

MINUTES - RALPHO TOWNSHIP SUPERVISORS
REGULAR MONTHLY MEETING - FEBRUARY 8, 2022
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA

Chairman Williams called the meeting to order at 6:32 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Attending were: Supervisors Blaine Madara Sr., Vincent Daubert, Stephen Major, Daniel Williams and Blaine Madara Jr. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Sergeant Bryon Chowka; Roadmaster Damion Beagle; Jeff Kyle DGK Insurance; and 1 interested citizen.

Jeff Kyle from DGK Insurance presented insurance renewal.

- Daubert/Major motioned to accept insurance renewal with DGK for package, worker's comp and State Worker's Insurance Fund for firemen's worker's compensation for a total of \$112,540.30. Motion carried.

Chairman will appoint Committee/Department Heads:

Street Department – Madara Sr.

Buildings - Daubert

Police Department/Public Safety - Williams

Zoning - Major

Recreation – Madara Jr.

Recycling - Major

CITIZEN INPUT ON AGENDA ITEMS – Scott Kramer was present to discuss use of upstairs room for storage of materials for model railroad club.

Minutes of January 3, 2022 regular monthly meeting were accepted as presented on Daubert/Madara Jr. motion and carried.

TREASURER'S REPORT was accepted as presented on Daubert/Madara Sr. motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Madara Jr./Major motion, motion carried unanimously.

Daubert/Major motioned to approve Payment Application #1 submitted for payment from Mitchell Knorr Contracting for the Center Street Flood Mitigation Project for payment through CDBG funds. Motion carried with Madara Sr. and Madara Sr. abstaining.

CORRESPONDENCE

- Williams/Madara Sr. motioned to exonerate Tax Collector Vanessa Major from further collections on the 2021 tax duplicate. Motion carried with Major abstaining.
- 2021 4th Quarter and Annual Investment Reports for the Ralpho Township Police and Non-Uniformed Pension Plans are available for review in the Township Office.
- DEP Completeness Notification T-798 County Bridge 142 letter was received.
- DEP Notice of Surface Mining Permit Bear Gap Quarry Operation was received.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Mark Lyash

- Madara Sr./Major motioned to accept recommendation of Planning Commission to accept Hoagland II Final Major Subdivision. Motion carried.

STREET DEPARTMENT – Daubert

- Report was received.
- Snow Plow Parts
- Daubert/Major motioned to have Roadmaster apply for grant with County for Bear Hollow Road. Motion carried.
- Supervisor Madara Jr. complimented the Roadmaster and crew on good work they are doing.

BUILDINGS – Madara Sr.

- Police station carpet was discussed. Chief will check into prices.
- Front library steps carpet and corners were discussed. Madara Sr. will get prices.

RECREATION – Madara Jr.

- Playground lights will start being replaced tomorrow. 3 more lights are needed. Madara Jr./Madara Sr. motioned to purchase the 3 additional lights for not more than \$878.14. Motion carried.
- Gym Rental policy was discussed.
- Recreation meeting follow up was discussed. Mr. Springer will set up a meeting with DCNR representative, engineer and 2 supervisors.

ZONING OFFICER'S REPORT – Major

- 8 permits were issued and \$3,253.65 in fees and \$25 transient merchant license were collected during January. 21 letters of correspondence were sent and 14 complaints were received for vehicles, trash, dumping and dangerous structures.

POLICE DEPARTMENT/PUBLIC SAFETY – Williams

- Report was read
- Traffic light timing was discussed.
- Ralpho and Elysburg Fire Annual Summaries were received.

RECYCLING – Major

- none

MANAGER'S REPORT

- ARPA Fund rules were discussed.

SOLICITOR'S REPORT

- none

ENGINEER'S REPORT

- Report was reviewed.

OLD BUSINESS:

- none

NEW BUSINESS:

- Madara Sr./Madara Jr. motioned to adopt Resolution 2022-01 authorizing PennDOT to request railroad crossing upgrades at Overlook Boulevard from the Pennsylvania Public Utility Commission. Motion carried
- Madara Jr./Madara Sr. motioned to adopt Resolution 2022-02 Succession of Municipal Officers. Motion carried.
- Major/Madara Jr. motioned to authorize releasing \$2,000 from both the Police and Non-uniformed Pension Plans to pay actuarial/consulting fees to Girard Pension Services. Motion carried.

CITIZEN INPUT – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 8:14 p.m. on Daubert/Madara Jr. motion and carried.

Executive Session was held for possible land acquisition and litigation

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary