

**MINUTES - RALPHO TOWNSHIP SUPERVISORS REORGANIZATION  
AND REGULAR MONTHLY MEETING - JANUARY 3, 2022  
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA**

*Oaths of office were given to Stephen A. Major and Vincent P. Daubert for Supervisor and Vanessa E. Major for Tax Collector by Jennifer Feudale from Schlesinger and Kerstetter Law Office.*

*Chairman Major called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.*

***Chairman Madara comment: As mandated by State Law and as advertised this meeting is for Reorganization purposes and the regular January meeting.***

Attending were: Supervisors Blaine Madara Sr., Vincent Daubert, Stephen Major, Daniel Williams and Blaine Madara Jr. (attending virtually) Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Sergeant Bryon Chowka; Roadmaster Damion Beagle; Vanessa Major Tax Collector and 2 interested citizens.

Changing Chairman is merely following past practice of rotating the position every year so each board member has an opportunity to fill that capacity.

Chairman Major requested nominations for the Chairman's position. Madara Sr./Daubert motioned to elect Supervisor Williams as chairman. Chairman Major moved that nominations cease with approval of Williams as Chairman unanimous.

Major handed the gavel over to incoming Chairman Daniel Williams.

Major/Daubert motioned to nominate Supervisor Blaine Madara Jr. as Vice Chairman. Chairman Williams motioned to close nominations with approval of Supervisor Madara Jr. as Vice Chairman unanimous.

Madara Sr./Madara Jr. motioned to appoint Joseph Springer, Township Manager; Debra Olson, Township Secretary/Treasurer; Schlesinger & Kerstetter, Solicitor and Larson Design Group as Township Engineers; to designate township depositories PLGIT and First Columbia Bank. Motion carried.

Daubert/Madara Sr. motioned; appoint Vanessa Major as Real Estate Tax Certifier, Act 511 tax collector and Delinquent Tax certifier. Motion carried with Major abstaining.

Major/Madara Sr. motioned to appoint Berkheimer Associates Tax Collector for Earned Income and LST taxes; appoint Statewide Tax Recovery for delinquent taxes, appoint Mark Lyash as Code Enforcement Officer and Flood Plain Administrator; Tri-County COG Uniform Construction Code Officer and Building Code Officer; Damion Beagle as Roadmaster; Bill Brior as Primary Sewage Enforcement Officer and Robert Fugate Alternate Sewage Enforcement Officer. Motion carried unanimously.

Daubert/Madara Sr. motioned to appoint Doug Gessner, one-year term Township Vacancy Board, Donald J. Spotts, one-year term as EMA Coordinator; Joseph Pechulis, ZHB 3-year term; Robert L. Dluge, Jr., Esq. one-year term as solicitor to Zoning Hearing Board, motion carried.

Daubert/Madara Sr. motioned to appoint Stephen Major, 5-year term to Municipal Authority of Ralpho Township, motion carried.

Major/Madara Jr. motioned to appoint Mark Lyash to 4-year term on Planning Commission; David Noll to 2-year auditor term. Motion carried.

Chairman will appoint Committee/Department Heads in February:

Street Department

Buildings

Police Department/Public Safety

Zoning

Recreation

Recycling

CITIZEN INPUT ON AGENDA ITEMS – none

Minutes of December 14, 2021 regular monthly meeting were accepted as presented on Major/Madara Jr. motion and carried.

TREASURER'S REPORT was accepted as presented on Daubert/Madara Sr. motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Madara Jr./Major motion, motion carried unanimously.

#### **CORRESPONDENCE**

- Received thank you for support and allowing Santa's village to be placed at the Community Holiday Tree from Ralpho Township Business Association and notice of Holiday Tree Pickup, which is January 8<sup>th</sup>.
- Email was received from Scott Kramer requesting to use an upstairs room at the Municipal Building for a Model Railroad Club. Chairman Williams will get in touch with him prior to next meeting.

#### **COMMITTEE/DEPARTMENT REPORTS:**

##### **PLANNING – Mark Lyash**

- Madara Sr./Major motioned to add the following extension requests to the agenda. Planning Commission meeting was held prior to Supervisor's meeting so couldn't be on the agenda prior. Motion carried.
- Madara Sr./Major motioned to give 180-day extension to Heath Subdivision; 45-day extension to Hoagland Subdivision 2; and Gallina Land Development until April 12, 2022. Motion carried.
- Madara Sr./Major motioned to give time extension to Damage Inc. Land Development until April 12, 2022, with note that this will be last time extension for the Land Development. Motion carried.

##### **STREET DEPARTMENT – Daubert**

- Report was received.

##### **BUILDINGS – Madara Sr.**

- none

**RECREATION – Madara Jr.**

- Swing for playground is ordered, awaiting notice to pick up.
- Playground lights will be replaced this month.

**ZONING OFFICER’S REPORT – Major**

- 4 permits were issued and \$257.38 in fees and \$50 transient merchant license were collected during December. 23 letters of correspondence were sent, 58 permits were closed and 14 complaints were received for vehicles, trash, dumping and dangerous structures.

**POLICE DEPARTMENT/PUBLIC SAFETY – Williams**

- Report was read
- Madara Sr./Daubert motioned to purchase 2022 Ford Explorer Utility Vehicle Police Cruiser for price of \$37,655 from Sunbury Motors. Motion carried. Delivery will take place in June or July.

**RECYCLING – Major**

- none

**MANAGER’S REPORT**

- Center Street Stream Restoration Project Phase 2 will mobilize on January 10.

**SOLICITOR’S REPORT**

- Madara Sr./Major motioned to accept revision of Heartland Letter of Credit to \$210,450. Motion carried. Secretary will contact bank.

**ENGINEER’S REPORT**

- Report was reviewed.
- Recreation plan meeting will be held on January 12 at 6 p.m. to begin the process.

**OLD BUSINESS:**

- Major/Williams motioned to have Chairman sign Change Order #1 for Center Street Stream Restoration Project Phase 2. Motion carried with Madara Sr. and Madara Jr. abstaining.

**NEW BUSINESS:**

- Madara Sr./Williams made a motion to pay any regular bills that come in after meeting date because of early meeting for the month of January. Motion carried.

**CITIZEN INPUT – none**

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:05 p.m. on Daubert/Madara Sr. motion and carried.

Executive Session was held for possible litigation.

Respectfully submitted,

Debra L. Olson  
Ralpho Township Secretary