

MINUTES - RALPHO TOWNSHIP SUPERVISORS
REGULAR MONTHLY MEETING - FEBRUARY 10, 2026
Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA

Chairman Major called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.

Attending were: Supervisors Blaine Madara Sr., Vincent Daubert, Stephen Major, Daniel Williams and Justin Leffer. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Chief Bryon Chowka; and Roadmaster Damion Beagle; Eric Aepli DGK Insurance; and, Joe Sylvester Shamokin News-Item.,

Eric Aepli from DGK Insurance was present with renewal of Insurance Policy.

Madara/Williams motioned to accept Insurance renewal with DGK Insurance effective March 5, 2026 for \$97,322. Motion carried.

CITIZEN INPUT ON AGENDA ITEMS – none

Minutes of January 5 regular monthly meeting and reorganization meeting were accepted as presented on Daubert/Madara motion and carried.

TREASURER’S REPORT was accepted as presented on Daubert/Williams motion and carried.

Bills were approved as presented for payment, including those bills paid between regular meetings on a Williams/Madara motion, motion carried unanimously.

CORRESPONDENCE

- Madara/Daubert motioned to exonerate Tax Collector Vanessa Major from further collections on the 2025 tax duplicate. Motion carried with Major abstaining.
- 2025 Annual Investment Reports for the Ralpho Township Police and Non-Uniformed Pension Plans are available for review in the Township Office.

COMMITTEE/DEPARTMENT REPORTS:

PLANNING – Mark Lyash

- none

STREET DEPARTMENT – Madara

- Report was received.
- Madara/Major motioned to advertise road projects for 2026 with bid to be opened at March 10 meeting. Motion carried. Supervisor Major will take a reimbursement request to MART in regard to portion of repairs on Hillside being where sewer project took place 5 years ago.
- Supervisor Madara thanked Street Crew and Charles Kowalchick for their hard work with snow removal.
- Madara/Williams motioned to accept JC Ehrlich agreement to do vegetation management for \$3,145.59. Motion carried.

BUILDINGS – Daubert

- None

RECREATION – Leffler

- Having a problem in Women’s restroom in gym during cold temps. Auxiliary heat was used to help with problem temporarily during the cold temperatures.
- Handicapped entrance at gym is under repair with HPCI.
- Thank you to street crew for helping out with replacing lights in the gymnasium.

ZONING OFFICER’S REPORT – Major

- 6 permits were issued and \$3,633.37 fees were collected during January. 34 letters of correspondence were sent; and 27 complaints were received for vehicles, trash, dumping and dangerous structures, etc.

POLICE DEPARTMENT/PUBLIC SAFETY – Major

- Report was read
- Elysburg Fire Company Annual Report and thank you for support was received.
- Ralpho Fire Company Annual Report and thank you for support was received.
- Williams/Madara motioned to purchase additional wi-fi unit for the cruisers. Motion carried.

RECYCLING – Williams

- none

MANAGER’S REPORT

- PennDOT Loan was discussed. First payment on loan roughly \$60,000 is due 1 year after disbursement, January 2027.

SOLICITOR’S REPORT

- Daubert/Major motioned to advertise Ordinance Regarding uses Not Provided for as Special Exceptions with hearing to be held at March meeting. Motion carried.

ENGINEER’S REPORT

- Report was received.

OLD BUSINESS:

- Williams/Madara motioned to pay Payment App Electrical #2 for CDBG Ralpho Township Gym ADA Accessible Entrance Project to be paid with CDBG Funds to H&P Construction. Motion carried.
- Williams/Madara motioned to pay Payment App #4 for CDBG Ralpho Township Gym ADA Accessible Entrance Project to be paid with CDBG Funds to H&P Construction contingent upon the review of the engineer. Motion carried.
- Williams/Madara motioned to pay Payment App #5 for CDBG Ralpho Township Gym ADA Accessible Entrance Project to be paid with CDBG Funds to H&P Construction contingent upon the review of the engineer. Motion carried
- Williams/Madara motioned to approve Change Order #1 – Electrical for CDBG Ralpho Township Gym ADA Accessible Entrance Project. Motion carried.
- Daubert/Madra motioned to have Chairman sign Notice of Substantial Completion General Completion CDBG Ralpho Township Gym ADA Accessible Entrance Project and notice of Substantial Completion Electrical Work for CDBG Ralpho Township Gym ADA Accessible Entrance Project. Motion carried.
- Daubert/Madara motioned to have Chairman sign Notice of Final Completion General Completion CDBG Ralpho Township Gym ADA Accessible Entrance Project and Notice of Final Completion Electrical Work for CDBG Ralpho Township Gym ADA Accessible Entrance Project if it is required to meet deadlines for CDBG funding. Motion carried.

NEW BUSINESS:

- Daubert/Madara motioned to adopt Succession Resolution 2026-02. Motion carried.
- 2025 End of Year TNR Report was received.
- Williams/Daubert motioned to have chairman sign PSPCA agreement for cat vouchers. Motion carried.
- It was decided that the Township will no longer be a member of the Chamber of Commerce.
- The Northumberland County Re-Assessment Informational Meeting will be held on Thursday, February 12 at 6 p.m. at the Township Municipal Building.

CITIZEN INPUT – none

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:45p.m. on Williams/Daubert motion and carried.

Executive Session was held for possible litigation

Respectfully submitted,

Debra L. Olson
Ralpho Township Secretary