commission. Motion carried with Daubert abstaining.

Chairman Major announced Committee/Department appointments:

Street Department- Supervisor Williams
Buildings – Supervisor Madara Jr.
Police Department/Public Safety – Supervisor Daubert
Zoning – Supervisor Madara Sr.
Recreation – Supervisor Major
Recycling – Supervisor Madara Sr.

CITIZEN INPUT ON AGENDA ITEMS – none

Minutes of December 10, 2019 regular monthly meeting were accepted as presented on Williams/Daubert. motion and carried.

TREASURER’S REPORT was accepted as presented on Daubert/Madara Sr. motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Madara Jr./Williams motion, motion carried unanimously.

CORRESPONDENCE

- Ralpho Township Youth Sports request for donation was received. Madara Sr./Daubert motioned to give Ralpho Youth Sports budgeted amount of \$1,250. Motion carried.
- Catawissa Wood and Components notice of applying for DEP facility-wide Air Quality State Only Permit was received.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Mark Lyash

- Williams/Madara Jr. motioned to adopt resolution 2020-01 for Plan Revision for Mountain Road Subdivision and Sewage Planning Module. Motion carried unanimously.

STREET DEPARTMENT – Madara Jr.

- Report was received.
- 2020 Paving Project –Madara Sr./Daubert motioned to authorize advertising 2020 street paving project which includes – base repair and wearing course on Catman Hollow and Lindy Acre Road; widening, base repair and wearing course on Andrew Street; seal coat on Roadarmel Lane, Richards Road and Church Road. On the question: bids will be opened during regular meeting of February 11, 2020. Motion carried unanimously.
- Supervisor Madara Jr. will talk with Roadmaster about painting lines in back parking lot.

BUILDINGS – Madara Sr.

- Secretary will ask Charles to adjust heat to 65 degrees in the gymnasium.

RECREATION – Major

- none

ZONING OFFICER’S REPORT – Daubert

- 1 permit was issued and \$50 in fees were collected during December. 15 letters of correspondence were sent, 16 complaints were received for vehicles, trash, dumping and dangerous structures; and 20 permits were closed.

POLICE DEPARTMENT/PUBLIC SAFETY – Williams

- Report was read.
- Elysburg Fire Company annual call volume report was received.
- Ralpho Fire Company annual call volume report was received.

RECYCLING – Daubert

- none

MANAGER’S REPORT

- Mountain View Estates letter follow up.
- Madara Sr./Daubert motioned to authorize Green Light Go Grant project to go out to bid when Penn Dot gives final approval. Motion carried.
- Madara Jr./Williams motioned to do Request For Proposal for Pension Services. Motion carried. The pension committee members will be Manager Joseph Springer, Secretary/Treasurer Debra Olson, Supervisor Madara Sr. and Supervisor Williams.
- Madara Sr./Madara Jr. motioned to close Select Mastercard account issued by TCM Bank. Motion carried.

SOLICITOR’S REPORT

ENGINEER’S REPORT

- Report was reviewed.

OLD BUSINESS:

- none

NEW BUSINESS:

- Madara Sr./Williams made a motion to pay any regular bills that come in after meeting date because of early meeting for the month of January. Motion carried.
- Madara Jr./Madara Sr. motioned to approve Chairman Major to sign agreement with No Nonsense Neutering. Motion carried. Vouchers will be handed out with proof of residency in Ralpho Township, with a maximum of 5 at a time. Maximum vouchers for 2020 is 42.

CITIZEN INPUT – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:05 p.m. on Williams/Madara Sr. motion and carried.

Executive Session was held for personnel.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary