

MINUTES - RALPHO TOWNSHIP SUPERVISORS
REGULAR MONTHLY MEETING - FEBRUARY 11, 2020
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA

Chairman Major called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Attending were: Supervisors Blaine Madara Sr., Vincent Daubert, Stephen Major, Daniel Williams and Blaine Madara Jr. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Township Engineer Brad Aurand; and Police Chief Stu Appel; Jeff Kyle DGK Insurance; Larry Deklinski Shamokin News-Item; 5 interested citizens.

Jeff Kyle, DGK Insurance, gave presentation on Insurance Renewal for March 5, 2020.

Bids for paving contract were opened, tabulated and considered (see tabulation sheet). Madara Sr./Major motioned to accept the apparent low bid of \$85,659.30 from HRI Inc. for the Paving Contract. On the question: award is contingent upon bid meeting all legal, bonding and insurance requirements. Motion unanimously approved

Bids for seal coat contract were opened, tabulated and considered (see tabulation sheet). Madara Jr./Williams motioned to accept the apparent low bid of \$64,143.03 from Hammaker East Ltd. for the Seal Coat Contract. On the question: award is contingent upon bid meeting all legal, bonding and insurance requirements. Motion unanimously approved.

CITIZEN INPUT ON AGENDA ITEMS – none

Minutes of January 6, 2020 regular monthly meeting and annual reorganization meeting were accepted as presented on Williams/Madara Jr. motion and carried.

TREASURER'S REPORT was accepted as presented on Daubert/Madara Sr. motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Madara Jr./Williams motion, motion carried unanimously.

CORRESPONDENCE

- 2019 4th Quarter and Annual Investment Reports for the Ralpho Township Police and Non-Uniformed Pension Plans are available for review in the Township Office.
- DCNR Recreation and Conservation Grants Program information was received.
- Anonymous letter was received regarding cats.
- Service Electric Cablevision Franchise Renewal letter was received. Agreement will expire on December 31, 2022. Madara Sr./Daubert motioned to sign letter to continue agreement. Motion carried.
- Madara Sr./Williams motioned to exonerate Tax Collector Vanessa Major from further collections on the 2019 tax duplicate. Motion carried with Supervisor Major abstaining.
- Liquid Fuels Audit for January 1, 2018 to December 31, 2018 was completed with no findings.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Mark Lyash

- Madara Jr./Williams motioned accept recommendation of SEO Bill Brior to approve signatures on Thomas-Williams Subdivision Component 1 Sewage Planning Module. Motion carried.
- Daubert/Madara Sr. motioned to appoint Matt Lobos to the Planning Commission for a 4-year-term. Motion carried.
- Madara Sr./Daubert motioned to give Toy Factory Land Development an extension until March 31, 2020. Motion carried.
- Williams/Madara Jr. motioned to give Mountain Road Subdivision an extension until March 31, 2020. Motion carried.

- Madara Jr./Williams motioned to give a 180-day extension to Heath Subdivision. Motion carried.
- Daubert/Madara Jr. motioned to give 120-day extension to Damage Inc. Land Development. Motion carried.
- Madara Sr./Daubert motioned to accept the recommendation of the Planning Commission and approve the Hoagland Subdivision. Motion carried.
- Madara Sr./Madara Jr. motioned to accept the recommendation of the Planning Commission and approve PSSA Land Development including consideration of the slope deviation and bringing the construction escrow up to \$5,000. Motion carried.
- Gallina Land Development discussion took place.

STREET DEPARTMENT – Williams

- Report was received.
- Inventory of street department equipment was discussed.
- 2001 Ford 450 condition was discussed. Madara/Williams motioned to advertise for sale and put truck on Municibid with reserve of \$3,000, to consider auction results at March meeting. Motion carried.
- Employment applications for the street department are being accepted until February 21st and interviews will follow with hope of hiring at March meeting.
- Williams/Madara Sr. motioned to accept Street Department Job Description. Motion carried.
- Williams/Madara Sr. motioned to accept with regret the retirement of Wayne Horne, street department employee. Motion carried. Board wants to thank Wayne for over 15 years of service, hard work and dedication to the Township, he will be dearly missed. Supervisor Williams will speak to him about attending a meeting prior to his retirement to honor him.

BUILDINGS – Madara Jr.

- Baby changing station in the bathrooms at the gym will be looked into.

RECREATION – Major

- none

ZONING OFFICER’S REPORT – Madara Sr.

- 5 permits were issued and \$2,128.25 in fees were collected during January. 14 letters of correspondence were sent, 16 complaints were received for vehicles, trash, dumping and dangerous structures; 2 burning permits were issued; and 17 permits were closed.

POLICE DEPARTMENT/PUBLIC SAFETY – Daubert

- Report was read.

RECYCLING – Madara Sr.

- none

MANAGER’S REPORT

- Green Light Go Grant project is out to bid and bids to be opened Thursday, February 27th.

SOLICITOR’S REPORT

- Street Opening ordinance will be brought to March meeting ready for review, approval and advertising.

ENGINEER’S REPORT

- Report was reviewed.
- Engineer met with Mr. Honaberger regarding Danson Subdivision. Some additional work is still required.

OLD BUSINESS:

- none

NEW BUSINESS:

- Gym rental insurance was discussed. Letter will be sent in next couple of weeks to organizations that rent the gym to make sure an insurance certificate is provided with Ralpho Township listed as additional insured. As of May 1st key cards will be deactivated until certificate is provided to the Township office.
- Major/Williams motioned to adopt Pennsylvania 811 Safe Digging Month Proclamation. Motion carried.
- Madara Jr./Daubert motioned to adopt Resolution 2020-02 Succession of Municipal Officers. Motion carried.
- Daubert/Madara Jr. motioned to authorize releasing \$1,200 from both the Police and Non-uniformed Pension Plans to pay actuarial/consulting fees to Girard Pension Services. Motion carried.
- Madara Jr./Daubert motioned to accept insurance renewal with DGK for package, worker's comp and State Worker's Insurance Fund for firemen's worker's compensation for a total of \$122,033. Motion carried.
- There is no further update for sewer moratorium for MART. They are waiting to hear from DEP.
- Update on General Fund carryover from 2019 was discussed. Departments need to be conservative and be aware the balance has been spent down.
- Supervisor Madara Jr. and Supervisor Madara Sr. will work on getting an award to honor Southern Columbia for State Championships for 2018 and 2019.

CITIZEN INPUT – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:58 p.m. on Daubert/Williams motion and carried.

Executive Session was held for personnel.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary