

**MINUTES - RALPHO TOWNSHIP SUPERVISORS**  
**REGULAR MONTHLY MEETING - NOVEMBER 11, 2025**  
**Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA**

*Chairman Daubert called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.*

Attending were: Supervisors Blaine Madara Sr., Vincent Daubert, Daniel Williams, Steve Major and Blaine Madara Jr; Also, attending were: Township Manager Joseph Springer, Township Secretary/Treasurer Debra Olson; Solicitor Todd Kerstetter; Code Officer Mark Lyash; Chief Bryon Chowka; Roadmaster Damion Beagle; and 6 interested citizens.

CITIZEN INPUT ON AGENDA ITEMS- None

Minutes of October 14, 2025 regular monthly meeting were accepted as presented on Williams/Major motion. Motion carried. Williams/Madara Sr. motioned to approve October 28 Budget Session minutes. Motion carried.

TREASURER'S REPORT was accepted as presented on Madara Sr./Major motion and carried.

Bills were approved as presented for payment including those bills paid between regular meetings on a Madara Jr./Major motion, motion carried unanimously.

Williams/Daubert motioned to approve Payment Application #1 and Payment Application #2 for H&P Construction Inc. for the Ralpho Township Gym ADA Accessible Entrance Project to be paid with CDBG funds. Motion carried.

**CORRESPONDENCE**

- PennDOT notice of proposed project SR 54 micro-surface starting at SR 2028 to SR 487 spring of 2028 was received.
- Act 14 notification letter was received from KPI Technology for the Municipal Authority of Ralpho Township.

**COMMITTEE/DEPARTMENT REPORTS:**

**PLANNING – Mark Lyash**

- Coal Regions Winery Conditional Use Hearing will be held at the December 9<sup>th</sup> meeting at 5:30 p.m.

**STREET DEPARTMENT – Madara Sr.**

- Report was received.
- Madara Sr./Major motioned to sell the old leaf collector on Municibid with \$2,500 reserve with auction to be concluded prior to December 9<sup>th</sup> meeting. Motion carried.
- Madara Sr./Daubert motioned to hire Doug Gessner as part-time street employee on an as needed basis at \$16.00 per hour.

**BUILDINGS – Daubert**

- Heat system in the gym has been leaking. Madara Jr. and Roadmaster will review.

**RECREATION – Madara Jr.**

- Madara Sr./Madara Jr. motioned to do repairs at press box of the baseball field with Millrock Enterprises not to exceed \$1,475. Motion carried.
- Daubert/Williams motioned to have Winnie's Tree Service remove 6 trees and stumps from the playground for \$2,150. Motion carried.

## **ZONING OFFICER'S REPORT – Williams**

- 11 permits were issued and \$998.50 fees were collected during October. 25 letters of correspondence were sent; and 32 complaints were received for vehicles, trash, dumping and dangerous structures, etc.

## **POLICE DEPARTMENT/PUBLIC SAFETY – Major**

- Report was read
- Mt. Road/State Rt 61 Intersection safety was discussed. It does not appear to be warranted to place a street light.
- Durango cruiser repair will be discussed further at December meeting.

## **RECYCLING – Williams**

- none

## **MANAGER'S REPORT**

- Updating police pension ordinance to include all police in the ability to DROP retirement will be discussed at December meeting.

## **SOLICITOR'S REPORT**

- none

## **ENGINEER'S REPORT**

- Report was received.

## **OLD BUSINESS:**

- none

## **NEW BUSINESS:**

- Proposed Budget – Major/Madara Jr. motioned to authorize advertising and posting proposed 2026 budget. Real estate taxes 9½ mills; i.e. general purposes 7¼ mills; fire protection 1½ mill; equipment ½ mill and library ¼ mill; street lighting per assessment formula. General Fund anticipated receipts plus carry over from 2025 = \$2,251,482; budgeted expenditures = \$2,225,352 leaving a projected surplus of \$26,130. State Aid Fund anticipated receipts plus carry over from 2025 = \$513,811, budgeted expenditures of \$433,651 leaving a projected surplus of \$80,160.

Proposed Budget – Authorize advertising current Act 511 taxes as follows

Per Capita	\$5
Occupation	100%
Real Estate Transfer	1%
Earned Income	1%
LST	\$52 on earnings exceeding \$12,000
TV Franchise	2%
Mechanical Amusement	\$50 per machine

- Madara Jr./Madara Sr. \$75 gift card for the employees for the holiday season at the discretion of the Chairman. Motion carried.
- Madara Sr./Major motioned to release \$5,355.87 remained of library budgeted monies. Motion carried.
- Brush clearing will be done by Roadmaster on the land behind the recycling center.
- Madara Jr./Major motioned to revise \$15,000 from Sewer Laterals on FFY 2022 Contract #C000084673 and put the funds into RAB, Township Gym, Phase 2. Motion carried.

- Major/Madara Jr. motioned to revise \$40,110 from Housing Rehab on FFY 2023 Contract #C000089625 and put the funds into RAB, Township Gym, Phase 2. Motion carried.

**CITIZEN INPUT** – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:02p.m. on Williams/Madara motion and carried.

Executive session was held for personnel and legal matters.

Respectfully submitted,

Debra L. Olson  
Ralpho Township Secretary