

MINUTES - RALPHO TOWNSHIP SUPERVISORS
REGULAR MONTHLY MEETING - AUGUST 12, 2025
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA

Chairman Daubert called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Attending were: Supervisors Vincent Daubert, Daniel Williams Steve Major and Blaine Madara Jr; Supervisor Blaine Madara Sr. was absent. Also, attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Chief Bryon Chowka; Roadmaster Damion Beagle; Tonia Troup SEDA-COG; and 8 interested citizens.

Tonia Troup, SEDA-COG was present for CDBG 2025 Project Selection – Madara Jr./Williams motioned to approve House Rehabilitation of \$78,422 and \$16,450 for SEDA COG Administration. Motion carried.

CITIZEN INPUT ON AGENDA ITEMS- none

Minutes of July 8, 2025 regular monthly meeting and July 28, 2025 Special Meeting were accepted as presented on Williams/Major. Motion carried.

TREASURER'S REPORT was accepted as presented on Major/Madara Jr. motion and carried.

Bills were approved as presented for payment including those bills paid between regular meetings on a motion, motion carried unanimously.

Madara Jr./Daubert motioned to approve payment to Shamokin News-Item Invoice #82138729 for advertising for Ralpho Township GYM ADA Phase II Project to be paid through CDBG funds. Motion carried.

CORRESPONDENCE

- 2nd Quarter 2025 Pension Reports are available in the office for review.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Mark Lyash

- Williams/Major motioned to add Chic Aesthetics Component II Sewage Module to the agenda because of great delay of project if this is postponed until next month. Motion carried.
- Major/Madara Jr. motioned to approve submission of Chic Aesthetics Component II Sewage Module to DEP. Motion carried.
- Major/Williams motioned to follow Planning Commission recommendation to approve Clark's Feed Mill, also known as CA Milling Land Development Plan, authorizing chairman to sign Stormwater Management and Developer's agreement. Motion carried.
- Daubert/Madara Jr. motioned to reject Health Subdivision plan and return remaining escrow balance of \$2,662.50. Motion carried.

STREET DEPARTMENT – Madara Sr.

- Report was received.
- Bear Hollow Road update was given by Roadmaster Beagle. Part-time Street Employees are working to support the road being closed because traffic is continuing to commute to the

Amusement Park via the closed road. Board is okay with having more presence with part-time help until the project is completed.

BUILDINGS – Daubert

- Daubert/Madara Jr. approved hiring Shockingly Good Electric to link Maintenance Garage Internet network directly to the main building network for \$1,578.86. Motion carried.
- Williams/Madara Jr. motioned to accept fuel bid from Miller Gas & Oil for \$.35 handling charge bid price per gallon amount over cost on day of delivery. Motion carried with Daubert abstaining.
- Roof that is leaking will be looked at for Budget time for 2026.
- Roadmaster Beagle will contact Mike Flore to see if he can repair front glass door to Municipal Building.

RECREATION – Madara Jr.

- DCNR Recreation Grant Project will be looked into further for next month.

ZONING OFFICER'S REPORT – Williams

- 9 permits were issued and \$1,442.50 fees were collected during June. 40 letters of correspondence were sent; 25 permits were closed; and, 31 complaints were received for vehicles, trash, dumping and dangerous structures, etc.

POLICE DEPARTMENT/PUBLIC SAFETY – Major

- Report was read
- Major/Madara Jr. motioned to purchase computer from American Computer Associates for the Police Chief's office for \$1,264. Motion carried.
- National Night Out was held August 5th and was a successful community event. Chief Chowka also wanted to thank both Fire Companies and everyone else who participated.

RECYCLING – Williams

- none

MANAGER'S REPORT

- PA in-frastucture loan documents were completed last week.
- Manager Springer will verify that LSA Grant funds can be used for tractor and mower Roadmaster found that is comparable to monies awarded.
- Pension service RFP's will be discussed at next month's meeting.

SOLICITOR'S REPORT

- Solicitor thanked all involved for helping to get the Infra-structure loan documents in order.

ENGINEER'S REPORT

- Report was received.
- Mike Slodysko from KPI was present and updated Board on status of projects within the Township.

OLD BUSINESS:

- Possible change for delinquent Per Capita and Occupation taxes to Keystone Collections will be discussed at next meeting.
- Williams/Madara Jr. motioned to have General Code proceed with next supplement to the Township Code for an estimated price between \$2,560 and \$3,325. Motion carried.

NEW BUSINESS:

➤ none

CITIZEN INPUT – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:23 p.m. on Williams/Major motion and carried.

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary