

MINUTES - RALPHO TOWNSHIP SUPERVISORS
REGULAR MONTHLY MEETING - JUNE 11, 2024
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA

Chairman Madara Jr. called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Attending were: Supervisors Blaine Madara Sr., Vincent Daubert, Stephen Major, Daniel Williams and Blaine Madara Jr. Also attending were: Township Manager Joseph Springer, Township Solicitor Todd Kerstetter; Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Chief Bryon Chowka; and Roadmaster Damion Beagle; Isabella Bridy *Press Enterprise*; Joe Sylvester *Shamokin News-Item*; and 5 interested citizens.

CITIZEN INPUT ON AGENDA ITEMS – Cameron Swanton, from Toy Factory Headquarters in SanAntonio, TX, was present and wanted to answer any questions anyone had about help they hire through Department of Labor, he reiterated that all of the employees are here legally and have all necessary paperwork to work in the United States. Esmat Israil, Secretary to the Bishop of the Coptic Orthodox Diocese, was also present to answer any questions about their purchase and use of the Carmelite Monastery, he stated the Monastery was purchased as a place for meditation.

Minutes of May 14, 2024 regular monthly meeting were accepted as presented on Williams/Daubert motion and carried.

TREASURER'S REPORT was accepted as presented on Major/Sr. motion and carried.

Bills were approved as presented for payment, including those bills paid between regular on a Madara Sr./Daubert motion, motion carried unanimously.

- Major/Williams motioned to approve payment of application #2 for M&R Contracting for Ralpho Township Gym ADA Restroom Renovation with CDBG Funds. Motion carried.

CORRESPONDENCE

- 2023 Formal Financial Statements for the Police and Non-Uniform Pensions are available in the office to review.
- Pamphlet for All Home Days Association Printed Booklet was received. Supervisors will each personally give \$13 for ½ page advertisement.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Mark Lyash

- none

STREET DEPARTMENT – Major

- Report was received.
- Roadmaster informed the Board he has signed the grant paperwork for the Low Volume Road Grants he applied for, for Berks Road and Hower Road. Partial checks will be available for him to pick up.
- Hydradig has been delivered and minor adjustments have been made. Supervisors approved check being sent to vendor for the purchase.
- Discussion on repair of Bear Hollow was pushed to budget time in October.

BUILDINGS – Madara Sr.

- Madara Sr./Major motioned to approve change order for \$7,000 additional for paint from Sherwin Williams A-100 paint to Sherwin Williams Loxon XP paint for Northumberland County ARPA Grant Municipal Building Resurfacing Project. Motion carried.
- Madara Sr./Williams motioned to advertise fuel bid with bids to be opened at July meeting. Motion carried.

- Discussion took place on bathroom floors and gym floor.
- Supervisor Madara Sr. will be looking into light on the front of the Municipal Building.

RECREATION – Madara Jr.

- none

ZONING OFFICER’S REPORT – Daubert

- 11 permits were issued and \$2,192.42 in fees were collected during May. 53 letters of correspondence were sent; 33 permits were closed; and, 34 complaints were received for vehicles, trash, dumping and dangerous structures, etc.

POLICE DEPARTMENT/PUBLIC SAFETY – Williams

- Report was read.
- Discussion took place on possible stop sign at Clark/Lindy Intersection; Chief spoke with PennDot Representative about this intersection. He recommended that a stop bar be painted at current stop sign and also lengthening center stripe painting and possibly trim back foliage on Township Road. Williams/Daubert motioned to implement Chief of Police and PennDot plan. Motion carried.

RECYCLING – Daubert

- none

MANAGER’S REPORT

- none

SOLICITOR’S REPORT

- none

ENGINEER’S REPORT

- Report was received.

OLD BUSINESS:

- none

NEW BUSINESS:

- Discussion took place on land that is owned by the Township on Penn Avenue. Solicitor will look into requirements for selling the property for the next meeting.
- Madara Sr./Daubert motioned to have Vista Print send out reminder notices for Per Capita and Occupation Taxes at an approximate cost of \$350.
- Madara Sr./Major motioned to switch to Keystone Collections Group for Delinquent Per Capita and Occupation Taxes starting with 2024 delinquents. Motion carried.
- Considering IT provider will be tabled until next meeting.

CITIZEN INPUT – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:07 p.m. on Willimas/Daubert motion and carried.

Executive Session was held for personnel after regular meeting.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary