

***MINUTES - RALPHO TOWNSHIP SUPERVISORS REORGANIZATION
AND REGULAR MONTHLY MEETING - JANUARY 3, 2023
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA***

Chairman Williams called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Chairman Williams comment: As mandated by State Law and as advertised this meeting is for Reorganization purposes and the regular January meeting.

Attending were: Supervisors Blaine Madara Sr., Vincent Daubert, Stephen Major, Daniel Williams and Blaine Madara Jr. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Chief Bryon Chowka; and Roadmaster Damion Beagle.

Changing Chairman is merely following past practice of rotating the position every year so each board member has an opportunity to fill that capacity.

Chairman Williams requested nominations for the Chairman's position. Williams motioned to elect Supervisor Blaine Madara Jr. as chairman. Chairman Williams moved that nominations cease with approval of Madara Jr. as Chairman unanimous.

Williams handed the gavel over to incoming Chairman Blaine Madara Jr.

Madara Jr./Williams motioned to nominate Supervisor Vince Daubert. as Vice Chairman. Chairman Madara Jr. motioned to close nominations with approval of Supervisor Daubert as Vice Chairman unanimous.

Madara Sr./Major motioned to appoint Joseph Springer, Township Manager and to adopt Resolution 2023-01 setting Manager annual salary at \$17,000. Motion carried unanimously.

Major/Williams motioned to appoint Debra Olson, Township Secretary/Treasurer and Schlesinger & Kerstetter, Solicitor. Motion carried.

Daubert/Williams motioned to adopt Resolution 2023-02 Fee Schedule update and to appoint Larson Design Group as Township Engineers. Motion carried.

Williams/Madara Sr. motioned to appoint Wagner, Dreese, Elsasser & Associates, P.C. as certified public accountant for 3-year- agreement, 2022, 2023 and 2024. Motion carried

Daubert/Williams motioned to designate Township depositories PLGIT and First Columbia Bank. Motion carried.

Williams/Madara Sr. motioned; appoint Vanessa Major as Real Estate Tax Certifier, Act 511 tax collector and Delinquent Tax certifier. Motion carried with Major abstaining.

Madara Sr./Williams motioned to appoint Berkheimer Associates Tax Collector for Earned Income and LST taxes; appoint Statewide Tax Recovery for delinquent taxes, appoint Mark Lyash as Code Enforcement Officer and Flood Plain Administrator; Tri-County COG Uniform Construction Code Officer and Building Code Officer; Damion Beagle as Roadmaster; Bill Brior as Primary Sewage

Enforcement Officer and Robert Fugate Alternate Sewage Enforcement Officer. Motion carried unanimously.

Madara Sr./Daubert motioned to appoint Doug Gessner, one-year term Township Vacancy Board, Donald J. Spotts, one-year term as EMA Coordinator; David Manney, ZHB 3-year term; Robert L. Dluge, Jr., Esq. one-year term as solicitor to Zoning Hearing Board; Ted Yeager, 5-year term to Municipal Authority of Ralpho Township; Mark Lyash to 5-year term to Municipal Authority of Sunnyside Overlook; motion carried.

Chairman appointed Committee/Department Heads:

Street Department - Major

Buildings – Madara Sr.

Police Department/Public Safety - Williams

Zoning - Daubert

Recreation – Madara Jr.

Recycling - Daubert

CITIZEN INPUT ON AGENDA ITEMS – none

Minutes of December 13, 2022 regular monthly meeting were accepted as presented on Williams/Major motion and carried.

TREASURER’S REPORT was accepted as presented on Major/Daubert motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Williams/Daubert motion, motion carried unanimously.

CORRESPONDENCE

- PA Dot Proposed Project on bridge on SR 2024 Section, 005 Bear Gap Road SR 2024 over South Branch of Roaring Creek was discussed. Mark Lyash will follow up with requested survey.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Mark Lyash

- Madara Sr./Daubert motioned to accept the recommendation from the Planning Commission to approve Scicchitano Minor Subdivision. Motion carried.

STREET DEPARTMENT – Madara Sr.

- Report was received.
- Madara Sr./Daubert motioned to purchase 2019 Ford F250 pickup from MART for \$25,000. Motion carried.
- Madara Sr./Major motioned to approve Roadmaster, Damion Beagle, to sign Low Volume Road Grant documents. Motion carried.
- Detour for bridge replacement on Highway 54 at Kaminski Auto was discussed.

BUILDINGS – Daubert

- None

RECREATION – Madara Jr.

- None

ZONING OFFICER'S REPORT – Major

- 7 permits were issued and \$2,007.06 fees and \$25 transient merchant license were collected during December. 24 letters of correspondence were sent and 13 complaints were received for vehicles, trash, dumping and dangerous structures, etc.
- The Board requests that the Planning Commission continue to follow up on any needed updates in Zoning Ordinances.

POLICE DEPARTMENT/PUBLIC SAFETY – Williams

- Report was read
- Williams/Madara Sr. motioned to purchase 2023 Ford Explorer Utility Vehicle Police Cruiser for price of \$45,905 from Sunbury Motors, \$9,589.08 equipment at Keystone and \$1,200 for decals at The Decal Shop. Motion carried. Chief will update when delivery will take place.

RECYCLING – Major

- none

MANAGER'S REPORT

- none

SOLICITOR'S REPORT

- none

ENGINEER'S REPORT

- No report was received.

OLD BUSINESS:

- none

NEW BUSINESS:

- Williams/Madara Sr. made a motion to pay any regular bills that come in after meeting date because of early meeting for the month of January. Motion carried.
- Madara Sr./Major motioned for Manager and Solicitor to work on pre-employment drug testing policy. Motioned carried.
- Madara Sr./Williams motioned to accept amendment to AFSCME Contract. Motion carried.
- CDBG Gym Removal of Architectural Barriers Project Kick Off meeting will be January 12th at 9 a.m. Code Officer Mark Lyash and Manager Springer will attend representing the Township.
- Supervisor Major will work with Secretary to look into snowflake sponsorship renewals.

CITIZEN INPUT – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:23 on Williams/Daubert motion and carried.

Executive Session was held for personnel.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary