

MINUTES - RALPHO TOWNSHIP SUPERVISORS
REGULAR MONTHLY MEETING - SEPTEMBER 9, 2025
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA

Chairman Daubert called the meeting to order at 6:31 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Attending were: Supervisors Blaine Madara Sr., Vincent Daubert, Daniel Williams, Steve Major and Blaine Madara Jr; Also, attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Chief Bryon Chowka; Roadmaster Damion Beagle; Engineer Mike Slodysko KPI Technology; and 6 interested citizens.

CITIZEN INPUT ON AGENDA ITEMS- Stacy McDonald, Knoebels, was present to ask for a letter in support toward a Regional Multi-Modal and Wayfinding Study in the Roaring Creek Valley. Ed Stefanowicz, 140 Moore Road; and Kyla Connaghan, 306 Billman Road, Catawissa; were present to discuss issues with the baseball field near the Municipal Building. Supervisor Madara Jr. will meet with the representatives of the organization and discuss further at next meeting.

Minutes of August 12, 2025 regular monthly meeting were accepted as presented on Williams/Major. Motion carried.

TREASURER'S REPORT was accepted as presented on Major/Madara Sr. motion and carried.

Bills were approved as presented for payment including those bills paid between regular meetings on a Madara Sr., Major motion, motion carried unanimously. Check for Motorola Solutions will be held.

CORRESPONDENCE

- Meeting invitation was received from Northumberland County Director of Public Safety to attend a Northumberland County Hazard Mitigation Plan Meeting on September 15, 2025. Mr. Lyash plans to attend.
- Invitation from Senator Linda Schlegel Culver to attend a Municipal Grant Seminar meeting on Wednesday, October 1, 2025 was received. Mr. Springer plans to attend.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Mark Lyash

- Major/Madara Sr. motioned to follow Planning Commission recommendation to approve Chic Aesthetics Land Development/Sub Division contingent upon financial security, and approval by Solicitor, Board Chairman and Planning Commission Chairman. Motion carried.
- Madara Sr./Madara Jr. motioned to follow Planning Commission recommendation to approve Beagle Add-on Subdivision. Motion carried.

STREET DEPARTMENT – Madara Sr.

- Report was received.
- Bear Hollow Road update was given by Roadmaster Beagle.
- Roadmaster will get a quote to repair 2008 F550 and bring back to next meeting.
- Major/Williams motioned to fog seal Happy Valley Road at an approximate cost of \$2,500. Motion carried.
- Madara Sr./Daubert motioned to have all trucks undercoated at Troup's Undercoating for an approximate cost of \$2,350-\$2,450. Motion carried.

BUILDINGS – Daubert

- none

RECREATION – Madara Jr.

- DCNR Recreation Grant Project schedule was accepted with bid opening on Friday, October 10 and possible award of project on Tuesday, October 14. Madara Jr./Major motioned to put the grant out to bid. Motion carried.

ZONING OFFICER'S REPORT – Williams

- 13 permits were issued and \$2,141.90 fees were collected during August. 43 letters of correspondence were sent; 2 permits were closed; and, 32 complaints were received for vehicles, trash, dumping and dangerous structures, etc.

POLICE DEPARTMENT/PUBLIC SAFETY – Major

- Report was read

RECYCLING – Williams

- none

MANAGER'S REPORT

- Manager will give more information next month on GHP Insurance Renewal. Brad Klebon will look for viable options through Blue Cross and High Mark Blue Shield.
- Still waiting to hear on funds from PIB Loan.
- Roadmaster will check on lead time for purchasing tractor with mower through LSA Grant funds.

SOLICITOR'S REPORT

- none

ENGINEER'S REPORT

- Report was received.

OLD BUSINESS:

- Daubert/Madara Sr. motioned to change delinquent Per Capita and Occupation taxes to Keystone Collections Group. Motion carried.
- Pension service RFP will be discussed further in October with Manager Springer getting more information.

NEW BUSINESS:

- Madara Sr./Williams motioned to adopt the 2026 MMO's. Motion carried.
- Madara Sr./Williams motioned for Trick or Treating in the Township will be from 5 to 8 p.m. on Thursday, October 30.

CITIZEN INPUT – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:25 p.m. on Williams/Madara Sr. motion and carried.

Executive session was held for possible litigation

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary