

**MINUTES - RALPHO TOWNSHIP SUPERVISORS**  
**REGULAR MONTHLY MEETING - MAY 12, 2020**  
*Held in Municipal Gymnasium, 206 S. Market St., Elysburg, PA*

*Chairman Major called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.*

Attending were: Supervisors Blaine Madara Sr., Vincent Daubert, Stephen Major, Daniel Williams and Blaine Madara Jr. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Roadmaster Howard Shaddock; Police Chief Stu Appel; and Linda Sterling, SEDA-COG.

Linda Sterling, SEDA-COG, was present for first CDBG 2020 hearing.

Township meeting was closed for CDBG hearing from 6:33 p.m. until 6:52 p.m.

Linda also discussed the COVID-19 CDBG \$61,225 funds that were awarded to the Township. She will hold an advertised video hearing with the Board of Supervisors and the public during the week of May 26th. The Board will have the ability to choose projects for these funds at the June 9<sup>th</sup> meeting.

CITIZEN INPUT ON AGENDA ITEMS – none

Minutes of April 14, 2020 regular monthly meeting were accepted as presented on Daubert/Madara Sr. motion and carried.

TREASURER'S REPORT was accepted as presented on Daubert/Madara Jr. motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Williams/Madara Sr. motion, motion carried unanimously.

**CORRESPONDENCE**

- none

**COMMITTEE/DEPARTMENT REPORTS:**

**PLANNING – Mark Lyash**

- Madara Sr./Daubert motioned to re-approve the Ralpho Township Add-on Subdivision. Motion carried.

**STREET DEPARTMENT – Williams**

- Report was received.
- Ford 450 was returned today. The rust work, etc. was completed for approximately \$3,200.
- HRI will move into the Township on Wednesday to do paving project, they hope to complete work Friday.

**BUILDINGS – Madara Jr.**

- Discussion took place as to when the Municipal building will be opened back up to foot traffic. At this time the CDC recommended if telecommuting is possible to continue to do so. It was decided that the building will not be opened until further discussion at the June 9<sup>th</sup> meeting or if the County turns to green in the Governor's reopening plan.
- Supervisor Williams is going to try to purchase hand sanitizer stations for the municipal building, shop and playground area.

**RECREATION – Major**

- Additional playground carpet was discussed. It was decided to wait until next year and possibly order a half truckload.

- Discussion took place on re-opening playground. It was decided at this time that it will be closed until the June 9<sup>th</sup> meeting or if the County turns to green in the Governor's reopening plan.

#### **ZONING OFFICER'S REPORT – Madara Sr.**

- 7 permits were issued and \$993.50 in fees were collected during April. 18 letters of correspondence were sent, 19 complaints were received for vehicles, trash, dumping and dangerous structures.

#### **POLICE DEPARTMENT/PUBLIC SAFETY – Daubert**

- Report was read.
- Computers approved at April meeting have been installed and seem to have corrected the issues with the surveillance cameras as well.

#### **RECYCLING – Madara Sr.**

- The recycling center re-opened today and with the help of the street department all went very smoothly.

#### **MANAGER'S REPORT**

- Manager gave an update on taxes that have come in to this point. EIT is ahead \$18,000 for the year, Real Estate is \$2,600 behind and Per Cap and Occupation taxes are both ahead from this point last year. He will keep an eye on this as the next quarter comes in.
- Manager called UNB Bank and First Columbia Bank to inquire about a loan for land acquisition. UNB didn't show interest and First Columbia Bank gave a quote of 2.6% for 5 years. Manager will start this process and wait on final number needed.

#### **SOLICITOR'S REPORT**

- Madara Sr./Williams motioned to adopt Resolution 2020-03 extending the face value period for payment of real property taxes until September 30 consistent with Northumberland County. Motion carried.

#### **ENGINEER'S REPORT**

- Report was reviewed.

#### **OLD BUSINESS:**

- none

#### **NEW BUSINESS:**

- Board thanks all the Ralpho Township employees and staff for their excellent work in the last two months, they have been very flexible and accommodating and keeping everyone as happy as they can. It is very much appreciated.
- Discussion took place about trees in the front of the building and possibly removing them. It was decided to take the 4 trees in front down and look into what could replace them.

#### **CITIZEN INPUT – none**

**ADJOURNMENT** – there being nothing further for discussion, meeting adjourned at approximately 7:54 p.m. on Daubert/Williams motion and carried.

Respectfully submitted,

Debra L. Olson  
Ralpho Township Secretary