

**MINUTES - RALPHO TOWNSHIP SUPERVISORS**  
**REGULAR MONTHLY MEETING - MARCH 10, 2026**  
**Held in Municipal Building Meeting Room, 206 S. Market St., Elysburg, PA**

*Chairman Major called the meeting to order at 6:30 p.m. and led the recitation of the Pledge of Allegiance to the flag.*

Attending were: Supervisors Vincent Daubert, Stephen Major, Daniel Williams and Justin Leffer; Supervisor Blaine Madara was absent. Also attending were: Township Manager Joseph Springer, Solicitor Todd Kerstetter, Township Secretary/Treasurer Debra Olson; Code Officer Mark Lyash; Chief Bryon Chowka; and Roadmaster Damion Beagle; and, Joe Sylvester Shamokin News-Item, no citizens.

Bids were opened for the 2026 road projects:

Williams/Daubert motioned to accept apparent low bid of \$85,780.80 from Meckley's Limestone, for Scratch & Seal Project on All Saints and Hillside Ave, award is contingent upon bid meeting all legal, bonding and insurance requirements; and, review by Solicitor and Manager. Motion carried.

Williams/Daubert motioned to accept apparent low bid of \$90,813.00 from New Enterprise, for paving on Pocahontas and Hillside Ave Project, award is contingent upon bid meeting all legal, bonding and insurance requirements; and, review by Solicitor and Manager. Motion carried.

Williams/Daubert motioned to accept apparent low bid of \$101,154.60 from Martin's Paving for All Saints Road Project, award is contingent upon bid meeting all legal, bonding and insurance requirements; and, review by Solicitor and Manager. Motion carried.

CITIZEN INPUT ON AGENDA ITEMS – none

Minutes of February 10 regular monthly meeting were accepted as presented on Williams/Daubert motion and carried.

TREASURER'S REPORT was accepted as presented on Daubert/Major motion and carried.

Bills were approved as presented for payment, including those bills paid between regular meetings on a Williams/Daubert motion, motion carried unanimously.

**CORRESPONDENCE**

- none

**COMMITTEE/DEPARTMENT REPORTS:**

**PLANNING – Mark Lyash**

- Daubert/Williams motioned to give a 180-day extension for Gallina Mall Development Plan. Motion carried.

**STREET DEPARTMENT – Madara**

- Report was received.
- Williams/Daubert motioned to rent street sweeper from Bradco Supply for 1 week for \$2,000. Motion carried.
- Williams/Leffler motioned to rent crack sealing machine and purchase 2 pallets of material from Seal Master at a price of \$5,198.50. Motion carried.

## **BUILDINGS – Daubert**

- Dan Yost was present to ask to use the meeting room for SCA Field Hockey Booster Club meetings. Major/Leffler motioned to allow use of meeting room by SCA Field Hockey Boosters 1 evening per month. Motion carried.

## **RECREATION – Leffler**

- Southern Youth Baseball will now be the league that teams younger than Majors will be playing in. Leffler/Williams motioned to allow them to use the field near the playground with organization providing a Certificate of Insurance.
- Handicapped entrance at gym is still in process.
- Playground slide has a crack, so the slide has been taken out of service.

## **ZONING OFFICER’S REPORT – Major**

- 3 permits were issued and \$375.50 fees were collected during February. 35 letters of correspondence were sent; 1 permit was close; and 27 complaints were received for vehicles, trash, dumping and dangerous structures, etc.

## **POLICE DEPARTMENT/PUBLIC SAFETY – Major**

- Report was read

## **RECYCLING – Williams**

- none

## **MANAGER’S REPORT**

- Final ARPA funds close out report was done by Manager Springer.

## **SOLICITOR’S REPORT**

- Public hearing was held. Daubert/Major motioned to adopt Ordinance #200 Regarding Uses Not Provided for as Special Exception. Motion carried.

## **ENGINEER’S REPORT**

- Report was received.

## **OLD BUSINESS:**

- Williams/Leffler motioned to increase Cyber Liability Insurance Limit to \$500,000 for an additional premium of \$1,012. Motion carried.

## **NEW BUSINESS:**

- Daubert/Williams motioned to authorize releasing \$4,000 from both the Police and Non-Uniform Pension Plans to pay actuarial/consulting fees to Girard Pension Services. Motion carried.
- Daubert/Williams motioned to adopt Resolution 2026-03 Disposal of Records. Motion carried. Secretary will call to set up shredding service.
- Daubert/Major motioned to revise the FFY 2024 CDBG Contract #000093002 by moving \$29,310.41 from housing rehabilitation to the RAB, Township Gym, Phase 2 Project. Motion carried.

## **CITIZEN INPUT – none**

ADJOURNMENT – there being nothing further for discussion, meeting adjourned at approximately 7:15 p.m. on Williams/Daubert motion and carried.

Executive Session was held for possible litigation and personnel

Respectfully submitted,

Debra L. Olson  
Ralpho Township Secretary