

**MINUTES - RALPHO TOWNSHIP SUPERVISORS**  
**REGULAR MONTHLY MEETING - FEBRUARY 14, 2023**  
**Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA**

*Chairman Madara Jr. called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.*

Attending were: Supervisors Blaine Madara Sr., Vincent Daubert, Stephen Major, and Blaine Madara Jr.; Daniel Williams was absent. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Chief Bryon Chowka; Roadmaster Damion Beagle; Engineer Brad Aurand Larson Design; and 2 interested citizens.

Jeff Kyle, DGK Insurance spoke on renewal.

Major/Daubert motioned to renew insurance policies with DGK for period of March 5, 2023 to March 5, 2024 for premium of \$107,242. Motion carried.

CITIZEN INPUT ON AGENDA ITEMS – none

Minutes of January 3, 2022 regular monthly meeting and reorganization meeting were accepted as presented on Daubert/Major motion and carried.

TREASURER'S REPORT was accepted as presented on Madara Sr./Major motion and carried.

Bills were approved as presented for payment, including those bills paid between meetings on a Major/Daubert motion, motion carried unanimously.

**CORRESPONDENCE**

- Madara Sr./Daubert motioned to exonerate Tax Collector, Vanessa Major, from further collections on the 2022 tax duplicate. Motion carried with Major abstaining.
- 2022 4<sup>th</sup> Quarter and Annual Investments were received.
- Email was received to inform the Township that DGK Insurance has combined and merged with Gannon Associates Insurance.
- Letter was received from KPI Technology regarding notice of application for NPDES Permit Renewal for Municipal Authority of Ralpho Township.
- Letter was received from Michael Baker International regarding PennDot Bridge Replacement Project on SR 54, Section 074 over UNT to Shamokin Creek. This is on Highway 54 at Kaminski Auto and was discussed briefly prior.
- Letter was received from Corson Asphalt with notice of a submittal of a plan approval application to DEP for existing hot mix asphalt plant.

**COMMITTEE/DEPARTMENT REPORTS:**

**PLANNING – Mark Lyash**

- Madara Jr./Major motioned to accept the recommendation from the Planning Commission to approve Grow Minor Subdivision. Motion carried.
- Discussion took place on Heath Subdivision options.
- Major/Madara Sr. motioned to grant a 180-day time extension for the Heath Subdivision. Motion carried.
- Planning commission brought forward discussion of ordinance changes regarding agratainment.

## **STREET DEPARTMENT – Major**

- Report was received.
- Major/Madara Sr. motioned to purchase spreader, air-lift bags and back up alarm from North Point Trailers for \$6,605. Motion carried.
- Discussion took place on 2001 Ford F-450 w/snow plow. Daubert/Madara Sr. motioned to sell as is, on Municibid, with bids to be opened at March Meeting.
- Paving and seal coat projects for 2023 were discussed. Major/Daubert motioned advertise the project with bids to be opened at March 14, 2023 meeting, to do asphalt binder course base repair, asphalt seal coat and asphalt fog seal to approximately 3100 feet of East Center Street; to do base asphalt binder course, milling of asphalt pavement, asphalt seal coat and asphalt fog seal to approximately 5,600 feet of Lindy Acres Road; to do pulverization, geotextile Class 4, 2 A subbase, asphalt prime coat E-1 Prime, asphalt surface treatment, asphalt seal coat and asphalt fog seal to Stony Lane; and as an alternate do asphalt binder course base repair, asphalt seal coat and asphalt fog seal to approximately 3650 feet of Quarry Road. Motion carried.
- A bike path/roadway within multiple townships was discussed. Board is interested in attending the initial meeting to gain more information.
- Madara Sr./Major motioned to rent crack sealing machine and pallet of material from SealMaster for \$7,208. Motion carried.
- Dauber/Major motioned to hire Robert Fanella for part-time street crew. Motion carried.
- Major/Madara Sr. motioned to accept Dirt, Gravel and Low Volume Road Maintenance Project Agreement from County Conservation District for Swift Road (T-764) in the amount of \$12,195.85, with 50% received now and 50% at completion of project. Motion carried.
- Major/Daubert motioned to accept Dirt, Gravel and Low Volume Road Maintenance Project Agreement from County Conservation District for Bear Hollow Road (T-800) in the amount of \$5,981.75, with 50% received now and 50% at completion of project. Motion carried.

## **BUILDINGS – Madara Sr.**

- Supervisor Madara Sr. informed the board that 2 fan motors are needed for the gymnasium heaters. They may be hard to find, but we want to look into it to have repaired prior to next heating season.

## **RECREATION – Madara Jr.**

- Major/Madara Sr. motioned to approve Larson Design's proposal for design services for the DCNR Recreation Grant. Motion Carried.
- Major/Madara Sr. motioned to add DCNR Recreation Grant to the agenda. Motion carried.
- Madara Sr./Daubert to authorize Manager Springer to obtain the appraisal for the DCNR Recreation Grant. Motion carried.

## **ZONING OFFICER'S REPORT – Daubert**

- 6 permits were issued and \$1,325.62 fees were collected during December. 35 letters of correspondence were sent, 8 permits were closed and 14 complaints were received for vehicles, trash, dumping and dangerous structures, etc.

## **POLICE DEPARTMENT/PUBLIC SAFETY – Williams**

- Report was read
- Annual summaries for the fire department were received.
- Madara Sr./Daubert motioned to adopt resolution 2023-03 to add Mobile Speed Sign to Traffic Signal Maintenance Agreement with PennDot. Motion carried.
- Chief Chowka updated the Board that when he spoke with Sunbury Motors, he was informed that they are not able to take orders for new cruisers at this time.

**RECYCLING – Daubert**

- Supervisor Daubert is searching for a company to haul glass recycling to Station in Sunbury.

**MANAGER’S REPORT**

- none

**SOLICITOR’S REPORT**

- none

**ENGINEER’S REPORT**

- Report was received.

**OLD BUSINESS:**

- Board is continuing to look for a vendor to carpet the library stairs.

**NEW BUSINESS:**

- Daubert/Madara Sr. motioned to adopt resolution 2023-04 Succession of Municipal Officers. Motion carried.
- Major/Daubert motioned to authorize releasing \$2,000 from both the Police and Non-uniformed Pension Plans to pay actuarial/consulting fees to Girard Pension Services. Motion carried.
- Madara Jr./Madara Sr. motioned to allow Ralpho Township Library use of the back parking lot on Saturday, June 17, 2023 for an Anniversary Celebration. Motion carried.
- Madara Sr./Major motioned to return fire escrow of \$29,842 to Christopher Gillaspay for property at 164 Alpha Ave. Motion carried.
- Madara Sr./Daubert motioned to accept 2022 Audit and DCED report as presented by auditing firm Wagner, Dreese, Elsasser and Associates, P.C. Motion carried.

**CITIZEN INPUT – none**

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:51 on Daubert/Major motion and carried.

Respectfully submitted,

Debra L. Olson  
Ralpho Township Secretary