

**MINUTES - RALPHO TOWNSHIP SUPERVISORS**  
**REGULAR MONTHLY MEETING - JULY 8, 2025**  
**Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA**

*Chairman Daubert called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.*

Attending were: Supervisors Blaine Madara Sr., Vincent Daubert, Daniel Williams and Blaine Madara Jr; Supervisor Steve Major was absent. Also, attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Chief Bryon Chowka; Roadmaster Damion Beagle; Larry Deklinski *Shamokin News-Item*; and 5 interested citizens.

CITIZEN INPUT ON AGENDA ITEMS- Ed Stefanowicz, Representative for Ralpho Youth Baseball, 140 Moore Rd, was present to ask about the DCNR Grant for playground and baseball park. Someone from the Ralpho Youth Baseball will contact Blaine Madara Jr. in the near future about needed improvements. Bryan Sokoloskie, 5 South Hickory Street, asked that the board reconsider removing the parking on West Center Street.

Joe Scott, Municipal Retirement Trust, was present to discuss request for proposal for the pension funds. Further discussion will take place at the August Board of Supervisor's Meeting.

Minutes of June 10, 2025 regular monthly meeting were accepted as presented on Williams/Madara Sr. Motion carried.

TREASURER'S REPORT was accepted as presented on Madara Sr./Williams motion and carried.

Bills were approved as presented for payment including those bills paid between regular meetings on a Madara Jr./Williams motion, motion carried unanimously.

**CORRESPONDENCE**

- Liquid Fuels Audit Report January 1, 2020 through December 31, 2023. No findings were reported.

**COMMITTEE/DEPARTMENT REPORTS:**

**PLANNING – Mark Lyash**

- Mr. Lyash reported that changing the Township Engineer to KPI has been very beneficial for the Planning Commission.

**STREET DEPARTMENT – Madara Sr.**

- Report was received.
- Bear Hollow Road will be closed during total reclamation project. Roadmaster has reported this to PennDOT and they have put out a bulletin for the project. This will hopefully help with GPS programs as well.
- LSA Grant funds were discussed. Manager Springer and Roadmaster Beagle are looking to get a new quote for equipment that was requested in the grant application.

**BUILDINGS – Daubert**

- Board asked Bryan Sokoloski to give a quote to share Municipal Building Internet service with the Maintenance Shop.
- Madara Sr./Madara Jr. motioned to advertise for fuel bid; with bid being awarded at August meeting. Motion carried.
- Engineer hired by EMC Insurance will be coming to look at the library roof in the near future.

**RECREATION – Madara Jr.**

- Madara Jr./Williams motioned to accept engineering quote from Larson Design for \$2,480 to move forward with rebidding the DCNR Recreation Grant Project. Motion carried.

**ZONING OFFICER'S REPORT – Williams**

- 10 permits were issued and \$675.00 fees were collected during June. 37 letters of correspondence were sent; 22 permits were closed; and, 33 complaints were received for vehicles, trash, dumping and dangerous structures, etc.

**POLICE DEPARTMENT/PUBLIC SAFETY – Major**

- Report was read

**RECYCLING – Williams**

- none

**MANAGER'S REPORT**

- none

**SOLICITOR'S REPORT**

- Williams/Daubert motioned to adopt Resolution 2025-05 authorizing the Township to borrow \$500,000 from the Commonwealth of Pennsylvania Department of Transportation Infrastructure Bank. Motion carried.
- Public Hearing was held to discuss Ordinance #198 increasing the indebtedness of Ralpho Township by issuance of general obligation note in the amount of \$500,000. Daubert/Madara Sr. motioned to adopt Ordinance #198. Motion carried.

**ENGINEER'S REPORT**

- Report was received from KPI Technology.

**OLD BUSINESS:**

- CDBG project for Gym Phase Project II bids will be opened prior to and awarded at a special meeting on Monday, July 28<sup>th</sup> at 6:30 p.m.
- Supervisor Madara Sr. gave an update on his meeting with TRA Engineering on Traffic Signal timing. He would like to meet with a PennDOT Representative in the near future to discuss traffic study, etc.
- Supervisor Madara Sr. did stop and visit with new owner of Hoagland Farm in regard to the cannons being used for agriculture. The owner was receptive to his concerns.

**NEW BUSINESS:**

- Madara Sr./Williams motioned to send in information to General Code for update. Motion carried.

**CITIZEN INPUT – none**

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:47 p.m. on Williams/Madara Jr. motion and carried.

Respectfully submitted,

Debra L. Olson  
Ralpho Township Secretary